College Curriculum Committee
Meeting Minutes
Tuesday, January 20, 2026
2:00 p.m. – 3:30 p.m.
Administrative Conference Room 1901; virtual option via Zoom

Item	Discussion
1. Minutes: December 2, 2025	Motion to approve **M/S** (Gilstrap, Taylor). **Approved.**
2. Report Out from CCC Members	**Speaker: All** Apprenticeship: No updates to report. BSS: Lew shared working on new Certified Wellness Coach cert., related to state's Healthy California initiative, focused on providing youth with support for mental health and wellness. Dupree noted cert. administered by the state, and division working to create courses to fill in any gaps in required curriculum. Counseling: No updates to report. Fine Arts & Comm.: Brannvall shared Photography and Graphics & Interactive Design depts. discussing curriculum w/ De Anza. HSH: No updates to report. Kinesiology: No updates to report. Bissell mentioned would like to discuss aforementioned cert. w/ BSS faculty. Language Arts: No updates to report. LRC: Agyare shared Library has new database, DramaOnline, which provides access to over 3600 plays! SRC: No updates to report. STEM: Taylor mentioned new course proposals on today's agenda. Gilstrap shared he's currently working on Credit for Prior Learning and program mapping. Mentioned desire for CCC to review our policy for catalog rights and continuous enrollment; currently in the middle of researching, with goal to bring information to CCC in early spring quarter. Noted current policy disadvantages our students, in general, and especially Allied Health students. Hueg noted no new developments from the state re: Common Course Numbering. Gilstrap noted waiting on templates for Phase 3 courses. Kaupp shared he's currently working to integrate all of the feedback received thus far re: Foothill GE Areas 1-3; plans to put working drafts in OneDrive soon, for folks to comment on. Will allow for those who cannot attend CCC to participate. Vanatta shared meeting w/ Marketing dept. tomorrow to determine timeline for 2026-27 catalog creation, so timeline/deadline for curriculum sheet updates should be finalized soon.
3. Public Comment on Items Not on Agenda	Walgren made comment about noncredit courses for older adults, which use different subject code than depts.' other courses, as well as course numbers that don't align. Noted students are having trouble

	finding these courses, resulting in no enrollment. Kaupp hopes upcoming website redesign will hopefully resolve this issue. Hueg added that discussions needed to figure out how to best market these courses and help them be discoverable by potential students. Kaupp suggested discussing at next Fine Arts & Comm. division CC meeting.
4. Announcements a. New Course Proposals	**Speakers: CCC Team** The following proposals were presented: C S 4A, 4B; JRNL 22AH, 22BH; MATH 1CH, 1CHP, 211C; NCBS 411C, 454M; PSYC 19. Lew noted PSYC 19 will be included in aforementioned cert.
b. Recent CCCCO Approvals!	Vanatta announced we've received state approval for the new Principles of Machine Learning and Artificial Intelligence Certificate of Achievement and the 12-Lead ECG Interpretation noncredit certificate!
c. Faculty Resources for Articulation	Gilstrap shared he's created a new resources page for faculty on Articulation website, incl. info on transfer curriculum guidelines and general education. Pointed out a few particularly useful links.
5. Division Curriculum Committees	**Speaker: Ben Kaupp** Document includes details about each division CC. Kaupp noted updates since previous version, to HSH membership. Reminded the group that this document serves as a directory and to please send updates as needed. Motion to approve **M/S** (Draper, Lew). **Approved.**
6. New Certificate Proposal: Darkroom Techniques	**Speaker: Ben Kaupp** Proposal for new Darkroom Techniques Certificate of Achievement. *See item 13 for comments and motion/approval details.*
7. New Certificate Proposal: Darkroom Techniques (noncredit)	**Speaker: Ben Kaupp** Proposal for new Darkroom Techniques noncredit certificate. *See item 13 for comments and motion/approval details.*
8. New Certificate Proposal: Fine Art Photography	**Speaker: Ben Kaupp** Proposal for new Fine Art Photography Certificate of Achievement. *See item 13 for comments and motion/approval details.*
9. New Certificate Proposal: Fine Art Photography (noncredit)	**Speaker: Ben Kaupp** Proposal for new Fine Art Photography noncredit certificate. *See item 13 for comments and motion/approval details.*
10. New Certificate Proposal: Photojournalism	**Speaker: Ben Kaupp** Proposal for new Photojournalism Certificate of Achievement. *See item 13 for comments and motion/approval details.*
11. New Certificate Proposal: Photojournalism (noncredit)	**Speaker: Ben Kaupp** Proposal for new Photojournalism noncredit certificate. *See item 13 for comments and motion/approval details.*
12. New Certificate Proposal: Studio Photography	**Speaker: Ben Kaupp** Proposal for new Studio Photography Certificate of Achievement. *See item 13 for comments and motion/approval details.*
13. New Certificate Proposal: Studio Photography (noncredit)	**Speaker: Ben Kaupp** Proposal for new Studio Photography noncredit certificate. The group agreed to discuss and vote on items 6-13 together. Walgren explained these certs. package existing courses, noting students have expressed strong interest in earning additional certs. Hueg asked if

