

Meeting Notes

Project	Foothill College Facilities Master Plan	Project Number	05.9725.000
Meeting Location <input type="checkbox"/> Via Telephone	Foothill College, Conference Room, FH 5971	Meeting Date and/or Time	02.09.2016 1:00-2:30 PM
Meeting Subject	Facilities MP Committee - Meeting 05	Meeting Number	05
		File	1MN
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Present	Kimberlee Messina/FH (Interim President) Bernata Slater/FH (VP Admin + Finance) Kurt Hueg/FH (VP Instruction + Institutional Research) Judy Baker/FH (Dean Online Learning) Art Heinrich/FHDA (Bond Program) - NOT PRESENT Brenda Davis Visas/FH (Facilities + Special Projects) David Ulate/FHDA (Exec. Dir. Institutional Research + Planning) - NOT PRESENT Jose Nava/FH (Instructor Business) Dolores Davison/FH (Instructor History) Neil Chang/FH (Mobility Assistant) Crystal Lee/FH (Student Representative) - NOT PRESENT Kai Chang/FH (Assessment Specialist) Denise Swett/FH (VP Student Services) Dawn Giradelli/FH (Dean Middlefield Campus) Andrew Lamanque/FH (Assoc. VP Instruction + Institutional Research) Steven Kitchen/FHDA (District Exec. Dir. Facilities + Operations) - NOT PRESENT Daphne Small/FH (Dir. Student Activities) - NOT PRESENT Deborah Shepley/Gensler (Director Higher Education) Kristi Loui/Gensler (Planner)
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Distribution	Those present
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Prepared by	Deborah Shepley Kristi Loui	Date Issued	02.17.2016
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Gensler will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting unless written notice to the contrary is received by Gensler within seven calendar days of the issue date of these meeting notes.

Discussion PROJECT STATUS Step 3: Explore , the planning team has developed some preliminary recommendations and will evaluate them with the committee for further development <ul style="list-style-type: none">Project Timeline<ul style="list-style-type: none">District Sustainability Workshop – March 8, 1:30p-4:30p De Anza College, Collaboration Room in DeHart LibraryNo March Committee meetingApril 12th Committee meeting (review FMP draft document)PaRC meeting – MayBoard meeting – June FACILITIES PLANNING PRINCIPLES <ul style="list-style-type: none">Planning team reviewed the draft set of facilities planning principles with the	Action / Decisions Pending / Follow up Planning team to coordinate Sustainability Workshop with District, FH + DA Planning team to follow up and confirm Board meeting dates and deliverables
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Discussion	Action / Decisions Pending / Follow up
<p>committee, including:</p> <ul style="list-style-type: none"> - Measures of Success <ul style="list-style-type: none"> o Defined in the initial Committee Meetings of this FMP process - Previous Facilities Master Plans <ul style="list-style-type: none"> o 1999 FH-DA Community College District FMP o 2014 Foothill College Facilities Master Plan Update - Educational Master Plan (2015) <ul style="list-style-type: none"> o Foundation for the new FMP o Mission Statement • First, and foremost, the principles should emphasize <u>student success</u> • A note to further develop the Resource Stewardship category of principles was made; this will happen following the Sustainability Workshop <p>PRELIMINARY RECOMMENDATIONS</p> <ul style="list-style-type: none"> • The planning team presented a series of Preliminary Recommendations, based on educational planning data, committee discussion, and previous facilities master plans: <ul style="list-style-type: none"> - Temporary Village <ul style="list-style-type: none"> o Eliminate temporary buildings o Add parking o Re-distribute college programs to permanent locations - New District Office <ul style="list-style-type: none"> o Needs to open before temporary village is removed o Will decrease parking in Lot 7 o Should consider safe pedestrian access from NDO to Central Campus - New Shop Building <ul style="list-style-type: none"> o Previously submitted to state as an IPP o Would eliminate most parking south of Building 1000 - New/Improved Connections <ul style="list-style-type: none"> o Improve pedestrian crossings at Lots 2+3 o Provide safe connection to/from Lot 1H o Provide accessible connection to/from lower campus o Provide safe connection to/from NDO o Upgrade path on west side of campus to multi-use o Develop bike paths to improve access from community to campus - Additional Recommendations <ul style="list-style-type: none"> o Update and extend signage + wayfinding throughout campus o Incorporate landscape improvements o Develop bike parking o Identify sustainability project opportunities • Committee discussion <ul style="list-style-type: none"> - Priority of connection recommendations <ol style="list-style-type: none"> 1. Lot 2 + 3 pedestrian crossings 2. Connection to NDO 3. Improved access for bike/pedestrians from public street to 	<p>Planning team to research further improved pedestrian crossings</p>

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Discussion **Action / Decisions Pending / Follow up**

- campus
 - 4. Accessible connection to lower campus
 - o Low priority: multi-use path (mostly used by community members)
 - Parking counts + locations
 - o Parking chart presented by planning team shows net change of 26 new spaces: (E) = existing; (N) = new
- | PARKING | Notes |
|-------------------------------|-----------------------|
| Lot 1A (Shop): | -10 spaces |
| | (E) 13 spaces |
| | (N) 3 spaces |
| Lot 7 (NDO): | -146 spaces |
| | (E) 220 spaces |
| | (N) 74 spaces |
| Lot 5/6 (Temp Village) | +182 spaces |
| NET CHANGE | +26 new spaces |
- o Committee is concerned about the District parking in Lot 7, which could cause a negative net change of parking spaces for Foothill College
 - o Parking issues point towards a need for overall improvement to campus wayfinding system

Planning team to make a detailed parking count with plan changes, per lot, using existing parking count provided by FH

SUSTAINABILITY WORKSHOP PLANNING

- Discussion of whom to invite
 - FMP Committee
 - Sustainability Committee
 - Students

COMMITTEE DISCUSSION

- Consider re-zoning of some student services functions from 8100 to the campus core
- The group discussed some ideas:
 - Student services – shift functions to 1900?
 - Administration – shift to 8100?
 - Test Big Idea + Little Idea
 - 1900 was renovated after 8100 was built. Careful consideration is needed to determine the best long term solution.
- The group identified potential shifts
 - SEE CHART

Planning team to test ideas related to re-zoning.

Existing 8100	PROPOSED 8100	Existing 1900	PROPOSED 1900
Career	Admin	Admin	Career

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Transfer	Marketing	Marketing	Transfer	
Counseling	Business	Business	Counseling-partial	
A + R	Workforce	Workforce	Int'l Students? *	
Financial Aid		Int'l Students		
Testing				
EOPS				

* International Students to Campus Center?

- A real student lounge is needed on campus
- A Public Transit Survey will help to inform long term planning decisions
- Wish list:
 - Signage for campus exit on 280

NEXT STEPS

- **SUSTAINABILITY WORKSHOP – March 8, 1:30-4:30**
De Anza College, Collaboration Room in DeHart Library
- **COMMITTEE MEETING #6 – Tuesday April 12, 1:00-2:30 PM**
District Conference Room, FH5971
 - Discuss Sunnyvale Center
 - Review Draft Master Plan Recommendations

Planning team to include plans for Sunnyvale Center for review/discussion.