

## Foothill College Academic Senate Meeting Minutes – November 4, 2024

### Meeting Details:

- **Call to Order:** 2:02 p.m., led by President Voltaire Villanueva. The meeting opened with a welcoming message, setting a positive tone for collaboration.
- **Roll Call:** Conducted by Secretary/Treasurer Robert Cormia, ensuring the necessary quorum and recording attendance across divisions.
- **Adoption of the Agenda:** The agenda was unanimously adopted, with support from attendees to address key campus matters and align on Senate priorities.
- **Approval of October 28, 2024, Minutes:** Approved without objection, emphasizing a commitment to maintaining accurate records and continuity.

### Key Discussions and Actions:

#### 1. Reimagining Student Learning Outcomes (SLO) Assessment:

- Vice President Ben Kaupp sought feedback on enhancing SLO assessments, particularly around measurability and equity to better support student success.
- Members highlighted the importance of student input in SLO development, aiming to make assessments more reflective of learning experiences and feedback from students.
- The group raised concerns about part-time faculty participation, calling for dedicated resources to support a more inclusive approach and avoid using SLOs as evaluative tools by administrators, which could hinder authenticity and trust.
- Suggestions included asynchronous meetings and structured professional development days, allowing flexibility for faculty to participate meaningfully in SLO-related activities.

#### 2. Development of AI Use Guidelines:

- Allison Meezan introduced a draft framework on AI classroom usage, advocating for clarity on acceptable AI usage levels within coursework and assignments.
- Faculty expressed interest in flexible AI policies, adaptable to different types of assignments, with a focus on transparency, fairness, and maintaining academic integrity.
- Plans for Foothill AI guidelines highlighted the need for both consistency and adaptability, aiming for a draft by the end of the quarter, and fostering student understanding of AI use expectations.

#### 3. Program Viability, Revitalization, and Discontinuance (PVRD) Process:

- The need for a structured PVRD process was highlighted as a result of the accreditation ISER process, noting that nothing was currently in place.
- A review of what other campuses, like De Anza, was a starting point for the current document, but we should make a process that works for us here at Foothill.

- Members emphasized that faculty input is crucial in decisions on program discontinuance, ensuring transparency, accountability, and a thoughtful approach to program assessment.
- 4. ASCCC Fall 2024 Plenary Resolutions:**
- Articulation Officer Evan Gilstrap reviewed several resolutions, including support for common course numbering and academic renewal policies, which aim to enhance student progression and streamline course alignment.
  - There was consensus on the need to revisit prerequisites in math and English to support student progression, especially under AB 705, with potential impacts on curriculum structure and student preparedness.
- 5. Academic Senate Budget and Scholarships:**
- With a \$10K balance, the Senate is exploring additional funding options to support part-time faculty events and student ambassador stipends, ensuring financial stability for Senate initiatives.
  - Members agreed that fostering student engagement and supporting faculty initiatives are priority uses for the budget, especially initiatives that directly support the student community and faculty professional development.
- 6. Committee Reports and Announcements:**
- Patrick Morriss noted MIPC’s review of military policies and advocated for sustained faculty presence in the STEM center, crucial for student retention and engagement in challenging STEM fields.
  - Updates on the Credit for Prior Learning initiative emphasized alignment with the Chancellor’s 2030 vision, offering accelerated paths to certification and streamlining student pathways to degrees.
  - Carolyn Holcroft shared details of an upcoming AI Teaching Assistant workshop, aimed at equipping faculty with essential AI skills and enhancing instructional support for student learning.

**Attendance:** Members attended both in person (Room 4006) and via Zoom.

Role	Name	Attendance
Dean of Equity	Ajani Byrd	Zoom
Faculty Chair of Teaching with Technology	Allison Meezan	4006
DRC/VRC	Ana Maravilla	absent
Vice President of Curriculum	Ben Kaupp	4006
HSH	Brenda Hanning	absent
Professional Development Coordinator	Carolyn Holcroft	Zoom
LRC	Destiny Rivera	Zoom
KIN	Don Mac Neil	Zoom
Classified Senate Rep	Doreen Finkelstein	Zoom
FAC	Eric Kuehnl	4006
LRC	Eric Reed	4006

Counseling	Fatima Jinnah	Zoom
FAC	Hilary Gomes	Zoom
LA	Hilda Fernandez	Zoom
FA Rep	Jordana Griffiths	4006
BSS	Julie Jenkins	4006
KIN	Katy Ripp	Zoom
HSH	Lydia Daniel	Zoom
24-26 Part Time Faculty Rep	Lynette Vega	4006
23-25 Part Time Faculty Rep	Michael Chang	4006
BSS	Mona Rawal	4006
Apprenticeship	Nate Vennarucci	4006
Executive Vice President	Patrick Morriss	4006
ASFC Rep	Paulo Verzosa	absent
STEM	Rachel Mudge	4006
Secretary/Treasurer	Robert Cormia	4006
STEM	Sara Cooper	4006
President's Cabinet	Stacy Gleixner	4006
Counseling	Tracee Cunningham	4006
LA	Ulysses Acevedo	4006
President	Voltaire Villanueva	4006