# Foothill College Academic Senate
# Executive Committee Meeting Agenda
Monday, November 6, 2023
2:00 – 4:00 p.m. in the Krause Center for Innovation (4006) and Zoom
Meeting ID: 852 6325 9763   Passcode: 907559
Dial by your location: (669) 900-6833 or (408) 638-0968

**2023-24 Executive Committee Members (33): Officers:** Voltaire Villanueva (President), Patrick Morriss (Executive Vice President), Ben Kaupp (Vice President of Curriculum), Robert Cormia (Secretary/Treasurer), **Senators by division: APPR:** Stephan Schnell; **BSS:** Brian Evans, Mona Rawal; **CNSL:** Tracee Cunningham, Leticia Serna; **DRC/VRC:** Ana Maravilla; **FA/Comm:** Robert Hartwell; Kate Jordahl **HSH:** Rachelle Campbell, Frank Niccoli; **KA**: Kelly Edwards, Katy Ripp; **LA**: Ulysses Acevedo, Rocio Giraldez Betron ; **LRC:** Destiny Rivera, Eric Reed; **STEM:** Zachary Cembellin, Sara Cooper; **PT Reps:** Roxanne Cnudde, Michael Chang; **Other Members: ASFC:** Joshua Agupugo; **Classified**: Adiel Velasquez; **FacAssoc:** Jordana Griffiths; **Prof. Dev.:** Carolyn Holcroft; **Chair of COOL:** Allison Lenkeit Meezan; **Student Learning Outcomes Coordinator(s):** Stephanie Chan, Kerri Ryer; **Dean of Equity:** Ajani Byrd; **President's Cabinet:** Stacy Gleixner;

## 11.06.23 AGENDA:

| # | Time* | Topic | Action** | Objective | Presenter | Supporting Materials*** |
|---|-------|-------|----------|-----------|-----------|-------------------------|
| 1 | 2:00 | Call to Order | B | | Villanueva | |
| 2 | 2:00 | Roll Call | B | | Cormia | |
| 3 | 2:05 | Adoption of Agenda | B | | Villanueva | |
| 4 | 2:05 | Public Comment on items not on agenda (Senate cannot discuss or take action) | I | | | |
| 5 | 2:10 | Approval of 10.23.23 Minutes | B | | Villanueva | • October 23, 2023 |
| 6 | 2:12 | Approval of Consent Calendar | B | | Villanueva | See Consent Calendar |
| 7 | 2:15 | Foothill ISER (First Read) | I,D | Review and provide feedback on the 2023 Institutional Self-Evaluation Report (ISER) | Kuo | • 2023 Institutional Self-Evaluation Report |
| 8 | 2:25 | Senate Goals | D | Discuss Senate Goals for the Academic Year | | |
| 9 | 2:35 | 13-55: Strategic Vision for Equity Issue 9 | I,D | Identify potential retention initiatives that align with the college's overall retention goals. | Morriss, Villanueva | • 13-55 Issue 9 |
| 10 | 2:45 | 13-55: Strategic Vision for Equity Issue 7 | I,D | Develop a recruitment and retention plan that fosters diversity and inclusion among faculty | Morriss, Villanueva | • 13-55 Issue 7 • ASCCC Cluster Hiring for Faculty Diversification • Colleges Look to Cluster Hires |
| 11 | 3:00 | BREAK | | | | |
| 12 | 3:05 | AP 4105 - Distance Education and Correspondence Education (Second Read) | D,A | Discuss feedback on Administrative Procedures relating to Distance Education and Correspondence Education and prepare a motion to bring to a vote | Whitley-Putz, Meezan | • AP 4105 |
| 13 | 3:15 | Student conduct and grievance procedures (Second Read) | D,A | Discuss feedback on the proposed changes to Administrative Procedures | Rodriguez, Villanueva | • AP 5510 • AP 5520 |

