

Foothill Academic Senate Minutes January 10, 2022

DRAFT Minutes

#'s represent items numbered on the [Agenda](#)

1. Meeting called to order at 2:00 p.m.

2. Roll call

Executive Committee

Officers:

Kathryn Maurer (President) –
in person

Paul Starer (Exec VP)

Eric Kuehnl (VP Curriculum)

Robert Cormia (Sec/Treas)

Division Senators:

Alexis Aguilar

Brian Murphy

David Marasco

Donna Frankel

Ellen Judd

Frank Niccoli

Jordan Fong

Katy Ripp

Kelly Edwards

Kerri Ryer

Kimberly Escamilla

Mary Thomas

Matthew Litrus

Mayra Palmerin-Aguilera

Milissa Carey

Patricia Crespo-Martin

Sara Cooper

Stephanie Chan

Tracee Cunningham

Voltaire Villanueva

Extended Exec Committee

Adrienne Hypolite

Ajani Byrd

Carolyn Holcroft

Fatai Heimuli

John Fox

Kurt Hueg (absent)

Guests

Natalie Latteri

3. Agenda was adopted by consensus. Minutes from 12/6 adopted by consensus.

4. Public Comment: Natalie Latteri, GP Team Lead, shared the invitation for the meta majors meeting on January 21st 12-1:30 p.m.

5. The [appointment document](#) on the consent calendar had been updated due to many search committees forming, and Kathryn had shared with Exec in advance of the meeting. She highlighted a number of vacant positions urgently needing appointments for Program Review readers and asked for help recruiting, as reader duties are kicking off this month.

6. Kathryn brought up the reaffirmation of the resolution authorizing remote meetings. This was a roll call vote, the vote was unanimous with an advisory vote abstention (Byrd).

7. Kathryn shared that these are challenging times, with all that transpired last year, and in the middle of a pandemic surge, but we do have important work to do!

Bernadine Fong addressed the Senate wishing us a Happy New Year. She shared that the campus is off to a very good start, refreshing to see people on the campus. Coyotes roam the campus, we need to reclaim the campus from the wildlife. College is working very hard to keep the campus as safe as possible. How can we best live with this, and have a longer term plan to adapt and continue our service? Students share that they are grateful to be back on campus.

We have a lot of positive things going on, every Monday Bernadine will send out an email with news and fun things. An "equinimity retreat" was held in December, to reacquaint the campus,

re-instill trust among us. She asked for participants to send her their take-aways, and she is creating a word cloud, which she will send out. This is now in anticipation of moving forward with governance conversations.

Regular operations, participatory governance, self-study, accreditation, revisiting the master plan, and educational equity plan. How do we put Foothill back on the map, maybe have a campus open house? Frank and David's physics show. Campus abroad seems to resonate with a number of us. A small governance retreat is coming up.

What is the best way to develop a governance model that makes sense for Foothill? The goal for Foothill is to be transparent; transparency and information sharing is at the top of the list. A survey of administrators suggested that information was being shared. Bernadine asked that we reflect on our diversity statement, and institutionalize equity and diversity.

Bernadine mentioned an innovative educational technology conference in San Diego. The summit draws about 3,000 people, but has a \$3,000 conference fee. Perhaps Foothill could have a subconference and presence at the conference. Stanford is looking at dual-enrollment, how could Foothill participate in that? Bernadine mentioned the Magical Bridge Playground project, and maybe bringing one to Foothill.

Paul Starer asked that we bring back the creative writing conference, and additionally bring in ATYP (Academically Talented Youth Program). It's like a College for kids in the vernacular. Paul also suggested a seniors program (mentors to work with boys and girls clubs). Bernadine commented that all of higher ed is facing declining birthrates and increasing longevity, so we need to rethink populations and programs.

Ellen added that on-campus housing is something that might make us distinctive. Kerri commented that we have put in a grant for on campus housing. Bernadine commented that the "res-ed" (residential education) is very complicated. Figuring out how to deliver it would also be a challenge.

There was a comment about aging populations, and that we are near areas where over 60 is larger than under 60, a possible population for our community education.