	noncredit certs. are CTE—Walgren and Ong responded, yes. Sinclair asked if noncredit certs. include courses for older adults—Walgren responded, no, the courses included are mirrored CTE. Hueg explained differences between mirrored CTE and courses for older adults. Motion to approve items 6-13 **M/S** (Gilstrap, Brannvall). **Approved.**
14. New Certificate Proposal: Spanish for Health Care Workers	**Speaker: Ben Kaupp** Proposal for new Spanish for Health Care Workers Certificate of Achievement. White explained cert. will help health care workers gain Spanish language skills, to help them better communicate with colleagues and patients. Brannvall noted possibilities for collaboration with Foothill's global experiential learning programs; Draper suggested students in medical/dental brigades could also benefit from cert. Motion to approve **M/S** (Gilstrap, Brannvall). **Approved.**
15. GE Application: Area 1B: COMM 54A	**Speaker: Ben Kaupp** First read of GE application for Area 1B, Oral Communication & Critical Thinking, for COMM 54A. No comments. Kaupp made general comment about CCC's review of GE applications, reminding the group of the purpose of the local GE pattern. Second read and possible action will occur at next meeting.
16. GE Application: Area 1B: COMM 54B	**Speaker: Ben Kaupp** First read of GE application for Area 1B, Oral Communication & Critical Thinking, for COMM 54B. No comments. Second read and possible action will occur at next meeting.
17. GE Application: Area 1B: COMM 54C	**Speaker: Ben Kaupp** First read of GE application for Area 1B, Oral Communication & Critical Thinking, for COMM 54C. No comments. Second read and possible action will occur at next meeting.
18. GE Application: Area 3: HUMN 17	**Speaker: Ben Kaupp** First read of GE application for Area 3, Arts & Humanities, for HUMN 17. No comments. Second read and possible action will occur at next meeting.
19. GE Application: Area 4: PSYC 45	**Speaker: Ben Kaupp** First read of GE application for Area 4, Social & Behavioral Sciences, for PSYC 45. No comments. Second read and possible action will occur at next meeting.
20. GE Application: Area 7: PHDA 15B	**Speaker: Ben Kaupp** First read of GE application for Area 7, Lifelong Learning, for PHDA 15B. No comments. Second read and possible action will occur at next meeting.
21. GE Application: Area 7: PSYC 53	**Speaker: Ben Kaupp** First read of GE application for Area 7, Lifelong Learning, for PSYC 53. No comments. Second read and possible action will occur at next meeting.
22. Credit for Prior Learning Update	**Speaker: Natalie Latteri** Latteri presented on behalf of Credit for Prior Learning (CPL) Workgroup, to share work taking place across campus. First, provided general overview of CPL, which allows students to gain college credit for college-level skills/knowledge gained outside of classroom. The

state has mandated colleges adopt/publish policies pertaining to CPL, and Foothill is lagging behind other colleges in the state. CPL not only recognizes students' work outside of classroom but also provides motivation and helps completion rates. Can also have direct equity impacts. CPL includes AP/IB/CLEP course work and exams; industry/volunteer experience and military training; noncredit -> credit course completion. CPL verifies and recognizes work and skills. 68% of CPL is from military training and can impact students' GI Bill funding.

Provided a few examples of ways students may earn CPL, in general. Foothill currently offers CPL via language exams, apprenticeship programs, and health sciences programs. Multiple depts. currently developing CPL exhibits (i.e., rubrics). Noted CPL is prioritized on Foothill's Blueprint for Success. The state's MAP platform being used to develop CPL; provided example of how it's used for military transcripts. Eventually, all CPL offerings will be listed in MAP platform to be accessed by students and others. Explained process of working w/ faculty to create exhibits. Provided compensation details for 2025-26, for faculty to create CPL-eligible courses and assess students for CPL.

Hueg thanked Latteri for helping accelerate process. Brannvall asked if presentation can be shared—Latteri responded, yes; Vanatta will share with CCC Communiqué. Campbell asked for clarification re: students using noncredit course completion to receive CPL for credit—Hueg responded, faculty may decide to allow this for their course. Campbell noted interest in looking into this for certain courses in her dept. Sinclair noted grades aren't given for noncredit courses and asked how this impacts CPL process—Ong responded, a grade can be recorded for noncredit, even though it's not transcripted; then, when a student requests CPL for the course the faculty would be asked for the grade.

