

Foothill Academic Senate Committee Reports

Prepared for the week of April 30th, 2018

COLLEGE CURRICULUM COMMITTEE

Reported by Academic Senate Vice President/Curriculum Co-Chair Rachelle Campbell

COMMITTEE ON ONLINE LEARNING (COOL)

Reported by Hilary Gomes

COOL met on April 20th

Vice President Kristy Lisle attended the COOL meeting on 4/20/17.

Vice President Kristy Lisle would like to work with COOL, the academic deans, Academic Senate and the Faculty Association to develop and formalize a consistent set of online course quality standards across the institution. The belief in academic freedom and individuality is supported, but there is a need for a college-wide template for consistency to:

Improve the student experience.

- o Consistency in course navigation/menu, color scheme, etc.
- o First steps for consistency takes place within departments, then divisions and then college wide.

Improve quality of online instruction for both part-time and full-time faculty. Provide equity to faculty during the evaluation process.

- o Evaluate from a perspective of consistency, faculty fairness and interrater reality for the online version of J1.
- o Simplify the peer review process.
- o Establish a standard for the campus of Regular and Effective Contact (REC) to ensure reliability, fairness, and a campus-wide norm for effective evaluation of faculty and consistency in educational practice.
- o Avoid legal problems that may arise as related to tenure review aspects of interrater reliability and fair processes for all faculty regardless of division or Tenure Committee Members.

Agenda for the May 7th

May 7th planned agenda

The division deans, fa representatives, Carolyn Holcroft, Faculty Professional Development Coordinator, will be invited to the next COOL meeting to continue discussion about standards for online course quality.

- Review of online course quality standards
 - o Difference between quality review and performance evaluation (J1)
 - o Need for college-wide standards
- Deans' perspectives about online course quality and college-wide standards
- Faculty perspectives about online course quality and college-wide standards
- DRAFT proposal to establish a formal online course quality peer review process

DDEAC (DISTRICT DIVERSITY AND EQUITY ADVISORY COMMITTEE)

HRAC (HUMAN RESOURCES ADVISORY COMMITTEE)

Reported by Carolyn Holcroft

HRAC/DDEAC meet next Wednesday May 2 at 2PM. This time it's at De Anza (Admin 106)

PROGRAM REVIEW COMMITTEE

Reported by Faculty Tri Chair Carolyn Holcroft

BASIC SKILLS WORKGROUP

Reported by Faculty Tri Chair Eric Reed

Basic skills hasn't meet for a month, but at the last meeting they discussed feedback from folks that attended a Guided Pathways regional workshop, as well as updates/plans on the math equity project.

Future BSW meeting TBD

PROFESSIONAL DEVELOPMENT COMMITTEE

Reported by Faculty Tri Chair Carolyn Holcroft

WORKFORCE WORKGROUP

Reported by Phyllis Spragge.

The Workforce Workgroup met on April 25th.

Discussion included 21st Century Skills, a Perkins update, and a review of the New World of Work website <https://www.newworldofwork.org/college-resources/>

TRANSFER WORKGROUP

Reported by Faculty Tri Chair Cleve Freeman

STUDENT EQUITY WORKGROUP

Reported by tri-chair Micaela Agyare

SEW will meet on Tuesday May 1st, from 1:30-3 in Room 6502

PARC

(reported by Faculty tri-chair Isaac Escoto)

Below is a recap of PaRC meetings in April from the Foothill Fusion Newsletter

BUDGET UPDATES

At the April 18 meeting, Vice President of Finance **Bret Watson** went through a first read of the [budget presentation](#), which was also shown at the April 19 Town Hall. Due to a projected decline in FTES, the District recommends an additional reduction of \$5.3M for 2019-20, for a total of \$15.3M. Foothill's share of the reduction is now \$5.355M (originally \$3.5M). The budget estimates were based on enrollment projections and financial conditions that are constantly shifting and are subject to change.

An [updated presentation](#) with additional information was given to PaRC for a second read at the April 25 meeting. Both presentations are available on the [PaRC website](#).

The most recent budget updates can also be found on the [website](#). The online [feedback form](#) is still open.

ROUECHE AWARD WINNERS

President Thuy Nguyen presented medals to the recipients of the [John & Suanne Roueche Excellence Awards](#). Congratulations to:

- **Brian Evans**, Instructor, Economics
- **Simon Pennington**, Dean, Fine Arts & Communication/Kinesiology & Athletics
- **Jerry Robredo**, Web & Print Communication Design Coordinator
- **Phyllis Spragge**, Director, Dental Hygiene

2018-19 STRATEGIC OBJECTIVES

President Nguyen presented a [draft of the 2018-19 strategic objectives](#) and asked for feedback. The strategic objectives provide organizational focus and help the college implement the goals of the Educational Master Plan. The final document will be presented at the Governance Summit in September.

The next PaRC meeting will be held on May 16th from 1:30-3pm in the President's Conference Room.

OPERATIONS AND PLANNING COMMITTEE

OPC is still waiting for the VP's to submit their rankings of the resource requests. Bret just updated us on the budget (what folks saw at PaRC and the town hall) and the fluctuating ideas on the governor's budget (we won't get the final version until May).

Reported by liaison Debbie Lee

DISTRICT-LEVEL COMMITTEES

DISTRICT BUDGET ADVISORY COMMITTEE

Reported by Lisa Drake

We are still waiting on the new funding formula. However right now it appears it is based on FTES 50%, College Promise 30% and Degree Attainment Performance based 20%. "Consensus now is that hold-harmless will be funded based on 17-18 P2 versus 17-18 funded FTES. Also recommended building 18-19 budget on "earned" 17-18 FTES with zero COLA". They have no idea when the simulations will be coming out.

