

CCC Communiqué

October 24, 2024

News & Announcements:

- ❖ **New Certificate Application:** At the October 22nd meeting, CCC approved the application for the following new certificate, which will be sent to the FHDA Board of Trustees for approval at an upcoming meeting:
 - ◇ Certificate of Achievement in Business and Marketing L. Lew & N. Mancuso

- ❖ **Technical Review Committee:** At the October 22nd meeting, the CCC Team announced a plan to create a Technical Review Committee, to review CORs early in the submission process to ensure proper formatting, completion of any required supplemental forms (e.g., Content Review, Stand Alone), and compliance with Title 5 regarding required COR elements. This committee has not yet been formalized, and more information will be shared in an upcoming communiqué. If you have any questions, please reach out to any member of the CCC Team (we're listed below).

- ❖ **Updating Foothill GE:** Our first big topic of discussion at the October 22nd meeting jumped right into the next steps CCC needs to take to launch the new Foothill GE pattern for the 2025-26 year—primarily, placing courses currently approved for Foothill GE into the new pattern, and drafting the criteria for the new GE areas. The group began by reviewing potential equivalencies between the areas of our current GE pattern and the new areas, and then discussed a few options for how to tackle the work of drafting the criteria (highlighting the need to include discipline experts as well as the reality of a tight timeframe). Ultimately, CCC decided to put together seven groups, one for each of the seven new areas, to discuss criteria and present proposals to CCC hopefully at the end of fall quarter. Ben will be putting together these groups very soon, so please contact him if you're interested in participating!

- ❖ **Division CC Brown Act Compliance:** The other big topic discussed on October 22nd was Brown Act compliance—namely, ensuring that, if we continue to use our unique division structure for curriculum approvals, each of the division curriculum committees is in compliance with Brown Act. Each of the division CCs has been asked to adopt bylaws which include information about the committee's membership and quorum, regular meeting schedule, curriculum development process, voting procedures, etc. A bylaws template was provided to the CCC Reps to use as a basis for their division's document. Adopting bylaws will be a big step forward in making sure that we're Brown Act compliant, across the board! Expect to hear from your division's CCC Reps about creating your division CC's bylaws, and you can always reach out to Ben with any questions about Brown Act—he's kind of an expert.

Reminders:

- ❖ **Upcoming Curriculum Deadlines:**
 - *Monday, December 2nd:* Deadline to submit courses to Evan for Cal-GETC for 2025-26. To submit a course, simply send him an email—it's that easy!