Ong noted CPL process needs to be approved by CCC. Brief discussion occurred re: how CPL would be documented on COR form in CourseLeaf; Hueg, Ong, and Vanatta will meet to discuss. Sinclair asked if the district's community funded status could be affected by students earning CPL, and how CPL may interact with enrollment and/or funding—Natalie responded, state funding has moved to more of a completion model, and CPL will help students earn degrees faster so could have a positive impact on funding. Ong explained how CPL could have positive effect on higher level course enrollment, by enabling students to use CPL to fulfill lower level courses. Campbell mentioned one-time funding for faculty stipends to create/assess CPL and asked about plans for future stipends—Hueg responded, unsure if per-student assessment stipends will be available indefinitely; Ong also unsure about future funding opportunities. Campbell stressed this should be made clear to faculty, who might expect per-student assessment stipends to continue.

Kaupp unsure if CPL process needs official vote at CCC; Campbell pushed back, noting process could impact division CC review process. Brannvall mentioned Latteri's comment that most other colleges are ahead of us in this process and suggested could be helpful to speak w/ colleagues at those colleges, to learn from their experiences; Walgren noted when working w/ Latteri took inspiration from existing rubrics being used by other colleges. Kaupp asked the group for their thoughts re: CPL being documented on COR in Methods of Evaluation section— no one noted any disagreement. Walgren agreed w/ Campbell's concerns re: making clear to faculty that stipends might not be ongoing. Ong clarified, CPL Workgroup simply interested in confirmation of

	CCC's blessing of current process being used; Latteri agreed. Kaupp will make sure that anyone with concerns has opportunity to meet directly with CPL Workgroup.
23. Foothill GE Application Criteria: Area 4	**Speaker: Ben Kaupp** Today's discussion is about Depth Criteria/Mapping for Area 4: Social and Behavioral Sciences. Dworsky mentioned "Scientific Method" in name/language of Mandatory Outcome 3, noting interest in hearing from social science faculty regarding which scientific method is used; also mentioned "other methods of inquiry" language, noting interest in clarification about such methods. Kaupp suggested more general language could be used, removing specific mention of scientific method. Dupree agreed with rephrasing language, and shared that in Economics courses, economic models used to make predictions; believes language does feel somewhat open-ended as currently written, but could be beneficial for primary wording to be open-ended (rather than mention scientific method first). Draper suggested: "… other recognized methods of inquiry, relative to the discipline" or "… other evidence-based methods…" Dworsky suggested including "qualitative or quantitative" in wording. Kaupp will include these suggestions in updated draft, to be shared in OneDrive.
24. Foothill GE Application Breadth Criteria and Breadth Mapping	**Speaker: Ben Kaupp** Continuing discussion from previous meeting, regarding possible need to update Breadth Criteria/Mapping to reflect Foothill's new Institutional Learning Outcomes (ILOs). Kaupp presented updated draft of Breadth Mapping prompt, which based on suggestion at previous meeting, has been changed in format. Instead of asking faculty to provide response for each individual competency (with answers copied from CORs), updated draft prompts for one essay-style question which asks faculty how their course contributes to students fulfilling ILOs in general. Kaupp stressed he's very open to suggestions for edits or other feedback. Agyare asked if Breadth Mapping will be required for all GE applications being submitted—Kaupp responded, that's for CCC to decide. Topic will return for continued discussion at next meeting.
25. Good of the Order	Kaupp expressed appreciation for how willing CCC participants are to speak up and share opinions, which leads to much more robust discussion.
26. Adjournment	**3:28 PM**

Attendees: Micaela Agyare* (LRC), Chris Allen* (Dean, APPR), Jeff Bissell (KA), Cynthia Brannvall* (FAC), Rachelle Campbell* (HSH), Zach Cembellin (Dean, STEM), Cathy Draper* (HSH), Angie Dupree (BSS), Rachael Dworsky (LA), John Fox (BSS), Evan Gilstrap* (Articulation Officer), Kurt Hueg* (Administrator Co-Chair), Maritza Jackson Sandoval* (CNSL), Ben Kaupp* (Faculty Co-Chair), Anaya Kendall (ASFC), Glenn Kurisu* (HSH), Natalie Latteri (BSS), Andy Lee (CNSL), Laurence Lew* (BSS), Teresa Ong* (VP Workforce), Richard Saroyan (SRC), Jennifer Sinclair* (STEM), Kyle Taylor* (STEM), Mary Vanatta* (Curriculum Coordinator), Kristina Vennarucci* (APPR), Judy Walgren* (FAC), Sam White* (LA)
Indicates in-person attendance

Minutes Recorded by: M. Vanatta