

# Foothill Academic Senate Committee Reports

Prepared for the meeting of February 26th, 2018

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## COLLEGE CURRICULUM COMMITTEE

Reported by Academic Senate Vice President/Curriculum Co-Chair Rachelle Campbell

**Next Meeting is Tuesday, March 6th, at 2pm in the President's Conference Room**

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## COMMITTEE ON ONLINE LEARNING (COOL)

Reported by Hilary Gomes

COOL discussion bullet points for the March 9th (12-1:00 pm) meeting.

- **Discussion about a possible COOL recommendation for divisions to review and update their standards** for online course quality annually
    - For example, maximum and minimum time windows for students to take online assessments (<https://foothill.edu/senate/onlinecoursestandards.php>)
  - **Discussion of plan for periodic review of accessibility compliance in Canvas course sites** (<https://foothill.edu/onlinelearning/accessibility.php>)
    - Frequency
    - Criteria
    - Responsibilities of faculty and staff regarding accessibility review and compliance tasks
  - **Discussion of plans for updating the Regular and Effective Contact for Online Courses** (<https://foothill.edu/onlinelearning/rec.php>)
  
  - **Discussion of plan to add "Info Literacy" modules provided by library faculty to resource**
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## DDEAC (DISTRICT DIVERSITY AND EQUITY ADVISORY COMMITTEE)

## HRAC (HUMAN RESOURCES ADVISORY COMMITTEE)

Reported by Carolyn Holcroft

**DDEAC/HRAC** has not met since last report. Next meeting TBA.

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## PROGRAM REVIEW COMMITTEE

Reported by Faculty Tri Chair Carolyn Holcroft

Next meeting TBA

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## **BASIC SKILLS WORKGROUP**

*Reported by Faculty Tri Chair Eric Reed*

Next meeting: TBA

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## **PROFESSIONAL DEVELOPMENT COMMITTEE**

*Reported by Faculty Tri Chair Carolyn Holcroft*

Our meeting on **2/14** was a joint meeting with OPC. We reviewed the charge of each group and had much discussion about how we can support one another's work. We discussed the timeline for Winter and Spring quarter. From the PRC perspective, our big takeaway was that if comprehensive program reviews are truly to inform resource allocations, then the OPC needs our complete feedback on comprehensive PRs before they are able to complete their work. I.e. PRC needs to work as quickly as we can so OPC can review resource requests from programs that completed a comprehensive this cycle.

Our meeting **2/21** included discussion of the comprehensive program reviews for the Nanotechnology Program and the Library. We also set the goal of having all of our work completed by the end of the Winter quarter. Next week (2/28) we are due to discuss the Assessment Center PR, the Puente PR, and the Student Affairs and Activities PR.

The Program Review Committee meets in the Altos Room at noon every Wednesday.

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## **WORKFORCE WORKGROUP**

*Reported by Phyllis Spragge.*

Next meeting will be held on February 28<sup>th</sup>, in the president's conference room.

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## **TRANSFER WORKGROUP**

*Reported by Faculty Tri Chair Cleve Freeman*

Next Meeting: TBA

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## **STUDENT EQUITY WORKGROUP**

*Reported by tri-chair Micaela Agyare*

The Met Tuesday, February 13. Faculty in attendance were: Micaela Agyare, Carolyn Holcroft, Susie Huerta, Patrick Morris, Voltaire Villanueva

Paul Starer announced that the following funding requests had been approved: A2MEND Conference Funding (@25 people including 6-8 students), PSME Book Voucher Funding, and CA Campus Camp Equity Funding (5 students, 4 staff, 1 faculty attended).

Lisa Ly presented Puente outcomes for the AY16 through AY18 cohorts. The data reported on course success rates, persistence rates, and ENGL 1S-1T completion rates. The data shows a slight uptick in withdrawals this year and there was some discussion on possible reasons including changes to the schedule, environmental stressors, unknown surrounding DACA, and shift in family responsibilities (with students taking on more). Some

questions that emerged from the discussion were: 1) Would Sunnyvale be a better location for Learning Communities due to transportation issues? 2) How will AB705 affect these students? 3) What are some of the challenges? Small program, personnel changes. 4) How does Puente get students to commit to the program? Recruiting early and setting expectations early.

For the remainder of the meeting, Paul Starer led the workgroup in a Shoe Tower team building exercise. After the exercise, the group debriefed and talked about how this exercise related to governance. Questions about how to institutionalize equity, define equity and what it is not, and SEW's role were raised. There was some discussion about giving up the role of equity funding decisions. There was agreement that the SEW could still have a say in funding decisions by developing "equitable guiding principles for resource allocations."

Next Meeting: February 27<sup>th</sup> 1:30-3:00 pm Room 5702. This will be a joint meeting between the BSW, SEW, and SSSP. Chancellor Miner will give an update on the District's Excellence for Equity Project, and President Nguyen will give an update on the Foothill governance redesign effort.

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## PaRC

*(reported by Faculty tri-chair Isaac Escoto)*

PaRC met on Wednesday, February 21<sup>st</sup>.

