

## Foothill Academic Senate Minutes March 21, 2022

### DRAFT Minutes

#'s represent items numbered on the [Agenda](#)

1. Meeting called to order at 2:02 p.m.

2. Roll call

#### **Executive Committee**

##### **Officers:**

Kathryn Maurer (President)  
Eric Kuehnl (VP Curriculum)  
(absent)  
Robert Cormia (Sec/Treas)

##### **Division Senators:**

Alexis Aguilar  
Brian Murphy (absent)  
David Marasco (absent)  
Donna Frankel  
Ellen Judd

Frank Niccoli  
Jordan Fong  
Katy Ripp  
Kelly Edwards  
Kerri Ryer  
Kimberly Escamilla (absent)  
Mary Thomas  
Matthew Litrus  
Mayra Palmerin-Aguilera  
Milissa Carey  
Patricia Crespo-Martin  
Sara Cooper  
Stephanie Chan

Tracee Cunningham

Voltaire Villanueva

#### **Extended Exec Committee**

Adrienne Hypolite  
Ajani Byrd  
Carolyn Holcroft  
Fatai Heimuli (absent)

John Fox

Kurt Hueg

#### **Guests**

Ram Subramaniam

3. The agenda was adopted by consensus (we might move the timing of the break around). The minutes from the March 14th meeting were approved by consensus..

4. There was no public comment.

5. There was a change (clarification) to the consent calendar. Voltaire Villanueva was added to the Integrated Planning Committee (IPC), Ben Stefonik had to step off the Distance Ed Committee, and Allison Meezan was added. A new TRC is forming out of cycle. Please help recruit an at-large member outside of Counseling division.

6. Mary Thomas gave an update from the Senate elections committee. There is a contested position, Secretary Treasurer, Robert Cormia and Rick Martinez are both candidates. The remaining positions are uncontested and each have one excellent nominee. Donna Frankel (at large/PT rep), Jordan Fong (executive VP) and Voltaire Villanueva (President). Uncontested elections will be certified at the first meeting of the academic senate (week two). The candidates were approved based on the criterion. Mary Thomas confirmed they have formal qualifications. A motion to accept all the candidates made by Stephanie, seconded by Mellisa, the candidates were unanimously approved by consensus.

Elections for secretary-treasurer will be held the second week of May. Voltaire mentioned that these are big shoes to fill. Jordan commented that he'll take the exec VP position very seriously as well. Donna thanked the elections committee, and acknowledged the difficult times the Senate has been through.

7. Kathryn discussed the new enrollment management committee and talked about the importance of it. Kurt talked about the former Scheduling Task Force, and this committee is kind of a continuation of that. The District is looking at a Districtwide enrollment committee, the 1320 budget, and the mix of face to face, online and hybrid courses. This committee will look at these themes at the college level.

Kurt talked about membership, which will include the new scheduling coordinator replacing Denise Perez in June. Kathryn talked about getting announcements out about membership and appointees to the college before we finalize these appointments. Kurt commented that the (first) meeting of the group was somewhat hastily put together.

Kurt discussed “would we be implementing a District wide approach to mix of the modalities”. He stated we’d have a College level approach to determining the mix, and discussed looking at the contract when faculty request an all online schedule. Kurt further mentioned the declining enrollment situation, and importance of serving students across all modalities, informed by guided pathways and meta majors. We’re facing an extremely challenging situation, not knowing the student demand.

Kathryn commented that she was thrilled to see these committees being formed, and at a District level relooking at the 1320 budget, how it’s determined, strategic investment of all of these monies. Kathryn recognized that last week was the first meeting of the group, but she wants to bring a charter forward to the Senate to be discussed and approved before going forward. She said she wants to hear from division representatives how best to ensure faculty feel like there is broad enough representation for their interests to be considered but not too broad that this group is ineffective. Cormia talked about the importance of talking directly with students to learn about their modality preferences. Kathryn asked for a one page description of the charter, membership, etc., and Kurt said he would work on that. Sara commented that it’s important to talk with a wide variety of students, to ensure that the student voice comes from all of the students, not only the ones who have currently stuck with all or mostly online classes.

Voltaire talked about the importance of thinking beyond fall, to strategically looking 5 years ahead. Strategic long-term thinking.

