

ASFC Elected Officer Descriptions

The position descriptions listed below are limited to baseline requirements only. ASFC Elections candidates are expected to familiarize themselves with the full extent of responsibilities of their prospective position. For further clarifications regarding any information listed below, please contact ASFC Advisor, Daphne Small (smalldaphne@fhda.edu).

ASFC President: Expect a weekly time commitment of 10-15 hours. The President motivates and unites the various boards in student government. The president sets the agenda for weekly Campus Council meetings, chairs those meetings, and is available to solve student issues on campus.

- Chair weekly Campus Council meetings Thursdays 2:00-4:00pm
- Chair President's Board meetings & Cabinet meetings
- Attend weekly ASFC budget meetings Tuesdays 2:00-4:00pm
- Attend shared governance, Academic Senate, and Student Senate of California Community Colleges (SSCCC) meetings
- Meet weekly with the ASFC Advisor & bi-monthly with the Dean of Students

Candidates for this position are highly recommended to be familiar with governance and parliamentary procedure, with active ASFC involvement during the academic year prior to candidacy

*ASFC Vice Presidents (5):

- Attend weekly Campus Council meetings held Thursdays 2:00-4:00pm
- Attend a college or district Shared Governance meeting
- Meet weekly with the ASFC Advisor
- Expect a weekly time commitment of 5-10 hours
- Chair weekly meetings of their designated board or council

Candidates for this position are highly recommended to be familiar with governance and parliamentary procedure, with active ASFC involvement during the academic year prior to candidacy

Vice President of Finance: The VP of Finance oversees the ASFC budget of over \$500,000. The VP of Finance is responsible for the review and approval of ASFC monetary requests, as well as the concurrent ASFC budget and proposal process for the following academic year.

Vice President of Administration: The VP of Administration oversees ASFC accountability, the by-laws and constitution as well as managing the ASFC office. The VP of Administration carries additional responsibilities in overseeing all ASFC Marketing, OwlCard partnerships, and the annual spring quarter ASFC Elections.

Vice President of Activities: The VP of Activities organizes New Student Orientation (NSO), Welcome Week, weekly activities, big events, and works with the Heritage months, focused on building community through on-campus events. The VP of Activities regularly attends events, many scheduled 12:00-1:00pm.

Vice President of Inter Club Council (ICC): The VP of ICC works to charter and promote clubs, organizes club days, and facilitates funding and activity requests for clubs. The VP of ICC is responsible for setting and enforcing club procedures in an effort to make club programming accessible and organized.

Vice President of Senate: The VP of Senate is in charge of promoting political advocacy and awareness. The VP of Senate is responsible for organizing events for the annual Political Awareness Week initiative, as well as managing the long-term projects led by the six (6) ASFC Senators to improve the Foothill College campus.

ASFC Senators (6 positions available): Expect a weekly time commitment of 5 hours. 6 Senators will be elected and will assist the Senate Board in political advocacy & awareness. Also, they will assist in guiding the ASFC towards its long-term goals, through individual initiatives and long-term projects.

- Attend weekly Senate meetings
- Attend Campus Council weekly Thursdays 2:00-4:00pm
- Attend college or district Shared Governance meetings

ASFC Elections

Application Timeline 2026-2027

Monday, April 6th	Read-Only Application Available
Monday, April 13th	Application Opens
Tuesday, April 14th	In-Person Candidate Info Session 12:00pm @Toyon Room 2020
Wednesday, April 15th	Online Candidate Info Session 1:00pm @Zoom https://fhda-edu.zoom.us/j/84605910421
Thursday, April 16th	ASFC Open House 2:00pm @Toyon Room 2020
Thursday, April 16th	ONLINE APPLICATION DEADLINE: 11:59pm Email to asfc.austinf@gmail.com <ul style="list-style-type: none"><input type="checkbox"/> 100-word ballot statement<input type="checkbox"/> Ballot photo<input type="checkbox"/> OPTIONAL: Video (maximum length: 1 minute) All campaign material orders must be emailed to design_center@fhda.edu by 11:59pm
Tuesday, April 21st	Online/In-Person Campaigning Begins
Wednesday, April 22nd	Meet the Candidates Event and Q&A 12:30pm @Library Quad
Monday, April 27th	Online Voting Opens - 8:00am
Wednesday, April 29th	Online Voting Closes - 11:59pm
Thursday, April 30th	Unofficial Results Posted
Thursday, May 7th	Official Results Posted

Candidates must attend at least one of these sessions



For More Information:

foothill.edu/elections

