

HSH Curriculum Committee Meeting Minutes

June 4, 2024

8:00AM Room 5203

1. Welcome and check-in
2. Meeting minutes 5/31/24/ Action item
 - a. Deferred approval until after this meeting
3. Title 5 Course Review/ Action items
Diagnostic Medical Sonography
 - DMS 50B Sonography & Patient Care
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.
 - DMS 53A Diagnostic Medical Sonography I
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St Ongle-Cole, McSweeney) approved.
 - DMS 53B Diagnostic Medical Sonography II
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St Ongle-Cole, McSweeney) approved.
 - DMS 53C Diagnostic Medical Sonography III
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St Ongle-Cole, McSweeney) approved.
 - DMS 54A Gynecology
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St Ongle-Cole, McSweeney) approved.
 - DMS 54B Gynecology and Obstetrics
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St Ongle-Cole, McSweeney) approved.
 - DMS 55A Obstetrics I
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St Ongle-Cole, McSweeney) approved.

- DMS 55B Obstetrics II
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St Ongle-Cole, McSweeney) approved.

- DMS 56A Vascular Sonography
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (St-Ongle-Cole, McSweeney) approved.

- DMS 56B Advanced Applications of Vascular Technology
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved.

- DMS 60A Critique & Pathology I
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S**(Campbell, St Ongle-Cole) approved.

- DMS 60B Critique & Pathology II
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of Instruction and textbook.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved.

- DMS 60C Critique & Pathology III
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved.

- DMS 60D Critique & Pathology IV
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved.

- DMS F060E Critique & Pathology V
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of Instruction and textbook.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved.

- DMS F060F Critique & Pathology VI
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved.

- DMS 70B Clinical Preceptorship II
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved.

- DMS 70D Clinical Preceptorship IV
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (Campbell, Batool) approved.

- DMS 70E Clinical Preceptorship V
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (Campbell, McSweeney) approved.

- DMS 72A Diagnostic Medical Sonography Procedures and Applications
 - Updated course description and course objectives and aligned them with the course content. Added equity statement. Updated overall course formatting, methods of instruction and textbook.
 - **Motion to approve M/S** (Campbell, McSweeney) approved.

Respiratory Therapy

- RSPT F062 Management, Resume and National Board Examination
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

Veterinary Technology

- VT F052B Veterinary Assisting II
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT 53A Veterinary Medical Terminology
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT 53B Medical Calculations for Veterinary Nurses
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT 53C Introduction to Large Animal Nursing
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT F055 Small Animal Nursing I
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT 56 Small Animal Nursing II
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT 57L Advanced Small Animal Nursing
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT 58L Surgical Assisting for the Veterinary Nurse
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT 60 Veterinary Office Practice
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, Draper) approved.

- VT F66 Exotic Animal Care
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, Draper) approved.

- VT 75A Animal Care Skills I
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved.

- VT 75B Animal Care Skills II
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, Draper) approved.

- VT 75C Large Animal Skills Laboratory
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved.

- VT 81 Clinical Pathology Methods
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, Draper) approved.

- VT 83 Pharmacology for Veterinary Nurses
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, Draper) approved.

- VT 84L Veterinary Anesthesia Laboratory
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, Chan) approved.

- VT F086 Laboratory Animal Nursing
 - Decreasing lecture from 4-2 hours and adding 2 weekly lab hours. Decreasing 4 to 2.5 units overall. Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - This COR was approved with the stipulation that St-Ongle-Cole will add the revisions discussed by the HSH CC.
 - **Motion to approve M/S** (Campbell, Chan) approved

- VT F088A Clinical Preceptorship I
 - Course description was revised, and course objectives were updated to be measurable and aligned with the course content. An equity statement was added.
 - This COR was approved with the stipulation that St-Ongle-Cole will add the revisions discussed by the HSH Committee.
 - **Motion to approve M/S** (St Ongle-Cole, Chan) approved

- VT 89 Clinical Internship I
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, Draper) approved

- VT 91 Clinical Internship II
 - Continuation of VT 90. Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, St Ongle-Cole) approved

- VT F092 Clinical Internship III
 - Continuation of VT 91. Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - This COR was approved with the stipulation that St-Ongle-Cole will add the revisions discussed by the HSH Committee.
 - **Motion to approve M/S** (St Ongle-Cole, Campbell) approved

- VT F093 Clinical Internship IV
 - Continuation of VT 92. Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - This COR was approved with the stipulation that St-Ongle-Cole will add the revisions discussed by the HSH CC.
 - **Motion to approve M/S** (St Ongle-Cole, Draper) approved

- VT 95 Veterinary Technician Proficiency
 - Helps prepare students to take national registry exam.
 - Course description was revised for better clarity; course objectives were updated to be more measurable and aligned with the course content. An equity statement was added.
 - **Motion to approve M/S** (Campbell, Draper) approved

- 4. Additional Business
 - a. List of Title 5 courses for 2024-25 academic year will be available by the end of spring quarter. Faculty can begin to prepare their updates ahead of time.
- 5. Next meeting.
 - a. HSH Committee will reconvene in October 2024.
- 6. Adjournment 11:00 AM

Attendees: Cathy Draper, Instructor, Health Department, HSH Curriculum Committee Representative; Rachelle Campbell, Program Director, Radiologic Technology, HSH Curriculum Committee Representative; Shaelyn St Onge-Cole, Program Director, Veterinary Technology, HSH Curriculum Committee Representative; Patti Chan, Dental Hygiene Program Director; Ailya Batool, Instructor, Diagnostic Medical Sonography; Nicole McSweeney, Instructor Diagnostic Medical Sonography; Lisa Hills, Instructor/Director of Clinical Education, Respiratory Therapy; Brenda Hanning (By Zoom) Respiratory Therapy Program Director; Glenn Kurisu, EMS Program Director.

Minutes recorded by: Glenn Kurisu