

Foothill Academic Senate Committee Reports

Prepared for the meeting of January 29nd, 20178

COLLEGE CURRICULUM COMMITTEE

Next Meeting is Tuesday, January 23rd, 2pm in the President's Conference Room

Met on Tuesday, January 23rd

Upcoming additions to Foothill GE: The following courses were approved on January 23rd for Foothill GE for 2018-19:

Area IV—Social & Behavioral Sciences: KINS 10, 51; PSYC 9

New Course Proposals: The following new course proposals were presented at CCC. Please contact your Curriculum Reps and/or the faculty author(s) if you have questions or comments.

- ART - Digital Illustration for Film & Animation
- D A - Law & Ethics for the Dental Assistant
- JAPN - Japanese Language Proficiency Test (JLPT) Preparation I
- JAPN - Japanese Language Proficiency Test (JLPT) Preparation II
- JAPN - Japanese Language Proficiency Test (JLPT) Preparation III
- JAPN - Japanese Language Proficiency Test (JLPT) Preparation IV

Additions to Course Families: CCC approved the following additions to existing course families in Kinesiology, effective 2018-19:

Combatives Family—PHED 17A Beginning Karate;

PHED 17B Intermediate Karate

Team Sports Family—PHED 43A Ultimate I

- Allowance for Late COR Submissions for 2018-19: Work is being done regarding decreasing the amount of time it takes to get curriculum approved. Meetings have been held regarding the catalog, effect on support staff workload, and student catalog rights. In the interim a proposal to allow courses to be submitted after being approved by the division for inclusion in the upcoming catalog. Any COR submitted to Instruction in C3MS (in Review1 status) since last June's curriculum deadline will be considered for approval for the 2018-19 catalog, through Tuesday, February 20th. Please contact your CCC Reps for further information and to ensure that any COR you wish to submit is complete and that you have submitted any necessary supplemental forms. It is important to note that the CORs have to be ready and all forms and SLOs complete and approved by the division before being sent to the Office of Instruction.
- Proposed Exception Process for Starting Courses Prior to Catalog Publication: At the January 23rd meeting, CCC discussed a proposed exception process to address instances in which actions by an outside entity, such as accreditation or C-ID, affect a course in ways that are beyond our local control. The proposal also addresses circumstances in which an argument can be made for course changes to be implemented early due to their effect on student success, such as the creation of a new course required for an ADT. We welcome your feedback! For further information, and to share your thoughts, please contact your CCC Reps.

Next Meeting is Tuesday, January 30th, 2pm in the President's Conference Room

COMMITTEE ON ONLINE LEARNING (COOL)

Reported by Carolyn Brown

Next Meeting: February 9th

DDEAC (DISTRICT DIVERSITY AND EQUITY ADVISORY COMMITTEE) HRAC (HUMAN RESOURCES ADVISORY COMMITTEE)

Reported by Carolyn Holcroft

Next meeting TBA

PROGRAM REVIEW COMMITTEE

Reported by Faculty Tri Chair Carolyn Holcroft

Next meeting TBA

PROFESSIONAL DEVELOPMENT COMMITTEE

Reported by Faculty Tri Chair Carolyn Holcroft

The Professional Development Committee met on January 18.

- The majority of the meeting was spent finalized planning for Winter PD Day (Friday, January 26). The major issue was that at the time of the meeting, registration was quite low (only 24 people). We strategized a last minute marketing push, which seems to have been at least moderately successful: at the time of this report there are 35 registrants.
- The group reviewed Jeff Anderson's updated document about defining "Professional Development."
 - There was clarification that the intent is to provide historical context of PD at Foothill, and spotlight the lack of consistency in defining professional development (particularly in regards to each employee constituency)
 - Heather will bring to Classified Senate, Carolyn to Academic Senate, Judy will ask admins. Our goal is to bring feedback back to our next meeting, which will be:

Next meeting February 8 from 12:15-1:15PM in room 3533 (the Library Conference Room)

WORKFORCE WORKGROUP

Reported by Phyllis Spragge.

Next meeting TBA

TRANSFER WORKGROUP

Reported by Faculty Tri Chair Cleve Freeman
Transfer Workgroup meeting update

12/14/2017

Topic: High school, home school, and 4-yr university students taking Foothill college courses. Nazy Galoyan, Ruby Sodhi, Kristy Lisle, UC Davis, and CSUEB representatives were invited.

The challenges of the above student populations using community college courses for college credit were discussed. The criteria for courses used to meet transfer eligibility vary greatly depending on which university a student applies and whether the student is a university applicant from high school or a community college transfer applicant.

The Articulation Office created a chart showing how each UC state their policies regarding acceptance of courses taken by these populations of students. There is no common policy and there was no easy or clear answer to how the courses will be accepted by UC and CSU. The Transfer Workgroup encouraged Foothill College to consider including a disclaimer when marketing to these students.

