

Subject: Request for Coordinated Stewardship of Campus AI Arenas

To: Kristina Whalen, President of Foothill College

From: Foothill Academic Senate

Dear President Whalen

On behalf of the Foothill College Academic Senate, we are writing to initiate a collaborative effort among Academic Senate leadership, college administration, classified professionals, students, and district leaders to support informed and purposeful stewardship of the growing conversations around AI and its impact on the Foothill community. To ensure sustained, coordinated, and equity-minded leadership in this work, we respectfully request the establishment of a designated position or office charged with guiding, facilitating, and supporting campuswide AI discussions and initiatives.

Your guidance and support will be critical in convening our college and district teams to address AI tool opportunities and challenges at Foothill College. We recognize that the evolution of Agentic AI and AI tools are occurring rapidly, and that proactive, coordinated leadership is essential. We ask that you create a centralized office or position to steward the synthesis of the opportunities and challenges presented by AI. This position would serve to

- Guide college wide conversations on AI policies and their alignment with our institutional values,
- Explore pedagogical innovation and adaptation in the AI tool landscape in alignment with our Institutional Learning Outcomes,
- Lead professional development surrounding AI
- Centralize conversations around community impacts and implications of AI use
- Serve as a bridge between conversations surrounding AI at Foothill and the district, DeAnza, across California and nationally

As these technologies evolve at an unprecedented pace, strong leadership and clear institutional guidance are vital to help all members of our community understand and adapt to the rapidly changing AI landscape. Establishing shared principles, providing transparent communication, and creating opportunities for professional learning will empower our community to use AI responsibly while maintaining trust and equity in our educational practices. Guided by intentional leadership, Foothill College can ensure that AI innovation proceeds hand in hand with ethical and pedagogical integrity.

By working together, Foothill College and the Foothill DeAnza Community College District can model a thoughtful, collaborative approach to emerging AI challenges, ensuring that our LMS remains a secure and trustworthy space that promotes authentic student learning while maintaining compliance with FERPA and institutional policies.

October 31, 2025

Thank you for your leadership and commitment to protecting the integrity, privacy, and authenticity of our learning environments as we navigate this new frontier in educational technology.

Sincerely,

K. Allison Lenkeit Meezan,
Faculty Co-Chair of the Teaching with Technology committee

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