

FOOTHILL COLLEGE

## GOVERNANCE | COMMUNITY & COMMUNICATION

To: Community and Communication Council  
Classified Senate  
Academic Senate  
AFSC

CC: Thuy Thi Nguyen, President

From: Community and Communication Council (Tri Chairs)

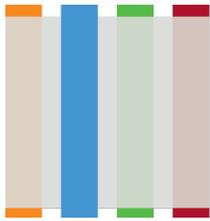
Date: February 17, 2021

Re: Formation of Study Group Focused on developing a definition and value statement for Service Leadership

At its December 11, 2020 C&C Council Meeting, the Community and Communication Council agreed to form a study group focused on developing a definition and value statement for Service Leadership.

1. Overall Purpose
  - a. Form a study group that will report back to C&C with a recommendation that will then be discussed and voted on by the full council
  - b. Ends June 2021, or earlier if the charge is completed
2. Charge of the Study Group
  - a. Collect examples of Service Leadership already occurring across campus to better understand the diversity of projects and approaches already in use
  - b. Draft a detailed and nuanced definition for Foothill's Service Leadership that includes a value statement, reflects a college philosophy, and anchors the work in Equity Plan 2.0
  - c. Draft a 2-year plan for next steps for Service Leadership, including opportunities for public input (town halls? Brown bags?) and retrospective after the Research Symposium

3. Overall Composition
  - a. Two classified staff appointed by Classified Senate
  - b. One full-time and one part-time faculty appointed by Academic Senate
  - c. Two students appointed by ASFC
  - d. One administrator selected by C&C
  
4. Expertise Needed (to target recruitment)
  - a. Student perspective
  - b. Experience with Research and Service Leadership Symposium
  - c. Experience with other aspects of Service Learning/Service Leadership at Foothill
  
5. Time commitment / timeline
  - a. Study Group to be assembled by March 19, 2021
  - b. Group will most likely need to meet every other week for 60-90 minutes to discuss data gathered and draft recommendations. Group will determine time and frequency of meetings.
    - i. Draft definition/value statement due to C&C council by April 23, 2021
    - ii. Draft plan due to C&C by June 1, 2021
  
6. Responsibilities of members
  - a. As the Study Group decides, reach out to constituents to solicit information on existing Service Leadership activities and gather input that will help shape Foothill's definition and value statement/college philosophy. Take notes to bring back to the study group.
  - b. Report back to the C&C council.
  - c. Work with colleagues to draft definition/value statement/college philosophy.
  - d. Work with colleagues to draft 1-2 year plan.



 Foothill College

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## Members

### Voting

Tri-Chairs: Lene Whitley-Putz (Admin), Martha Rubin (Classified), Laura Gamez (Faculty)

Administrators: Betsy Nikolchev

Classified Staff: Jackie Lauese, Carlos Pacheco

Faculty: Bruce McLeod, Sam Connell, Ellen Judd

Students: Joshua Contreras, Negar Bagheri, Jozephine Yen

### Non-Voting

Ex-Officio: Leticia Maldonado, Josh Pelletier, Vanessa Smith, Teresa Ong, Simon Pennington, Doreen Finkelstein, Thuy Nguyen, Sophia Kim, Gay Krause

Recorder: Melia Arken

Facilitator: Asha Jossis

## Foothill College Mission Statement

Believing a well-educated population is essential to sustaining and enhancing a democratic society, Foothill College offers programs and services that empower students to achieve their goals as members of the workforce, as future students, and as global citizens. We work to obtain equity in achievement of student outcomes for all California student populations, and are guided by our core values of honesty, integrity, trust, openness, transparency, forgiveness, and sustainability. Foothill College offers associate degrees and certificates in multiple disciplines, and a baccalaureate degree in dental hygiene.