For example: A high school student who was admitted to UCLA as a freshman completed courses at Foothill while they were still in high school. There was an assumption that the courses (approved for IGETC) would satisfy the same GE area as IGETC. However, UCLA only awarded elective credit for a course.

Winter 2018 meeting dates:
Mondays: 10:30am - 12:00pm
Rm: 1943 1/22/17
2/26/17
3/19/17

STUDENT EQUITY WORKGROUP

Reported by tri-chair Micaela Agyare

Next Meeting: Tuesday, January 30th.

PARC

(reported by Faculty tri-chair Isaac Escoto)

PaRC met on January 17th, 2017.

MLK Tribute/Black History Month opening ceremony, on February 7th from 12-1pm
Lunar New Year celebration on February 15th from 11:30-1:30pm, in the Campus Dining hall.

Update on board sponsored consultant research re: possible bond measure. Clear that our district has lots of community support. Up to 77% of those contacted said they would approve a bond. A bond of \$898 million dollars would be supported by 76% of respondents. In July, the board of trustees will vote on whether or not we should go out for the bond in the November elections.

President Nguyen reported that with cabinet approval, a fund of \$25k has been set aside to help [stimulate innovation](#) amongst the current enrollment/budget climate. Often, when there are budget concerns, folks feel that innovation is low on the priority list. Projects/ideas that might be well served with these funds are encouraged to contact President Nguyen. Projects related to the college's strategic objectives (E²SG/Equity Enrollment Service Leadership Governance) will be prioritized.

Check in on enrollment efforts. Our admin team focused on productivity for the Fall. Enrollment focus shifted to persistence, in order to keep students from the fall, through the winter. A return to productivity focus in the spring quarter. Mention that our college has done well with online retention (online drop rates have recently dropped).

Mention of the [Research and Service Leadership Symposium](#), held on May 17th 2018. The RSLS will “provide a venue for our campus community to showcase student research scholarship and service learning, community engagement, and social activism projects. Foothill students, classified staff, and faculty are encouraged to present research or service leadership projects.

Updated on Leadership Council work re: governance redesign efforts. The committee has recently focused on a Education Master Plan model of governance. A governance structure based off of the EMP may be sectioned into areas of Equity/Education, Community, Resources/Sustainability. This would provide an opportunity for the EMP to be reviewed annually. The leadership council will share it’s work by way of town hall once it has a more formal proposal. Feedback regarding this type of model is welcomed by the Leadership Council.

The next PaRC meeting is scheduled for February 31st from 1:30-3pm in the President’s Conference Room.

STUDENT SUCCESS COLLABORATIVE

Reported by liaison Isaac Escoto

Next meeting TBA

DISTRICT-LEVEL COMMITTEES

FHDA BOARD OF TRUSTEES

Reported by FH Academic Senate President Isaac Escoto

For an extensive look at the agenda and supporting documents, the BOT meeting agenda is available [here](#).

Report out by Trustee Peter Landsberger regarding the University of California system working with high school faculty across the state to support the creation of courses that would meet A-G requirements, and are also part of CTE pathway programs. Mention of increasing secondary school curriculum related to career pathways; so that students may be introduced to career fields, while preparing for university admission. The more these efforts expand, trustee Landsberger hopes FHDA faculty will be willing to collaborate.

Human Resources report:

Full Time Faculty

Hyun Sohn (Dental Hygiene) Temporary Employment January 8th-June 29th 2018.

Part Time Faculty

D’Urson, Christopher (PSME)

Johns, Nicole (PSME)

Sharabi, Moshe (Kines/Athl)

For a full look at the Human Resources Report, including updates on faculty, classified staff, and administrators, the report can be found [here](#).

The [Foothill College Integrated Plan](#) was reviewed and approved by the Board. It was subsequently submitted to the Chancellor’s Office on January 24th, 2018.

Update on community feedback regarding FHDA going out for a possible bond measure during the November 2018 midterm elections. Phone interviews with 800 community members. Here’s what our consultants found:

“Voters view both Foothill and De Anza colleges *favorably*. Three in five think the campuses are in need of *additional funding*. More than three-quarters of survey respondents expressed support for a hypothetical ballot measure generating funding for the District. Respondents *overwhelmingly agree* that community colleges play an important

role in four-year college and in career preparation. The most highly valued spending priorities of proposed finance measure related to [preparing students for four-year college and career.](#)”

The next Board of Trustees meeting will be held on February 5th, at 6pm in the Toyon Room.

DISTRICT BUDGET ADVISORY COMMITTEE

Reported by Lisa Drake

District Budget Advisory Committee met on Tuesday, January 23rd.