Kurt suggested the membership should include deans, scheduling coordinator, FA, marketing office along with senate representation. Sara commented that the committee might get cumbersome if deans and faculty from every division attend. Stephanie shared an effort of asking students their preferences, but getting mixed signals from AFSC. Kerri commented on the consequences of having too many people involved, productivity of discussion, work, etc.

Kathryn said she and Kurt would work on the charter and bring it back to senate to review.

8. Kathryn said she agendized [the work](#) from the governance thought partners retreat (Mission Impossible) again to do Q&A, if senators had any. Kathryn commented there was no pressure,

but wanted to ask for input if there was any now. Milissa commented that she appreciated the structure of what we're doing, and the importance of having a functional governance at the College so we can do all the important things (equity, etc.). Kathryn said she would bring it back on the 11<sup>th</sup> when everyone had more time to get feedback from constituents.

9. Ram was asked to speak (co-present) with Kathryn on the new Ensuring Learning Outcomes initiative. Ensuring Learning Coordinator (ELO) to replace the title of Student Learning Outcomes (SLO) coordinator. Ram talked about how do we ensure that our students are being successful or not, are they meeting the learning outcomes of the class. Ram talked about focusing on ensuring learning, [developing a job description for the ELO coordinator](#), it did contain content from SLO/PLO, but wanting to build a culture of inquiry, and looking at this through an equity lens. Next we'll rally faculty to get back to a culture of enquiry and getting back to student learning. Would like to get things going in the middle of spring quarter.

Kathryn mentioned that we put the SLO coordinator into the constitution to sit as a voting member of the AS executive committee. Kathryn reminded us that we also have been in discussions to form an "effective pedagogy" committee, but needed a name, perhaps "culture of inquiry committee", and how PLOs and ILOs (?) connect with SLOs. Ram commented that his work earlier with SLOs wasn't (always) an effective (meaningful, purposeful) activity that affects student learning. Kathryn commented this position would work with the office of instruction, and what data could we collect in Canvas that would make data collection easier. Cormia agreed that Canvas could be an important data collection platform. Ram commented that the primary benefactor should be faculty, students, and the institution.

Kathryn asked the executive committee what our next steps should be? Ram said there could be a comment period and one more meeting to get input to the position is fine. It was commented that SAO (Service Area Outcomes) is connected with the ELO goals.

Senators should ask for time at the division meetings in early April to discuss this topic. Alexis commented that beyond this position, how would faculty learn about the ELO activities, procedures, etc. Ram commented the ELO coordinator is a consequential position and looking for someone excited about this topic to drive it.

10. Last item on the agenda is the ASCCC resolutions packet. Kathryn mentioned the area B meeting that she and Bob had attended on Friday, and the importance and benefit of attending plenary sessions. Kathryn mentioned that we'll be seeing some new resolutions brought forward at the area meetings in the next packet, especially related to AB705 and AB 1705 (ability or inability to offer remedial coursework in math and English). These two resolutions are very important. We won't have another meeting before the plenary. Kathryn said that she'd inclined to vote all of these resolutions up, so wanted to hear feedback if senators felt differently. Cormia commented on the importance of the dialog around what we can and cannot offer in formerly basic skills class. There is a tension between the transfer track and students not ready for transfer. Much of this dialog is related to success rates in these areas. John Fox mentioned "a

students right to determine their education” which is part of the way forward, and that trying to slow down AB 1705 is a losing battle.

On the topic of OERs, Patricia commented that some of the faculty members in her division have shared that their students like having a (real) book to look at, and stay engaged in a class. Students who can afford to pay a little bit extra will do that. So the push to zero costs (OER) online textbooks isn't necessarily embraced by all students. Carolyn commented that a number of studies have shown that OERs are as effective as traditional textbooks in student learning outcomes. Kathryn again shared she's open right up until April 9th to give input to her as a voting member.

11. For the good of the order: Cormia mentioned the flex day sessions. Donna mentioned that the P/T event will be held Friday May 6th from 6-8. Jordan announced a local art exhibit, “Breaking Bread”, T-life in downtown Saratoga. Gay Krause said the high flex room at the KCI will be available for Academic Senate meetings.

Kathryn acknowledged that the number of Winter meetings was demanding, but we did get a lot done! This was the last meeting of the quarter, next meeting is the second week in April.

Meeting adjourned at 3:30 p.m.

Next meeting is April 11th at 2 p.m. Hybrid Zoom and (KCI high-flex room?)