

Meeting Notes

Gensler

Project	Foothill College Facilities Master Plan	Project Number	05.9725.000
Meeting Location <input type="checkbox"/> Via Telephone	Foothill College, President's Conference Room, FH 1901	Meeting Date and/or Time	11.10.2015 1:00-2:30 PM
Meeting Subject	Facilities MP Committee - Meeting 02	Meeting Number	01
		File	1MN
		This is page	1 of 5

Present	Kimberly Messina/FH (Interim President) - NOT PRESENT Bernata Slater/FH (VP Admin + Finance) Kurt Hueg/FH (VP Instruction + Institutional Research) Judy Baker/FH (Dean Online Learning) Art Heinrich/FHDA (Bond Program) - NOT PRESENT Brenda Davis Visas/FH (Facilities + Special Projects) David Ulate/FHDA (Exec. Dir. Institutional Research + Planning) - NOT PRESENT Jose Nava/FH (Instructor Business) - NOT PRESENT Dolores Davison/FH (Instructor History) Neil Chang/FH (Mobility Assistant) Crystal Lee/FH (Student Representative) Kai Chang/FH (Assessment Specialist) Denise Swett/FH (VP Student Services) Dawn Giradelli/FH (Dean Middlefield Campus) - NOT PRESENT Andrew Lamanque/FH (Assoc. VP Instruction + Institutional Research) Steven Kitchen/FHDA (District Exec. Dir. Facilities + Operations) Daphne Small/FH (Dir. Student Activities) - NOT PRESENT Deborah Shepley/Gensler (Director Higher Education) Kristi Loui/Gensler (Planner)
----------------	--

Distribution	Those present
---------------------	---------------

Prepared by	Deborah Shepley Kristi Loui	Date Issued	11.12.2015
--------------------	--------------------------------	--------------------	------------

Gensler will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting unless written notice to the contrary is received by Gensler within seven calendar days of the issue date of these meeting notes.

Discussion	Action / Decisions Pending / Follow up
PROJECT STATUS <ul style="list-style-type: none">Completion of Step 1 – PrepareOngoing Step 2 – Collect + Analyze MEASURES OF SUCCESS <ul style="list-style-type: none">Process<ul style="list-style-type: none">InclusiveCollaborativeEfficient / ProductiveGood use of timeRecorded / AccurateWell-documented	

Hills Plaza
Two Harrison Street, Suite 400
San Francisco CA 94105
Tel: +1 415.433.3700
Fax: +1 415.836.4599

Project	Foothill College Facilities Master Plan	Project Number	05.9725.000
Meeting Date	11.10.2015 1:00-2:30 PM	This is page	2 of 5
Discussion		Action / Decisions Pending / Follow up	
<ul style="list-style-type: none"> - Good communication - Use of website • Product <ul style="list-style-type: none"> - Cost savings - Sustainability - Data-driven decisions - Detailed / Thorough - Comprehensive - Links with Educational Plan - Innovative / Forward-looking - How / When space is used - Flexible / Adaptable - Integrated Technology - Physical accessibility - Alternative transit (bike / bus) - Signage + Wayfinding - Security - Lighting - Safety - Support Student Learning <p>EXISTING CONDITIONS</p> <ul style="list-style-type: none"> • Land Use Adjacency <ul style="list-style-type: none"> - Adjacent use mainly low-density residential • Road Network <ul style="list-style-type: none"> - Main Access <ul style="list-style-type: none"> ○ I-280 northbound ○ El Monte Road westbound - Minor Access <ul style="list-style-type: none"> ○ I-280 southbound • Transit Access <ul style="list-style-type: none"> - Via VTA Routes 40 + 52 - (3) stops on campus loop road - (1) stop adjacent campus on El Monte Rd, west of I-280 - No Express Route access to campus • Bike Access <ul style="list-style-type: none"> - Main Bike Access: Regional Bikeway along El Monte Road - Minor Bike Access: Local Bikeway via Robleda Rd + Elena Rd • Existing Facilities <ul style="list-style-type: none"> - Make distinction between Foothill College and District Facilities • Campus Evolution <ul style="list-style-type: none"> - 1900's-1950's <ul style="list-style-type: none"> ○ Existing Structures <ul style="list-style-type: none"> ▪ D100 ▪ D130 – Griffin House (historic) ▪ D140 ▪ D160 			