| | | | | relating to student conduct and grievance procedures and prepare a motion to bring to a vote | | • [AP 5530](#) |
|---|---|---|---|---|---|---|
| 14 | 3:25 | Follet Bookstore | I,D | Discuss the impact of faculty adoptions and student preparation | All, Acevedo, Gleixner | • [Instructional Leadership Team Meeting with Follett](#) |
| 15 | 3:35 | Zero Textbook Cost | I | Provide information on the Zero Textbook Cost (ZTC) Degree grant mapping and implementation efforts | Holcroft | • [ZTC Course and Program Mapping Dashboard (Weblink)](#) |
| 16 | 3:45 | ASCCC Fall 2023 Plenary Resolutions | I | Disseminate resolution packet to identify and record the will of the academic senates of the California community colleges | Villanueva | • [ASCCC Resolutions Fall 2023 (Weblink)](#) |

| Standing Items | | | | | | |
|---|---|---|---|---|---|---|
| 17 | 3:47 | For the good of the order (the Senate cannot take action) | B | | All | |
| 18 | 3:50 | Close of meeting | B | | Villanueva | |

\*Times are approximate

\*\*Action Legend: **B**=Regular Senate business; **I**=Information sharing; **D**=Discussion with intent to act; **A**=Action (Actions typically require an agenda topic to have had two "reads" by the Executive Committee in order to allow for constituent input.)

\*\*\*Supporting Materials: Link to documents posted to Academic Senate website

**11.06.23 CONSENT CALENDAR:**

| # | Action | Supporting Notes/Materials |
|---|---|---|
| 1 | Approve Senate Appointments | [11.06.23 Consent Calendar](#) |

**CALENDAR OF 2023-2024 REGULAR ACADEMIC SENATE MEETINGS**

| Fall 2023 Quarter | Winter 2024 Quarter | Spring 2024 Quarter |
|---|---|---|
| ~~October 2~~ | January 8 | April 8 |
| ~~October 9~~ | January 22 | April 22 |
| ~~October 23~~ | February 5 | May 6 |
| November 6 | February 26 | May 20 |
| November 20 | March 4 | June 3 |
| December 4 | March 18 | |

**Remote Attendance Locations:**
1. 800 Creek Drive, Boulder Creek, CA
2. 9500 Gilman Dr, La Jolla, CA

**DISTRIBUTION:**

Executive Committee of the Academic Senate; Kristina Whalen (President); Bret Watson (VP Finance & Admin); Laurie Scolari (VPSS); Simon Pennington (AVP Communications); Teresa Ong (AVP Workforce & CTE); Stacy Gleixner (VPI); Kurt Hueg (AVPI); Laura Wigod (Marketing);  Valerie Fong (Dean LA); Ron Herman (Dean FA/Comm); Aaron Korngiebel (Dean BSS); Mike Teijeiro (Dean KA); Anthony Cervantes (Interim Dean DRC/VRC); Roosevelt Charles (Dean Counseling); Mark Barnes (Dean LRC); Ram Subramaniam (STEM); Lene Whitley-Putz (Dean Online Learning); Catalina Rodriguez (Acting Dean of Student Affairs); Anthony Cervantes (Dean of Enrollment); Elaine Kuo (Institutional Research); Evan Gilstrap (Articulation Officer); Daphne Small (Student Affairs); Fatima Jinnah (GP Liaison); Natalie Latteri (GP Team Lead); Chris Chavez (GP Team Lead); Hilda Fernandez (GP Team Lead); Dokesha Meacham (GP Team Lead); Mary Vanatta (Curriculum Coordinator); Tim Shively (FA); Amy Edwards (FA); Kathy Perino (FA); Kathryn Maurer (FHDA Academic Senate President); Erik Woodbury (De Anza AS); Patrick Ahrens (Board of Trustees); Lee Lambert (FHDA Chancellor); Anu Khanna (Senior Advisor to the Chancellor); Nicole Nguyen (Foothill Student Trustee); Adiel Velasquez (Classified Senate President)