



Foothill College Academic Senate  
 Academic Year: 2020-21  
 Monthly Committee Reports  
 3<sup>rd</sup> Report November 25, 2020

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Academic Senate Sub-Committees

College Curriculum Committee  
 Co-Chaired with Office of Instruction  
[See 11/23 CCC Communique](#)

## Committee on Online Learning

Co-Chaired with Office of Online Learning

Reported by Faculty Co-Chair, Kerri Ryer

11/25 Report: The Committee on Online Learning has made great strides in supporting quality online instruction. For example, the technology tools working group has developed a tech tools rubric to help in the process of adopting online technology tools. Simple syllabus, Pope Tech, and badger were all adopted. The J1 working group has drafted 3 proposals to direct their efforts moving forward. The Office of Online Learning announced our participation in the CVC exchange and application to establish a recognized local POQR program. Extensive conversations on the DE addendum and regular & effective contact policies have begun. COOL is working to formalize and clarify its relationship to AS.

## Ethnic Studies Steering Committee & Advisory Committee

Reported by Faculty Co-Chair David Marasco

11/25 Report: People interested in being part of the Ethnic Studies Advisory Committee should contact David Marasco at marascodavid@foothill.edu

Due to the experience of Language Arts' Curriculum Committee representatives and positive feedback from division faculty, the ES Steering Committee approved the temporary hosting of Ethnic Studies in Language Arts. Curricular content will be sent to the CCC via Language Arts. The LACC reps posited an aggressive timeline that would enable courses to get approved for CSU Area D deadlines. Faculty who had shown prior interest in writing curriculum were recruited, and submitted drafts of COR for Intro to Ethnic Studies, Intro to African American Studies, Intro to Latinx Studies, and Intro to Asian American Studies, along with supporting Distance Learning, Stand Alone, and GE forms. These will now be forwarded to the next steps in the curriculum process.

A full-time faculty request was forwarded to the prioritization committee.

## COVID Scheduling Taskforce

Co-Chaired with Office of Instruction, Kurt Hweg

Reported by Office of Instruction Co-Chair, Robert Cormia

11/25 Report: The Scheduling Task Force met on Nov. 2 with the academic deans to review the list of courses proposed by faculty and department chairs, and to discuss follow up steps related to determining the viability of these courses being offered in Spring. The Task Force and deans agreed no further courses would be proposed for Winter Quarter, other than athletic conditioning, and the KCI Makerspace students having access to that facility on a limited basis.

The Task Force and college deans approved sending this list of Spring 2021 courses forward to RR for its Nov. 6 meeting, with the following information provided related to its recommended next steps.

Follow submission of the list of courses to RR, the dean for each respective area will go back to the faculty proposing the course to determine the following:

1. The total number of courses being requested for each department, and based on space limitations and classroom size, how many sections would need to be offered on campus of each course.
2. The deans will determine the location/building # where the classes will be offered, and which restrooms students would need access to.
3. The deans will determine the availability of faculty and those willing to come back in a safe environment.

In addition, the Scheduling Task Force recommends the following for moving the back to campus planning forward efficiently.

1. The critical need to clarify the connection between the various district and college COVID 19 discussion/governance groups.
2. The need for an all-college staff, faculty and administrators survey regarding willingness to return to campus in Winter/Spring.
3. Clarification regarding who is the district/college COVID 19 health officer. ( D Acosta?)

## Governance Councils & Study Groups

### Advisory Council (Council)

Reported by Faculty Tri-Chair, Kathryn Maurer

11/25 Report:

Advisory Council on both 10/30 (extra meeting) and 11/6 (regularly scheduled meeting) to hear the presentations from the 2019-20 program reviews that had been scheduled for last spring, but due to COVID response had been delayed until this fall. They were phenomenal! We heard from: Spanish, Dental Assisting, Engineering, Geography, Chemistry, Humanities, Pharmacy Tech, Theater Arts/Tech, Respiratory Therapy and Music Tech. This was the first year of the new program review process and the unanimous feedback was that it was much improved from prior years. Advisory Council is in the process of compiling Council feedback to prepare a report to IP&B about general themes emerging in the program reviews, as well as recommendations for further improvements to the program review process.

Advisory Council next meets on 12/4 (last meeting of the fall quarter).

### Community & Communication Council (C&C)

Reported by Faculty Tri-Chair, Laura Gamez

11/25 Report: No report

### Equity & Education Council (E&E)

Reported by Faculty Tri-Chair, Patrick Morriss

11/25 Repot: No report

### Revenue & Resources Council (R&R)

Reported by Faculty Tri-Chair, Cara Miyasaki

11/25 Report: No report

### Joint AC/R&R

Reported by Faculty Tri-Chair of AC, Kathryn Maurer

11/25: The Joint AC/R&R is current on hold into new need arises (likely January when we receive the budget from the State).

### Bookstore Study Group (R&R Study Group)

11/25 Report: No report

### Facilities Master Plan (Measure G) Study Group

Chaired by Bret Watson

Reported by Faculty Rep, Kerri Ryer

11/25 Report: The Facilities Master Plan sub-committee of R&R held a meeting this last Friday 11/20. At the meeting the Gensler Team provided a space analysis of the Sunnyvale and Foothill Campuses. Combined the model predicted a decrease in physical space needs. With a focus on the Foothill campus the team next turned to three draft planning principles: equity, community, and resources. A majority of the meeting was spent discussing possible avenues to knit the campus together, increase access to resources, and leverage the campus according to topography. Due to the student survey going out over the break, the next meeting was pushed to December 11th, where the committee will look at the results from the survey, student focus groups, and energy sustainability.