For the full PaRC agenda, minutes, and meeting attachments, please visit the [PaRC website](#).

Budget timeline: President's Cabinet will have a retreat on March 22<sup>nd</sup>. PaRC will get a first reading of budget reductions on April 18<sup>th</sup>. We'll have a budget town-hall on April 19<sup>th</sup> from 1-2pm (location TBA). Admin Council will meet on April 19<sup>th</sup> after the town-hall. April 25<sup>th</sup> will be PaRC's final review of cuts, prior to communication of planned cuts to the district.

President Nguyen mentioned that Judy Miner, along with both college presidents, will host community conversations regarding Board of Trustee discussions related to whether our district will go out for a Bond or Parcel Tax, or neither, this July. One way to provide feedback re: priorities we feel the district should have for the future, is to fill out [the survey on the district website](#). When you click on the link, the Survey Monkey survey can be reached if you scroll down within the box with the yellow banner.

The Department of Finance released figures showing projected district funding based off of the proposed Governor's funding model. [Based on the old \(current\) funding formula](#), FHDA district would be awarded roughly **147 mil**. Based off of the [proposed funding model](#), FHDA would be awarded roughly **133 mil**. Though districts that would end up with less funding with the new funding model compared to the old, would be "held harmless," the following year, we would feel those drastic cuts in subsequent years. There is still lots of discussion going on at the state level regarding how the funding formula in the proposed budget was made, and how completion rates of degrees/certificates were done. Will report back as soon as we hear more information.

### Update on Governor's Budget Proposal:

Associate Vice President of Student Services, Lauren Balducci, attended a meeting in Sacramento regarding funding changes in Governor's Budget Proposal, and how it's proposed to consolidate categorical program funding. AVP Balducci reported discussions pertaining to exceptions to consolidation of funding (EOPS, DSPS). Further discussion to happen. Mention of consolidated funding to be locally decided. Mention that the Governor is pushing for consolidated funding, though the group Balducci was in discussion with preferred keeping funding streams separate. Discussions re: consolidated funding would need to address Title 5 and Union concerns. Mention that the Chancellor's Office saw a need for professional development, since some campuses across the state have had difficulty spending categorical funding. The take home message about categorical funding is to be mindful of what expectations are that come along with funding.

### Professional Development Discussion

Jeff Anderson shared the “What is Professional Development” document. Discussion about how the term “Professional Development” is often used with different definitions/contexts across our campus/college planning documents. Mention that it’s important to include the Professional Development Leave committee in discussions about the definition of “Professional Development.” President Nguyen noted that this discussion aligns well with the governance redesign the Leadership Council is currently undertaking. She mentioned that Foothill College is ripe for transformative change. Discussing the definition of PD is the beginning of a refocus of how our campus views Professional Development.

### Governance Redesign Update

Discussion regarding the role of governance. How can governance play a role so that planning documents are used/updated, not just put on a shelf?

Some have shared that they feel some college governance committees haven’t participated in as much strategic planning as they would like to see. Mention that some committees have spent a big chunk of time going over minutia of funding allocation vs big picture strategic planning.

A power point presentation/update of the work of the Leadership Council was shared. It highlighted the purpose of shared governance, and shared the current model being considered; it’s made up of a total of four committees. Three committees (Equity/Education, Community, Finance Resources/Finance) would report to one overarching committee (similar to the current “PaRC”).

A goal of the new structure would be to better align the program review process with our governance structure. With less committees, this would address the concern of there being too many committees, and overlap in may committee’s efforts.

Concerns of the current considered structure model: with less committees, would this mean there would be less chance for feedback? Would three main committees be able to adequately address all work currently being addressed by the committees we currently have (accounting for unnecessary overlap)?

There will be a Governance Redesign town-hall on Wednesday, February 28<sup>th</sup> from 1:30-2:30 in the President’s Conference Room. Please attend for updates on the governance redesign process, and to provide feedback as to the work the Leadership Council has done and continues to do.

Next PaRC meeting will be held on 3.7.18, at 1:30 in the President’s Conference Room.

## **OPERATIONS AND PLANNING COMMITTEE**

*Reported by liaison Debbie Lee*

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## **DISTRICT-LEVEL COMMITTEES**

### **DISTRICT BUDGET ADVISORY COMMITTEE**

Reported by Lisa Drake

Next meeting TBA

### **DISTRICT ACADEMIC SENATE**

Reported by Academic Senate President Isaac Escoto

The next DAS meeting will be on February 28th.

### **ACADEMIC AND PROFESSIONAL MATTERS COMMITTEE**

*Reported by Academic Senate President Isaac Escoto*

The next APM meeting will be held on March 16<sup>th</sup>, at 1:30pm in the Altos Room.

### **CHANCELLOR'S ADVISORY COUNCIL**

*Reported by FH Academic Senate President Isaac Escoto*

The next CAC meeting will be held on March 16<sup>th</sup>, at 2:30 in the Toyon Room.