



**UPDATE:
FHDA Administrative
Procedure/Board Policy
Review Committee**

Committee Charge

To review and recommend revisions to the following Board policies and administrative procedures:

- + BP 5500 Student Rights and Responsibilities
- + AP 5500 Student Rights and Responsibilities
- + AP 5510 Student Code of Conduct
- + AP 5520 Student Due Process & Discipline
- + AP 5530 Student Grievances

Committee Members

Faculty Representatives:

- + John Fox (FHC)
- + Tim Shively (DAC)
- + Shaelyn St. Onge (FHC)
- + Voltaire Villanueva (FHC)
- + Hyon Chu Yi-Baker (DAC)

Administrators:

Michele LeBleu-Burns (DAC)
Leticia Maldonado (FHC)
Catalina Rodriguez (FHC)

Classified Representative:

- + Becket DiGregorio (DAC)

Student Representatives:

- + Sunnie Chen (DAC)
- + Akira Chou (DAC)
- + Esha Dadbhawala (DAC)
- + Annika Dhebar (DAC)
- + Fatai Heimul (FHC)
- + Ranjan Akre (FHC)
- + Priya Vasu (FHC)

Highlights of Major Changes – Student Grievances

- + Clarified time designations in the Student Grievance Policy (work days and calendar days).
- + Made all pronouns gender neutral.
- + Lengthened the timeframe for students to file a grievance.
- + Clarified the process for students to pursue an informal resolution to their concerns.
- + Added additional definitions for terms used in the policy.
- + Added and removed grounds for a grievances to ensure proper jurisdiction for addressing concerns.

Highlights of Major Changes – Student Code of Conduct

- + Included equity as an essential principle in the preamble.
- + Incorporated changes in line with current technology (i.e. campus technology resources in place of computing facilities).
- + Updated Title IX /discrimination language in the policy.
- + Added anti-bullying language to the standards of conduct.
- + Included additional conduct standards based on previous cases.

Highlights of Major Changes – Student Due Process and Discipline

- + Changed the standard of evidence from substantial evidence to preponderance of the evidence.
- + Included the right of the accused to cross examine witnesses (via the Hearing Board Chair).
- + Incorporated changes in line with current technology (i.e. Zoom).
- + Included a list of the possible range of sanctions.
- + Clarified the appeal process.
- + Provided an opportunity for classified staff to serve on hearing boards.

Policy Revision Process

- + The Purpose of this review is to ensure that the policies comply with current Title 5, California Education Code, and other state and federal regulations.
- + Updated drafts of the BP's and AP's were prepared by the Student Grievances Board Policy/Administrative Procedures Workgroup beginning in Winter 2022. The work continued this academic year (2022-2023) and the initial deadline for the completion of the work was the end of the 2023 Winter quarter.
- + The first drafts will undergo review by the District Academic and Professional Matters Committee (APM).

Policy Revision Process (continued)

- + After APM returns updated drafts to committee co-chairs, these drafts will be presented to the college academic senates, DASG and ASFC for questions and feedback prior to the second read at APM.
- + The committee co-chairs will make final edits to the policies based on feedback from the senates and forward them to the APM, which will do the final read/approval, prior to sending to Chancellor's Advisory Council (CAC) for approval.
- + The final versions of the policies and procedures will be sent to the Board for approval.

Current Committee Status

- + The AP/BP Work group completed all the first round of revisions for AP 5510: Student Code of Conduct, AP 5520: Student Due Process and Discipline and AP 5530: Student Grievances.
- + After presentations updating constituency groups on the status of the project the policies will be submitted to APM for a first read/review.

Questions