### Guided Pathways

Reported by Lead Facilitator, Isaac Escoto

11/25 Report: No report

### PDL (Professional Development Leave) Committee

Reported by Brian Tapia

11/25 Report: The 2020 PDL committee started meeting on October 15th, and has been regularly meeting each Thursday afternoon, from 2:30-4:30, to review PDL applications and Reports. Individual committee members work with applicants and help communicate the committee's questions and concerns regarding the proposed activities for each application. Each member acts in this liaison capacity until the application can be recommended for approval by the board of trustees. Committee members also review incoming PDL reports for completion in accordance with agreed upon PDL plan.

### Conference Fund Committee

Reported by Carolyn Holcroft

11/25 Report: No report

### District Committees

#### DDEAC/HRAC (District Diversity and Equity Advisory Committee + HR Advisory Committee)

Chaired by Pat Hyland

Reported by Faculty Rep to DDEAC, David Marasco

11/25 Report:

DDEAC/HRAC provided detailed input to the Board of Trustees on its annual Board Priorities. The Board approved the revised set of priorities at their November 2 meeting.

DDEAC/HRAC met with Joy DeGruy on October 30 as follow up to Opening Day, and to see how we could move forward this year. It was noted that change needed to be locked-in, so that when key people left their current positions, gains would not be lost. There was a great deal of discussion surrounding talking to students from historically excluded populations to better understand their experience in the district, both to address what is not working, and to expand upon successful efforts.

DDEAC/HRAC continues to work on hiring policies for classified, faculty, and administrator positions.

#### ETAC (Education Technology Advisory Committee)

Chaired by Joe Moreau

Reported by Faculty Reps Kate Jordahl, Allison Meezan and Lydia Daniels

11/25/20 Report: ETAC did not meet due to the Veterans Day Holiday but continues to collaborate via email on an update of the Technology Needs Assessment Survey developed by De Anza and approved by their Technology Committee for use in the development of a comparable survey with the Central Services staff and administration as part of the district technology plan revision this year.

Our next meeting will be Wednesday 12/9 at 12 noon.

#### APM (Academic & Professional Matters)

Chaired by Isaac Escoto (District Academic Senate President)

Reported by Kathryn Maurer

11/25 Report: APM met on 11/4 and nearly the entire meeting was dedicated to the Return to Campus discussion, led by Chancellor Miner. She explained that the situation is incredibly dynamic, and a need for everyone in the District to understand trying to respond to rapidly changing circumstances. She talked about forming a COVID Response Team to report to Chancellor's Cabinet, and will be hiring a consultant to actually lead through the creation and drafting of a return to campus plan. She talked about the need to integrate this Districtwide team with what is happening at each College, and said that the Presidents would be clarifying leadership and decision-making structures on each campus. Talked about all the different needs from PPE, to facilities, to logistics/security, etc. Huge budgetary implications as well. Chancellor Miner also recognized how complicated "safety and health" is, when not coming to campus can also have impacts on mental health and wellbeing. Rise in anxiety, depression, health issues, etc. And also big implications for students supports. Need to find out more about what students want/need, what are our priorities as colleges, and what is possible for us to take on. Chancellor Miner said her one expectation was that these decisions would be informed by governance structures, including the involvement of senates and unions. She also insisted on consistency across the District, e.g. with athletics. Even when talking about a return, we need to think about the concept of a "soft return," with phases, and we'll definitely need contract tracing methods/app. She asked Presidents to chart out structures for how to engage the governance groups in recommendations and decision-making.

#### CAC (Chancellor's Advisory Council)

Chaired by Judy Miner

Reported by Kathryn Maurer

11/25 Report: CAC met on 11/13. We debriefed Chancellor Miner's email message about staying virtual through the end of spring, and no conditioning or athletics for winter or spring. We also talked through the Budget Reduction Proposals from Foothill, De Anza and Central Services, and acknowledged that these proposals were only "collateral" to be tapped into should we be required to – won't know until January budget updates. Talked about the 2020-21 Board of Trustees priorities, with exclusive equity focus, and the need to begin to align college priorities with board priorities, and how we might accomplish that. Also talked about an interview Chancellor Miner gave to La Voz, who was very interested in policing and campus safety – an incredibly important topic for many, and Abhi expressed a desire for a facilitated discussion of campus safety. Chancellor Miner said that the plan is create a district taskforce on campus safety, to convene in January. Abhi also made great points about staying mindful of green construction in the Facilities Master Plan, and there was also a reminder to keep facilities plans focused on equity. Overall, colleges need to be mindful of aligning equity plans, educational master plans, facilities plans. Laurie & Rob will be working with the Foundation board members in the development of a basic needs initiative.

DBAC (District Budget Advisory Committee)

Chaired by Susan Cheu

Reported by Kathryn Maurer

11/25 Report: No report

EESAC (Energy & Emissions Strategic Advisory Committee)

Chaired by ?

Reported by Robert Cormia

11/25 Report: No Report

ASCCC Committees

ASCCC Open Educational Resources Initiative (OERI)

Reported by Foothill liaison, Carolyn Holcroft

11/25 Report: No Report