Project	Foothill College Facilities Master Plan	Project Number	05.9725.000
Meeting Date	11.10.2015 1:00-2:30 PM	This is page	3 of 5
Discussion		Action / Decisions Pending / Follow up	
<ul style="list-style-type: none"> - 1960's <ul style="list-style-type: none"> o Core Campus built, designed by Kump and Masten & Hurd <ul style="list-style-type: none"> ▪ 1000's ▪ 2000's ▪ 3000's ▪ 4000's ▪ 5000's ▪ 6000's - 1970's-1990's <ul style="list-style-type: none"> o Minor peripheral buildings - 2000's <ul style="list-style-type: none"> o Student center + bookstore (2000-2300) o Theatre + Student Services (8000-8300) o Environmental horticulture + design, veterinary technology, biological + health science buildings, and new classrooms (7000-7300, 8400-8700) - 2010's <ul style="list-style-type: none"> o PSEC • Zoning (ignore all district facilities) <ul style="list-style-type: none"> - Student Services + Activities <ul style="list-style-type: none"> o Add symbol for food services - Administration (1900) - Instructional <ul style="list-style-type: none"> o Classrooms, labs, faculty office o Include theatre, horticulture, animal science - Kinesiology + Athletics <ul style="list-style-type: none"> o Include in instructional - Library + Tutorial <ul style="list-style-type: none"> o Include multimedia labs - Other <ul style="list-style-type: none"> o Japanese Culture Center - Service <ul style="list-style-type: none"> o Central Plant o Print Shop - Athletic Fields - Parking • Campus Access <ul style="list-style-type: none"> - (1) Main Entrance at roundabout - Minor entrance at Moody Road - One-way loop road, counterclockwise - (3) bus zones • Campus Parking <ul style="list-style-type: none"> - Lots 1 – 8, numbered counterclockwise, accessed via campus loop road - Visitor parking <ul style="list-style-type: none"> o (3) rows at Lot 8 o (1) row at Lot 5 o Future for Lot 7, for NDO 		<ul style="list-style-type: none"> • Review parking counts per lot • Review parking ratio of spaces to students (taking into consideration the 	

Project	Foothill College Facilities Master Plan	Project Number	05.9725.000
---------	---	----------------	-------------

Meeting Date	11.10.2015 1:00-2:30 PM	This is page	4 of 5
--------------	----------------------------	--------------	--------

Discussion	Action / Decisions Pending / Follow up
<ul style="list-style-type: none"> <ul style="list-style-type: none"> o Potential future for Lot 1 - Staff parking <ul style="list-style-type: none"> o Lot 1D o Lot 4A o Lot 5 - Usage <ul style="list-style-type: none"> o 1st (2) weeks of each quarter is the most crowded o Fall quarter is worst of all o Lot 1H <ul style="list-style-type: none"> ▪ Least favorite parking lot ▪ Could be better utilized ▪ Considered far from campus facilities • Campus Access <ul style="list-style-type: none"> - (7) designated entries, at most parking lots - Major paths connect campus - Vertical circulation <ul style="list-style-type: none"> o Stairs, ramps, and elevators are important components to campus access o Most ramps are ADA accessible - Pedestrian Crossings <ul style="list-style-type: none"> o Signalized at PSEC intersection o Signalized at Lot 1D o Crosswalks at lots 2 + 3 o Dangerous informal crossings elsewhere from parking lots to campus entries/paths/facilities • Heat Map <ul style="list-style-type: none"> - Positive Experience <ul style="list-style-type: none"> o PSEC o Campus Core o Athletic Fields - Negative Experience <ul style="list-style-type: none"> o Roundabout at Entry <ul style="list-style-type: none"> ▪ Confusing ▪ Too much going on o Student center <ul style="list-style-type: none"> ▪ Lack of student hang-out space o Student Services Center <ul style="list-style-type: none"> ▪ Difficult to find ▪ Lack of restrooms o Difficult access from Lot 8 north through 8000 ramp o District Mobile Park <ul style="list-style-type: none"> ▪ Unsightly ▪ Occupying potential parking areas 	<p>sizeable online-only student population)</p>
NEXT STEPS	

Meeting Notes continued

Gensler

Project	Foothill College Facilities Master Plan	Project Number	05.9725.000
----------------	---	-----------------------	-------------

Meeting Date	11.10.2015 1:00-2:30 PM	This is page	2 of 5
---------------------	----------------------------	---------------------	--------

Discussion	Action / Decisions Pending / Follow up
<ul style="list-style-type: none">• MEETING #02 – Tuesday December 8 (District Conference Room, FH5971)<ul style="list-style-type: none">- Space Inventory Analysis- Utilization Study- Facilities Space Program	