



## Academic Senate

<https://foothill.edu/gov/academic-senate/> | Office: Admin 1929

### Meeting Minutes

**Date:** September 30, 2024

**Time:** 2:00 PM - 4:00 PM

**Location:** Krause Center for Innovation room 4006 (or via Zoom)

#### 1. Call to Order

The meeting was called to order at 2:03 PM by Senate President Voltaire Villanueva

#### 2. Roll Call

Roll Call was conducted by Secretary/Treasurer Robert Cormia

Officers	Location
Voltaire Villanueva	4006
Patrick Morriss	4006
Ben Kaupp	4006
Robert Cormia	4006
Senators by Division	
Apprenticeship	
Nate Vennarucci	Zoom
BSS	
Julie Jenkins	4006
Mona Rawal	4006
Counseling	
Tracee Cunningham	4006
Fatima Jinnah	4006
DRC/VRC/SRC	
Ana Maravilla	4006
Fine Arts & Communications	
Eric Kuehnl	4006
Hilary Gomes	Zoom

HSH	
vacant	vacant
vacant	vacant
Kinesiology/Athletics	
Katy Ripp	4006
Don Mac Neil	absent
LA	
Ulysses Acevedo	4006
Hilda Fernandez	online
LRC	
Destiny Rivera (Laura Gamez as proxy)	4006
Eric Reed	4006
STEM	
Sara Cooper	4006
Rachel Mudge	4006
Professional Development Coordinator	
Carolyn Holcroft	4006
Faculty Chair of Teaching with Technology	
Allison Lenkeit Meezan	4006
Ensuring Learning Coordinator	
vacant	vacant
vacant	vacant
FA Rep	
Jordana Griffiths	online
ASFC Rep	
Paulo Verzosa	4006
Classified Senate Rep	
Doreen Finkelstein	4006
23-25 P/T Rep	
Michael Chang	4006
24-26 P/T Rep	
Lynnette Vega	4006
<b>Advisory Members</b>	
President's Cabinet	
Stacy Gleixner	4006
Dean of Equity	
Ajani Byrd	online
<b>Guests</b>	
Chris Chavez (Retention Services), Clifton Der Bing (faculty), David Marasco (faculty), Evan Gilstrap (Articulation), Lene Whitely Putz (Dean, Online Learning), Paula Schales (Instructional Designer)	

### 3. Adoption of Agenda

Voltaire mentioned that Rita will be joining Winter 2025 and Spring 2025 quarter, Don MacNeil is joining Fall 2024 to represent Kinesiology and Athletics.

**Motion: Adopt agenda**

**Result:** adopted by consensus

**4. Public Comment**

Chris Chavez: Promoted a 30-minute workshop with Sally Baldwin on RSI (Regular Substantive Interaction) and Professional Development, happening 10/2/24 from 11:00 a.m. to 11:30 a.m.

Clifton Der Bing: Announced that the Pride Center will open tomorrow.

**5. Approval of Minutes (note this was out of order, after Item 7)**

June 3 Meeting:

Correction on Item 8: Spelling of Sara Cooper's name.

Correction on Item 13: Comment by David Marasco was clarified

**Motion: Adopt minutes with above described minor corrections**

Ben Kaupp first, Eric Reed second

**Result:** adopted by consensus with six abstentions: Katy Ripp, Doreen Finklestein, Rachel Mudge, Laura Gamez, Paulo Verzosa, and Lynette Vega

**6. Consent Calendar**

The following corrections/additions were made to the consent calendar

ASCCC Representatives: Ben Stefonik, Suzy Quezada (English)

ETAC Representative: Patrick Morris

Fall 2024 Kinesiology Representative: Don MacNeil

Vacancies: Health Science and Horticulture, Professional Development Leave Committee

Ben noted that minor changes to the CCC section were likely to occur after the initial CCC meeting next week.

**Motion: Adopt Consent Calendar with above-described amendments**

Julie Jenkins first, Ben Kaupp second

**Result:** adopted by consensus.

**7. ASFC President Updates**

Paulo Verzosa discussed efforts to increase student engagement on campus, particularly focusing on building community in a commuter school environment. Highlighted the importance of clubs, peaceful dialogue, and the creation of new campus spaces. Encouraged faculty to mentor or advise students.

**8. Brown Act Basics**

Voltaire Villanueva presented an overview of the Brown Act and its importance in ensuring transparency in decision-making. The Academic Senate is a legislative body covered by the Brown Act, requiring agendas to be posted 72 hours in advance and public meetings to be held openly. Voltaire emphasized that all decisions and votes must be publicly reported.

**9. Shared Governance and Title V**

Voltaire Villanueva presented the concept of shared governance, where faculty, staff, and students collaborate to advise the governing board on policies. Faculty have primacy in areas covered under "10+1." Voltaire shared ASCCC 10+1 cards and discussed faculty's role in curriculum and program development.

**10. Bylaws & Constitution**

Robert Cormia provided updates on the Bylaws added to the Constitution in March 2024 as Article X. Patrick Morris and Sara Cooper discussed quorum and other operational mechanics.

**Motion: Approve bylaws as presented.**

Sara Cooper first, Ben Kaupp second

**Result:** approved by consensus.

**11. Locking Doors Resolution**

Patrick Morris discussed the need for prioritizing budgets and resources for classroom door

security, including electronic door locks that can be controlled internally or from a master system. The inability to secure doors during an active shooter event remains a major safety concern.

The resolution will return for a second read and possible action at the next meeting.

### **12. RSI Training (Parts 1 & 2)**

Allison Meezan thanked faculty for attending training sessions on Opening Day. She detailed future training opportunities and the certification process for teaching in Spring 2025 and Fall 2025. RSI Part 2 will involve faculty discussions with cohorts supported through Canvas resources.

### **13. For the Good of the Order**

Ben Kaupp reported on a test conducted with Robert Cormia using an AI tool to summarize dialogue during Zoom sessions, aiming for more accurate minutes.

### **14. Adjournment**

Meeting adjourned at 4:00 p.m.  
Next Meeting: In two weeks.