

## MEETING MINUTES

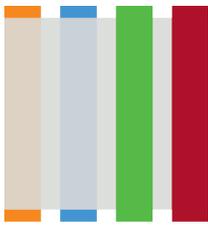
Date: May 22, 2020

Time: 9:00 AM – 11:00 AM

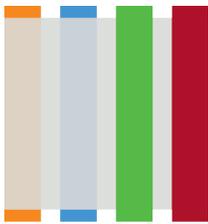
Loc: Zoom

### NOTES BY TOPIC

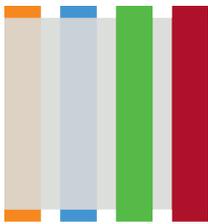
ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Introduction/ Agenda	<ol style="list-style-type: none"><li>1. Why have a joint meeting? Escoto discussed this could be a place to focus on budget related discussions, as it was evident there was overlap between the two groups in terms of the charges, specifically around budget cuts. This was based on a discussion between the tri-chairs May 15. Reed discussed that this is an actual meeting of both groups, to focus specifically on budget.</li><li>2. Lee and Gamez, A rep from both EE and CC was suggested as a means of improving communication. Tri chairs agreed to extend invitation to both groups for reps.</li><li>3. Pennington questioned who the joint group should report to and how meetings should be scheduled. Escoto asked for ex-officios of both groups. Since this is a full meeting of both groups, we invite all individuals of both groups.</li></ol>		<p>Extend invitation to E&amp;E and C&amp;C</p> <p>Invite all ex-officios from R&amp;R and AC</p>	Tri-Chairs
2	Purpose and Scope of Group	<p><b>Pennington</b> called for discussion regarding the purpose and scope of the group. <b>Escoto</b> discussed a focus on institutional planning and budget. Advisory was asked to make recommendations on positions earlier in the month, and without budget information it had a very difficult time</p>	Reed made motion, Amy Edwards second.	Tri-Chairs will craft memo to college president and campus	Tri-chairs



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		<p>have an informed discussion. The idea is to have both groups to make recommendations regarding institutional planning and budget. <b>Cooper</b> added that what we are trying to is clarify the roles of the governance councils. Both have impact on budget and spending time in separate meetings is not efficient, better to have one fully informed discussion than two separate meetings. <b>Reed</b> added we should establish a philosophy regarding the next year regarding how we will impact staff and students and how we will take risks. <b>Perez</b> added the main goal is major budget issues and decision making, the issues that came out of the last RR Advisory meetings is people didn't feel we had input. Process about how this work, guiding principles. <b>Nikolchev</b> added we should attempt to reduce meeting overload and reduce confusion. How do we transition the information from this joint group back to CC and EE, we need to figure out what is the report back or remit. <b>Cooper</b> responded this is an effort to clarify process and creates a clear spot in shared governance where constituencies are represented. We have so many meetings and it is confusing. This creates a clear space, the remit needs to be clear, this is where the conversations are happening, and people do know where to go for budget conversations. Making this space for hard budget planning meetings frees up time for other critical discussions in the governance groups.</p>	<p>The tri-chairs will combine to craft a memo to both councils. The memo will be shared with all members for editing and feedback. Once approved it will be shared with the president and cabinet and campus community. Members of EE and CC should be present at all meetings.</p>	<p>declaring intent of the new combined council.</p>	
3	How will information be reported out and recorded?	How will information be reported out and recorded?	The groups will create a separate webpage to house documentation with links to both		



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			Advisory and RR page. Ceballos will create. Escoto moves, Edwards Second.		
	Operational Details, Facilitation and Minutes	Pennington volunteered and discussion ensued regarding alternating facilitators and recorders between groups. President Nguyen stated she has some outside help potentially to bring to assist the group.	<b>Decision was postponed to next week</b> to provide time for additional information from President Nguyen.		
		When and how often will meetings take place?	Group agreed to weekly meetings due to urgency regarding budget issues. Meetings can be canceled if not needed. Summer meetings needs to be discussed.  Upcoming meetings scheduled from 9 a.m. to 11 a.m.: May 29, June 5, (10:30-11:30 a.m.),		



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			June 12, June 19, and June 29. Reed moved, Escoto Second.		
		Hiring holds were discussed and it was agreed we would have this as an agenda item for next week. Future meetings can discuss processes related to program elimination and timelines. Thuy asked for the Deans to provide information and narrative to the meetings.			

\*Include the person(s) and or group responsible for next steps.

### MEMBERS PRESENT

#### Voting

Tri-Chairs: Isaac Escoto, Anthony Cervantes, Kurt Hueg, Sara Cooper, Denise Perez

Administrator: Betsy Nikolchev

Classified Staff: Itzel Sanchez Zarraga, Danmin Deng, Julie Ceballos

Faculty: Amy Edwards, Preston Ni (FT), Cheyanne Cortez (PT), Mary-Anne Sunseri (PT), Eric Reed,

Students: Leonardo Blas, Tiffany Nguyen, Duye Liu

#### Non-Voting

Ex-Officio: Elias Regalado, Kristy Lisle, Laurie Scolari, Melissa Cervantes, Thuy Nguyen

Recorder: Kurt Hueg

Facilitator: Simon Pennington (Pauline Brown, Asha Jossis)

Attendees: Debbie Lee, Fatima Jinnah, Katie Ha, Kevin Harral, Kurt Hueg, Lené Whitley-Putz, Vanessa Smith, Amber La Piana, Alejandro Favela, Adiel Velasquez, Josh Pelletier, Laura Gamez, Laura Gamez, Carolyn Holcroft, Mike H