The Governor’s Budget Summary for 2018-19 was reviewed. There is a new Student-Focused Funding Formula being discussed. In July 2017 the CCC Board of Governors adopted something called the Vision for Success. The existing CCC apportionment funding model doesn’t “appropriately reflect” the Vision for Success. Therefore the Board is proposing a new funding model that “encourages access for underrepresented students, provides additional funding in recognition of the need to provide additional support for low-income students, and rewards colleges’ progress on improving student success metrics.”

“Under the formula, no district would receive less funding than is currently allocated.” The new funding formula has the following components:

- Base Grant – this is based on enrollment. Initial distribution is 50%.
- Supplemental Grant – Based on number of low income students enrolled. This is based on enrollment of students receiving BOG Waiver, now called College Promise Grant and enrollment of students receiving a Pell grant. Initial distribution 25%.
- Student Success Incentive Grant – this will be based on the number of degrees/certificates awarded and the number of degrees/certificates earned in 3 years or less. Initial distribution is 25%
- Hold Harmless Provision – During the first year of implementation the district would be held harmless to the level of funding in our case to no less than the funding for 2017/18.

The caveat to this new funding proposal is that there were no models in place to do any calculations or projections. It’s proposed that colleges will be required to incorporate the goals of Vision for Success into their master plans and align their budgets with the ed master plans.

The Governor’s proposed Online College was also discussed. Apparently they are going after a different demographic than the one currently being served by the CCC. More career technology focused, job skills focused and with shorter windows to success and completion.

The meeting wrapped with a discussion of the multi-year projection. We are scheduled for a \$5,000,000 reduction in budget for 2018/19 (\$10,000,000 reductions in 2019/20 and 2020/21) and will end up with a Structural Deficit of (\$8,829,554) in 2018/19. However, it’s tough for the district to budget given they don’t know the models being used for the new funding changes proposed.

The question was asked when will cuts be announced and the current timeline looks like April with implementations over the next year.

DISTRICT ACADEMIC SENATE

Reported by Academic Senate President Isaac Escoto

The next DAS meeting will be on January 30th.

ACADEMIC AND PROFESSIONAL MATTERS COMMITTEE

Reported by Academic Senate President Isaac Escoto

APM met on January 19th, 2018.

Starting in 2019, each Academic Senate (FH and DA) will have the opportunity/responsibility to post senate documents (agendas/attachments/minutes) on the Board website through a program called “Board Plus.”

Continued discussion regarding district equivalency. If equivalency is granted at one college, does this mean the equivalency is automatically granted district wide? Discussion regarding practices at each college. Tenure and FSA are district wide. Dorene Novoty will check with legal council and report back.

APM will meet on February 9th at 1:30 in the Toyon Room.

CHANCELLOR'S ADVISORY COUNCIL

Reported by FH Academic Senate President Isaac Escoto

CAC met on January 19, 2018.

2018 Board legislative principles document was shared (attachment sent with senate agenda/documents for meeting of January 29th, 2018). Item will go to the Board for the February 5th agenda. Feedback requested.

Overview of "Shoppers/Droppers" efforts. As a reminder, a shopper/dropper is a student that logs onto the registration system, but doesn't add courses to their schedule. This is seen as a possible loss of enrollment opportunity. Questions to consider: "What were they looking for? "Were they not able to get the class they wanted?" What was the reason they looked and left?" Out office of instruction/research used the National Student Clearinghouse to see where students enroll, after they shop/drop on our system. Our strategy has been to see what classes students have been adding at FH while attending other universities, and putting out adds in those university student newspapers marketing the popular classes at Foothill that their student colleagues have been taking (ex: Cal Poly, SJSU). Our college has been emailing students that have "shopped and dropped" and asking for information as to why they dropped. Division deans have been in contact with students who look to drop a course, so as to better understand student reasons for dropping.

Extensive conversation about FHDA working better together to market as one brand, as opposed to each college marketing on it's own. The point was made that if we collaborate and market as one district, this might help unify our message and bring up district enrollment numbers/improve retention. Discussion regarding making it easier for students to take classes both at FH and DA. At the moment, registration/financial aid is a procedural hardship for students that want to take courses at both FH and DA. Currently, students have to apply to each college separately, if they'd like to add a course at each college. Financial Aid has been a struggle from a procedural stand point, for students looking to take classes at both FH and DA. There's no reason our registration/financial aid process couldn't be made simpler for students in our district. Chancellor Judy Miner said it's clear it is a burden on students and staff regarding students wanting to take classes at both colleges, during a time when attracting and attaining students is crucial. There are practices our district could take where a student would still have a "home" college, but still have a simple process to utilize both campuses. Discussion about creating a unified transcript for the district vs each campus creating it's own transcripts. A district wide transcript may have advantages in making it easier to collect program collection data.

The group agreed that our district could better work together to help solve our enrollment difficulties. Continued conversation on how as a district, we can better remove barriers for our students.

Next CAC meeting will be on February 9th, in the Toyon Room.