What we can do regarding this new formula is lobby our local legislators to delay implementation to study it for another year.

The decline in enrollment and the uncertainty over the funding model are now necessitating that plans will be made to trim 15 million from the budget over the next three years rather than the 10 million previously announced. There are no plans to implement any lay-offs until the end of 2018-19.

It was reiterated once again that they will not be overspending the 1320 part-time budget. No exceptions.

DISTRICT ACADEMIC SENATE

Reported by Academic Senate President Isaac Escoto

Discussion about creating a document regarding Foothill and De Anza collegially consulting with each other when looking to write new courses/new programs. The goal would be for faculty on both campuses to be aware of/collaborate when a potential course/program could affect both campuses.

Discussion re: proposed funding formula. CCLC draft of budget proposal doesn't strongly oppose performance-based funding. Karen Chow will send officers FACCC proposal. Discussion regarding taking a possible stance against performance-based funding, as it can lead to negative unintended consequences for some students if colleges were to chase completion.

Discussion re: AP 4020. FH senate approved on Nov 13th. Question regarding "experimental" courses. Escoto later clarified that Foothill has a process of which CCC may consider courses necessary to be offered prior to being in the catalog.

DAS will meet on May 11th to review senate (both campuses) feedback regarding Faculty Hiring Procedures. Will then take an updated draft back to senates. It's looking like we won't have a chance to also get through the part time faculty hiring procedures this quarter. May need to bring part time faculty hiring procedures to senates in the Fall.

ACADEMIC AND PROFESSIONAL MATTERS COMMITTEE

Reported by Academic Senate President Isaac Escoto

Confirmation that AP 5012 College and Career Access Pathways has been approved at both senates. Will move to CAC for approval.

Discussion about campus collaboration regarding curriculum/programs. When courses/programs are being considered for creation, good to discuss as a district to see how these new courses/programs might affect each college.

Next APM meeting will be held on May 11th.

CHANCELLOR'S ADVISORY COUNCIL

Reported by FH Academic Senate President Isaac Escoto

CAC approved AP 5012 College and Career Access Pathways.

Reminder that the "[Join the Conversation](#)" link on the FHDA website is a great way for folks to provide feedback about what they'd like FHDA to prioritize for the future. Mention that administrators at both campuses have been hard at work in the community, garnering support for a possible bond measure.

At the June board meeting, the district will share what list of projects would be supported if we were to go out for a bond.

Presentation about the KCI [Makerspace](#) (KCI Underground). A Makerspace Coordinator certificate to go to PaRC (then CCC).

Enrollment updates from both colleges. Foothill continues to work on dual enrollment with local high schools. Early College Promise expanding. Some high schools are asking for more courses than we originally planned to offer at their sites. Increasing numbers of high schools are asking for ECP/dual enrollment.

Foothill College received the trademark for the name Early College Promise (though any college could use the name).

Foothill is opening a second spring session of courses. All online. Geared towards university students. Adding 35 courses compared to last spring's second spring session. Anticipate enrollment for the summer will increase, compared to previous summers, due to some universities not offering whole series of courses.

De Anza increasing online offerings. Mention of MPS (Math Performance Success).

Mention of Foothill Service Leadership/Research Symposium on Thursday May 17th.

Next CAC meeting will be held on May 11th, from 2:30-4pm in the Toyon Room.

BOARD OF TRUSTEES

MENTION OF FEAR/MISINFORMATION REGARDING THE BUDGET/CUTS. MENTION OF A NEED TO BETTER ENGAGE STUDENTS IN THE BUDGET DISCUSSION. IMPORTANT TO KEEP TRANSPARENT AND INCLUSIVE

MEASURE C REPORT. 490 GENERAL OBLIGATION FUND. MENTION OF ROOF REPLACEMENT FOR 5300, REPAIRS TO DOORS IN 8000 BUILDING. BEGINNING WORK ON NEW DISTRICT OFFICE. THE MEASURE C COMMITTEE MEETS QUARTERLY. REPORT THAT WE ARE ALMOST OUT OF MEASURE C FUNDING. ABOUT 10% LEFT. COMMITTEE FOUND THAT FHDA HAS BEEN IN COMPLIANCE WITH MEASURE C REQUIREMENTS.

BOARD APPROVED THE CITIZENS' BOND OVERSIGHT COMMITTEE REPORT.

BOARD APPROVAL OF BANNER 9 SYSTEM CONVERSION.

THE BOARD APPROVED BP 4237 HONORS COURSES AND PROGRAMS, AND BP 5700 INTERCOLLEGIATE ATHLETICS.

THE FULL APPROVED HUMAN RESOURCES REPORT IS AVAILABLE [here](#). OF MENTION WERE THE FOLLOWING PART TIME QUARTERLY HIRES:

DITO, ANTHONY (BHS)

GALLAU, TYLER (BHS)

WOOD, KENNETH (BUSINESS AND EDUCATIONAL PARTNERSHIPS)

BAZAN, CRISTINA (LA)

FOR THE FULL AGENDA OF THE BOARD MEETING, PLEASE VISIT
<https://www.boarddocs.com/ca/fhda/Board.nsf/Public>

NEXT BOARD MEETING ON MAY 7TH AT 6PM IN THE TOYON ROOM.