

Classified Senate Meeting

Thursday October 07, 2021

Voting Members:

Name	Position	Attendance
Adrienne Hypolite	President	Present
Janie Garcia	President Elect	Present
Martha Rubin	Treasurer	Present
Erika Owens	Recorder	Present
Chris Chavez	Classified Segment	Not Present
Danmin Deng	Classified Segment	Present
Alex Favela	Classified Segment	Present
Doreen Finkelstein	Classified Segment	Present
Al Guzman	Classified Segment	Present
Elvia Herrera	Classified Segment	Not Present
Jackie Lauese	Classified Segment	Not Present
Andre Meggerson	Classified Segment	Present
Itzel Sanchez Zarraga	Classified Segment	Present
Karen Smith	Classified Segment	Not Present
Mary Vanatta	Classified Segment	Present
Adiel Velasquez	Classified Segment	Present

Agenda

1. Land Acknowledgement, Approval of Meeting Minutes, and Approval of Consent Calendar
 - Elaine Kuo, Supervisor, Institutional Research
 - Josh Pelletier, Supervisor, Outreach
 - Vice President of Instruction Hiring
2. Open Recorder Position
3. Fall 2021 Interim Governance Structure
 - a. Appoint Council Members
4. Shared Governance Compensation Agreement
5. Treasury Report, Area Updates, and Announcements
6. Adjourn: Next Meeting Thursday, October 21, 2021

Minutes

Date: October 07, 2021

Location: via Zoom

Meeting convened: 2:15 PM

Meeting adjourned: 3:55 PM

1. Land Acknowledgement, Approval of Meeting Minutes, and Approval of Consent Calendar

- a. Changes to be made to minutes.
 - i. Change date
 - ii. Misspelled name
- b. Motion to approve minutes by Al G. and second by Itzel S.
 - i. All motioned to approve minutes
- c. All approve of the consent calendar.

2. Open Recorder Position

- a. Kathryn stepped down from her position as recorder. Erika C. would like to have another partner to fulfill the recorder position responsibilities.
- b. Al G. volunteered to take minutes for the fall quarter and Pauline B. volunteered to take the stat of the winter quarter.
 - i. Motion to approve these changes by Al Guzman and second by Andre M.

3. Fall 2021 Interim Governance Structure-Appoint Council Members

- a. A quick recap was provided to those who did not attend the CS summer special meeting.
 - i. A small update on the new proposal that was not mentioned previously is if a permanent structure is not come up with by end of the fall the interim structure will continue to run until the permanent structure is in place.
- b. Al G. volunteered to be part of the interim structure along with Adrienne H.
 - i. Still looking for more volunteers, will be taken back to areas to seek others. If there are volunteers vote of appointees will happen via email.

- ii. Motion to approve these appointees by Mary V. and second by Danmin D.
- iii. Approved by all.

4. Shared Governance Compensation Agreement

- a. A quick recap of compensation for those who did not attend the CS summer meeting.
- b. Motion to approve made by Pauline B. and second by Al G. to approve draft three versions of the compensation letter.
 - i. All approved by the motion.

5. Treasury Report, Area Updates, and Announcements

- a. Classified Senate professional development fund has \$72,000 or so available to use.
- b. Looking for suggestions on what type of professional development we'd want to have.
 - i. T-shirts, Courageous Conversation, and conferences to learn more about the senate. If there are further thoughts email Martha R.
- c. Area Updates:
 - i. Office of Instruction – Campus is no longer under a state of emergency. Busy with scheduling and scrambling for which courses have official approval to be taught distance learning.
 - ii. Administration Building – EEOC meetings happening once a week.
 - iii. Campus Center – Pacific Dining's hours have shifted to staying open Monday to Thursday to 2:30 pm and 1:30 pm on Fridays. Student government is meeting, trying to have a hybrid format, but for now, students are hanging out in the ASFC offices. Rick Edwards has opened the print shop for any staff members who want to get their ID. Lastly, the middle college offices are being used by students. Ant problem in the central campus areas, but area has been treated with spray. Police Department will not be giving tickets this quarter, however placing warning tickets on cars for cars parked in undesignated areas.

- iv. Professional Development – Andre M. is working with Carolyn Holcroft to sign ten Classified staff up for the webinar in December. Also, looking for other professional development ideas.
- v. Sunnyvale Center – Center is closed except for EMT.
- vi. Student Resource Center – The DRC and VRC had a physical presence in admissions and records with the Student Services department. They are back to providing services virtually and having counselors utilize their office without students in the building.

d. Announcements

- i. The state funding for Guided Pathways will be ending this year. One of the biggest projects in the works is the redesign of the college website. An RFP (request for proposals) has been put out to take on the redesign project. A committee is will be put together to be involved, looking for one classified representative to consider joining the committee.
- ii. Program Review is around the corner, readers are needed by November.
- iii. Virtual Classified Walk happening on October 13, 2021.
- iv. ACCJC ISER is at the midpoint of the accreditation process, they are inviting Classified staff to participate in the process. Meeting to be held on October 21, 2021.

6. Adjourn:

- a. Next Meeting: **Thursday, October 21, 2021**