Sara asked about the contact tracing, how it's being ramped up to deal with a backlog. Faculty have moved their class off campus to deal with a third of students being sick and unable to attend. Bernadine answered that she worked for nearly 7 hours dealing with the issue of contact tracing. Bernadine is in close contact with Lloyd Holmes and Judy Miner on this issue. Bernadine asked, how do we live with COVID, we can't keep pivoting back and forth between physical and virtual. Why are we spending all this time on contact tracing? Foothill decided to go with a red and green badge effort. What do we do with a red badge student? With Delta we had essentially no exposures, with Omicron, completely different.

We have admin and division assistants working with contact tracing. We have COVID test kits now, literally shopping store to store, and more this coming week. Test kits are for exposure on campus, every faculty member who may have had an on campus exposure will have access to testing. We are trying to do this internally, but it's a lot of work.

Bernadine announced that they are doing a Presidential search, and have enlisted the help of Martha Kanter, and Dorene Novotny to help find a replacement for Foothill College President.

Kathryn wanted to acknowledge two people who have left our College, Debbie Lee has moved to De Anza as the Dean of the Intercultural and International Division. Kent McGee (evaluation specialist) has resigned. We have 12 tenure track faculty positions that we are going out for hire. We need to think about what the tenure review committees for fall.

Kathryn reminded us that before winter break we had two unfinished conversations Carolyn was leading us through on professional development, and Open Educational Resources (OER). We'll continue these this quarter. Also, another priority topic for us will be governance - Bernadine mentioned a governance retreat. Kathryn reached out to two members of the shared governance task force that was meeting in summer to join her at this retreat: Paul Starer and Kerri Ryer. Another priority Kathryn also mentioned a consolidated equity action plan (in support of the Strategic Vision for Equity) that we will be coordinating with COOL and CCC as well. We also identified effective pedagogy, SLO's, ILOs and PLOs, and Kathryn will be seeking input later this meeting on a possible structure.

Break

8. Kathryn reminded everyone that [this OER resolution](#) was on the agenda in December but we had run out of time. Paul Starer made a first motion, Kerri Ryer second. A question was asked about comparable resolutions at other schools, and Carolyn shared a State Academic Senate resource for OERI. Said most resolutions were more general, ours seemed to be the most specific. She said our first one from June is posted there, and she will share this one. A roll call vote was unanimous.

9. Senate Scholarships - we have traditionally given about \$3000, 6 \$500 scholarships, sometimes we haven't been able to fill all of these. We used to have three categories: Workforce, Transfer, and Basic Skills, but Basic Skills is no longer an appropriate category. David Marasco suggested we add a new category: First Generation. We agreed that \$500 is a good amount, \$250 seemed too small. David reviewed the scholarship process, with applications, readers, and timing (we need to get moving).

Donna commented about the reading process, but a percentage of scholarships go unawarded. Every teacher should be pushing their students to apply for these. Paul moved that we adopt the \$3000 scholarship and adopt 6 scholarships at \$500 each. Seconded by Tracee Cunningham. Two in the Workforce, two in transfer, and two for first generation college students. The motion for a \$3,000 scholarship gift to Foothill Foundation passed unanimously

10. Kathryn shared a [7-year planning calendar](#) managed by Elaine Kuo in IR. There are different planning cycles that all need to be reported on in our accreditation process. Unfortunately Elaine and Kurt both weren't available today, so this is simply to make sure everyone is aware of this planning calendar, and also to point out that we are behind in a number of items, including the ones related to SLO's that is on our plate. This is also important for the governance conversations. We'll bring this back when Elaine can be here to better explain and answer questions.

11. Kathryn shared a [proposal for new subcommittees of the academic senate](#) for this year. As explained in the intro, our constitution calls on us to create as many subcommittees as we need to fulfill our role & responsibility in 10+1. Our constitution also states that we should have a list of all committees by each spring, for staffing for the following academic year, but we have not

been following this practice. Kathryn explained she created a table to share this proposal, but it doesn't have a lot of information about each committee. She also wanted everyone to keep in mind that this is just a proposal – we can throw it all out.

The College Curriculum committee is considered autonomous, since it doesn't report to Exec, and its recommendations can go directly to the BOT. COOL operates independently, but its recommendations will come through Exec for approval. Those are the only two currently active, standing committees.

We do form some other committees as needed, like the elections committee, which we need to form soon for the three positions up for re-election this year: President, Secretary/Treasurer, and one of the two P/T faculty rep positions (Donna's). Membership on the election committee cannot be the Senate officers.

Kathryn mentioned perhaps needing a Senate Scholarship committee, but David said he didn't think so.

