## HOW TO PRINT OUT ACCOUNT BALANCE FOR FOOTHILL STUDENTS

- 1. Log in to MyPortal
- 2. Click Apps/Locate the Students tab and then click Bill Payment

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FOOTHILL-DE ANZA	Applications									
	~ All Users									
Community College District	~ Banner									
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යි Home	~ Students		- (		K					
Click Apps Click Apps	academicworks						CHICIMPACT	ClockWork	8	Checkup
⊕ My Profile     E⇒ Logout	★ Academic Works	★ Add Request for Foothill Online Courses	★ Allied Health	★ Bill Payment	★ Campus Bookstore	★ Canvas	★ Civic Impact	★ ClockWork	★ Degreeworks	★ eCHECKUP TO GO
	EdReady		Go2Orientation'	HUMANITIES MELLON SCHOLARS		smarthinking		SmartPASS		
	★ EdReady	★ ePRINTit	☆Go2Orientation	<ul> <li>Humanities</li> <li>Mellon</li> <li>Scholars</li> </ul>	★ Parking Permit	★ Smart Thinking	★ Student Registration	★ VTA SmartPass		

- 3. Click Pay Now
- 4. Click View Activity
- 5. Choose the current quarter and then click PDF. Download it and email it to <u>dentalhygieneclinic@foothill.edu</u>