



FOOTHILL COLLEGE

Teaching with Technology

January 17, 2025					
Date: 1/17/2025		Time: 11:00am-12:00pm		Location: Zoom	
Teaching With Technology Members by Division					
APP: Nate Vennarucci; HSH: Pia Stanaa, Sally Baldwin BSS: Brian Evans, Kas Pereira, Kevin Wang-Nava (round-robin) KA: Katy Ripp; Warren Voyce FA&C: Amy Shidler; Oldooz (Oli) Mohammadi Language Arts: Kimberly Escamilla; vacant STEM: Mike Murphy, Robert Sandor, Bitu Mazloom (W, Sp) Library: Laura Gamez; Counseling: Andy Lee; DRC/VRC: Miriam Orozco Ramirez Co-chairs: Allison Lenkeit Meezan, Lené Whitley-Putz. FA Representative: Steve Batham ASFC Representative: vacant Friends of COOL: Cheyanne Cortez, Stephanie Crosby, Dolores Davison, Stacy Gleixner, Hilary Gomes, Helen Graves, Carolyn Holcroft, Kurt Hueg, Jackie Lauese, Kathryn Maurer, Rick Martinez, Amy Sarver, Paula Schales, Voltaire Villanueva, Sarah Williams,					
TwT Representatives Roles and Meeting Norms					
			Agenda		
	Item	Discussion lead	Item type	Links	Time
1	Approval of minutes from 11/22/2024	Allison	Action	Draft minutes from 12/6/24	11:00
2	Academic Senate Updates	Allison	Information		11:05
3	Simple Syllabus Template Updates	Amy	Information, Discussion		11:10
3	Teaching with Technology Mission, Vision, Goals updates	Allison	Information, Discussion		11:25
4	Online Learning Updates	Lené	Information, Discussion		11:40

Winter 2025 TWT meetings. Agenda and minutes can be accessed at the [Academic Senate TwT site](#)

Meeting dates: 1/17, 1/31, 2/28, 3/14, 3/21

Fall 2024 Academic Senate meeting dates: 9/30, 10/14, 10/28, 11/4, 11/18, 12/2

Winter 2025 Academic Senate meeting dates: 1/13, 1/27, 2/10, 2/24, 3/10, 3/17

Spring 2025 Academic Senate meeting dates: 4/21, 5/5, 5/19, 6/2

Zoom link: <https://fhda->

[edu.zoom.us/j/89432127668?pwd=8SRmr6TxScXVhzNJDjtzGmRsKDnNa5.1&from=addon](https://fhda-edu.zoom.us/j/89432127668?pwd=8SRmr6TxScXVhzNJDjtzGmRsKDnNa5.1&from=addon)

Meeting ID: 894 3212 7668

Passcode: 279882

Join COOL on CANVAS:

<https://foothillcollege.instructure.com/enroll/3PTMYP>

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Present:

Allison
Amy
Amber
Warren
Lené
Robert Sandor
Paula Schales
Sally
Andy Lee
Miriam Orozco
Dolores
Helen
Pia
Steve B.
Brian Evans
Oli
Mike
Bitá
Kevin Wang-Nava
Kas Pereira

Item 1

Approve last meeting minutes – unanimously

Item 2

Academic Senate updates

Meeting was taken up primarily by the police and safety issues, & board policy updates

Item 3

Simple Syllabus updates

Amy, Helen

Amy presented info and discussion regarding the College Agreements and College Support for Students: in order to be able to push out updates to those sections of the syllabus, we will need to turn off edit capabilities for faculty. Once a faculty makes an edit, however small, to one of those sections, then Simple Syllabus will not automatically push out any updates. To push out updates (such as our new AI policy, or any revisions to contact info or links) Simple would need to lock those sections to faculty edits.

Bitá, Dolores, want to edit



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Kas, wants to clarify if making them editable would open them up to faculty changing them

Brian E – can we lock the policy part and add a custom component that faculty can add? Yes.

Allison - If a faculty edits, then wants to go back to boilerplate to get edits pushed out, how do they do that? Answer – they would ask OL (Helen) and it would override their edited version.

Two options: have it locked down completely, or let faculty edit it so you won't get updates.
3rd choice – Add in an additional component that is editable.

How often will we revisit this and look at updates?

Helen is doing the student services update piece, reaching out to individual stakeholders, twice a year: mid/late Winter and in late Spring for Fall.

Recap: We're going to add an additional optional component for faculty to add additional info. In the meantime we're going to keep policies and services blocks locked down. And we're going to revisit Simple Syllabus twice a year. Until further discussion.

Item 3 (part 2)

TwT Mission, Vision, Goals

Allison

TwT Goals – do we want to update our goals to account for our more global “tech w teaching” role? Or keep it broad?

Sally - consider changing "online and on-campus faculty" to "faculty"

Dolores – Do we call out “online” and “on-campus” faculty, thereby noting that all are included?

Will need to make these changes by 31st, in order to get it up on the AS website.

Item 4

Online Learning Updates

Lené

Educational Master Plan, and Distance Education Plan are both being created right now. Assuming we will wait until the EMP is completed before tackle DE plan.

Summer Learning Communities

How can we reach out deeper to faculty to take advantage of summer learning?

Dolores – can we reach out to faculty who have not yet led, to lead for summer? Many in pods would be great.

Bitá – What topics? Interested in: Assessments in the time of AI; Would like to see “bite-sized” options

Brian – reach out to specific faculty regarding assessability



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Oli - I would like "Unique ways to use Canvas" - from making tabs to gamification of quizzes to hidden gems of Citilabs.

On-campus idea – "fun unknown technology equipment and rooms"

Helen - Can we do a raffle? "Run your Accessibility Dashboard checker and possibly win a prize!"

Lene – we are currently not allowed to run accessibility reports on courses, only faculty can run reports on their courses.

Current workshops are listed in our Canvas announcements

Amber – how to message to faculty: in our messaging, and also in our division/department meetings – maybe we can go to other department's meetings, to be a fresh face of TwT meetings. Tag teaming.

Paula – NetTutor has been taken out of the default course Navigation