

Foothill College Academic Senate
Proposal to Create New Ad Hoc Committee: Ethnic Studies Steering Committee
(Preliminary AS Approval) October 12, 2020

Name of Committee

Ethnic Studies Steering Committee

Background

In June 2020 the Academic Senate committed to working with the administration towards the establishment of an Ethnic Studies Department at Foothill College. In order to inform and support this work, two committees were formed: a) a steering committee, meant to direct needed steps towards creating curriculum and obtaining qualified instructors, and b) an advisory committee, open to all members of the Foothill community, which will inform the development of the department via the experience and expertise of its members.

Process

- A. This committee shall focus on the operational aspects of department creation, especially, but not limited to, curriculum and the hiring of faculty.
- B. The committee shall work closely with the College Curriculum Committee (CCC) in determining how COR will be submitted, evaluated, and approved given that the department has yet to be created and housed.
- C. The committee shall work with the Senate and E&E on issues concerning hiring of faculty.
- D. The committee will meet bi-weekly, and as needed when determined by timelines of concern.
- E. The committee will collaborate with E&E and the Advisory Committee organically, as membership overlaps.
- F. The committee will report out to Senate, and reports will include Advisory Committee discussions and appropriate E&E discussions as well.

Structure

- A. The committee shall have a tri-chair model with a student tri-chair, a faculty tri-chair, and an admin tri-chair.
- B. The faculty members shall consist of those previously working on the subject, and ASFC shall appoint the student members, and nominate the admin members.
- C. The committee membership shall include:
 - 1. 4 Students: Jayme Albritton (tri-chair), Mariam Touni, Josh Contreras, and Moremi Mabogunje
 - 2. 3 Faculty: David Marasco (tri-chair), Susie Huerta, and Voltaire Villanueva
 - 3. 2 Administrators: To be nominated by ASFC
 - 4. President and VP of the Academic Senate as ex officio

Time Frame

- A. The start date for the committee shall be the date of preliminary approval of the committee (October 12, 2020)

B. The end date for the committee shall be when the functioning of the Ethnic Studies Department has been transitioned to assigned faculty and administrators, with a target date of no later than June 30, 2021.

Foothill College Academic Senate
Proposal to Create New Ad Hoc Committee: Ethnic Studies Advisory Committee
(Preliminary AS Approval) October 12, 2020

Name of Committee

Ethnic Studies Advisory Committee

Background

In June 2020 the Academic Senate committed to working with the administration towards the establishment of an Ethnic Studies Department at Foothill College. In order to inform and support this work, two committees were formed: a) a steering committee, meant to direct needed steps towards creating curriculum and obtaining qualified instructors, and b) an advisory committee, open to all members of the Foothill community, which will inform the development of the department via the experience, expertise, and passion of its members.

Process

- A. The committee shall assist in the development of Ethnic Studies at our college.
- B. There are many at Foothill who have experience, expertise, and passion relevant to the issues of concern that the department will need to address in its creation. This committee will both act as place to hear feedback and advice from the general committee, and to act as a sounding board for issues such as details of curriculum, where to recruit faculty and other experts, and how the department will fit in with the rest of the college.
- C. The committee will meet bi-weekly, and as needed when determined by timelines of concern.
- D. Smaller sub-groups may be tasked with appropriate work.
- E. This committee will communicate organically with the Steering Committee and E&E (membership overlaps).

Structure

- A. The committee shall have a tri-chair model with a student tri-chair, a faculty tri-chair, and an admin tri-chair
- B. The tri-chairs of the Ethnic Studies Steering Committee shall serve as the tri-chairs of the Advisory Committee.
- C. The committee membership shall be open to all who wish to join, and the Academic Senate will confirm appointments.

Time Frame

- A. The start date for the committee shall be the date of preliminary approval of the committee (October 12, 2020)
- B. The end date for the committee shall be when the functioning of the Ethnic Studies Department has been transitioned to assigned faculty and administrators, with a target date of no later than June 30, 2021.