Kathryn is proposing a new committee, the faculty recognition committee. This committee would be responsible for things like announcing ASCCC awards and soliciting nominations, organizing the annual PT Faculty Celebration event, and maybe even coming up with other ways to honor and recognize faculty achievements.

Another new committee to consider would be The Professional Development Committee. This committee could continue the deep dive into many of the questions around PD we started to talk about back in December, and potentially help Carolyn develop and evaluate PD offerings for faculty.

Last, Kathryn is proposing an "effective pedagogy committee," (this is what we called it on our priorities document we approved in the fall, although Paul would like to come up with another name), which would have the task of digging into the SLO process, and academic integrity. Paul suggested re-branding SLOs, and starting with a fresh start, taking into account what faculty do in the classroom, and building on our passion for our profession. How do we know what our students need to know in the classroom. We have spent a year on the pandemic and politics of the campus, and this committee would return us to what has inspired faculty.

Paul commented that we had trouble staffing committees prior to COVID, but if we want to have an impact on the professional life of the campus, we need to encourage participation on these committees. Kathryn will leave this topic here, but bring it back for the next meeting.

12. Robert Cormia spoke about completing the Simple Syllabus training, and the support of the Online Learning organization. He also advocated that all faculty complete the cyber security training assigned to many of us this morning.

13. The meeting adjourned at 4:00 p.m. The next meeting is in two weeks, January 24th 2022

Roll call vote for resolution continue remote meetings

Kathryn Mauer

Paul Starer Y

Eric Kuehnl Y

Robert Cormia Y

Brian Murphy	Y	
Aleis Aguilar	?	
Kerri Ryer	Y	
Sara Cooper	Y	
Frank Niccoli	Y	
Tracee Cunningham	Y	
Voltaire Villanueva	Y	
Mayra Palmerin-Aguilera	Y	
Milissa Carey	Y	
Jordan Fong	Y	
Kelly Edwards	Y	
Katy Ripp	Y	
Stephanie Chan	Y	
Patricia Crespo-Martin		Y
Kimberly Escamilla	Y	
Mary Thomas	Y	
Matthew Litrus	Y	
David Marasco	Y	
Donna Frankel	Y	
Ellen Judd	Y	
Fatai Heimuli	Y	
Adrienne Hypolite	Y	
John Fox	Y	
Carolyn Holcroft	Y	
Ajani Byrd	abstain	
Kurt Hueg	?	

Roll call vote for resolution on OER

Paul Starer	Y	
Eric Kuehnl	Y	
Robert Cormia	Y	
Brian Murphy	Y	
Aleis Aguilar	Y	
Kerri Ryer	Y	
Sara Cooper	Y	
Frank Niccoli	Y	
Tracee Cunningham	Y	
Voltaire Villanueva	Y	
Mayra Palmerin-Aguilera	Y	
Milissa Carey	Y	
Jordan Fong	Y	
Kelly Edwards	Y	
Katy Ripp	?	
Stephanie Chan	Y	
Patricia Crespo-Martin		Y
Kimberly Escamilla	Y	
Mary Thomas	Y	
Matthew Litrus	Y	
David Marasco	Y	

Donna Frankel	Y
Ellen Judd	?
Fatai Heimuli	Y
Adrienne Hypolite	Y
John Fox	Y
Carolyn Holcroft	Y
Ajani Byrd	Y
Kurt Hueg	?

Roll call vote for scholarship

Kathryn Mauer	
Paul Starer	Y
Eric Kuehnl	Y
Robert Cormia	Y
Brian Murphy	Y
Alexis Aguilar	Y
Kerri Ryer	Y
Sara Cooper	Y
Frank Niccoli	Y
Tracee Cunningham	Y
Voltaire Villanueva	Y
Mayra Palmerin-Aguilera	Y
Milissa Carey	Y
Jordan Fong	Y
Kelly Edwards	Y
Katy Ripp	Y
Stephanie Chan	Y
Patricia Crespo-Martin	Y
Kimberly Escamilla	Y
Mary Thomas	Y
Matthew Litrus	Y
David Marasco	Y
Donna Frankel	Y
Ellen Judd	Y
Fatai Heimuli	Y
Adrienne Hypolite	Y
John Fox	Y
Carolyn Holcroft	Y
Ajani Byrd	Y
Kurt Hueg	?