College Curriculum Committee
Meeting Minutes
Tuesday, October 31, 2023
2:00 p.m. – 3:30 p.m.
Administrative Conference Room 1901; virtual option via Zoom

Item	Discussion
1. Minutes: October 17, 2023	**Approved by consensus.**
2. Report Out and Check-in	**Speaker: All** LRC: No updates to report. Language Arts: Acevedo mentioned Spanish dept. working on new cert. SRC: No updates to report. Kinesiology & Athletics: No updates to report. BSS: Connell shared division CC Canvas site up and running. Recently approved proposal for Archaeology cert.; Philosophy dept. working on new courses re: ethics in artificial intelligence. Requested discussion at CCC related to Honors courses. Apprenticeship: Myres shared faculty are working on GE mapping. Allen shared their BS degree app. didn't get moved forward at state level; plan to incorporate feedback and resubmit for next round in January. Also mentioned recently received a new grant related to Credit for Prior Learning (CPL) work. Fine Arts & Comm: No updates to report. STEM: No updates to report. Hueg attended CIO conference last week, lots of discussions re: CPL, dual enrollment, Apprenticeship, providing credentials for more Californians. Great presentation by state Chancellor on the state's priorities. Announced we'll be forming two groups under umbrella of CCC: one will discuss CPL and come up with a plan on how we approach advancing CPL at Foothill; the other will discuss noncredit, which also came up a lot at conference. Info is forthcoming, will be seeking as many folks as possible to participate. Counseling: Jackson Sandoval noted two big Counseling pushes for November: 1) registration, certain days designated for students to work on Ed Plans; 2) applications, for students to work on college apps. HSH: No updates to report. Gilstrap shared working on updating some ADTs, will be reaching out to relevant faculty. Shared C-ID having difficulty finding faculty participants for FDRGs (faculty discipline review groups—review course descriptors, TMCs, etc.) and COREs (course outline of record evaluators). Noted which disciplines are currently needed, info available on C-ID website. Shared that CSU Chancellor's Office has provided no update re: future of CSU GE, discussions are ongoing. Noted this December is final time we'll be submitting for IGETC (next year will be for CalGETC). Allen thanked Gilstrap for informative presentation at previous meeting.

	Kaupp shared Academic Senate discussing faculty satisfaction w/ Follett Bookstore; please reach out with any feedback. Noted discussion at previous meeting re: public comment period; confirmed public comment is open to everyone, including CCC members, but members' comments cannot come from their role as CCC member (i.e., members may comment as a regular faculty member, dean, etc.).
3. Public Comment on Items Not on Agenda	No comments.

4. Announcements
  a. ASCCC Fall Plenary Resolutions
 	
  b. Notification of Proposed Requisites
 	
  c. Credit for Prior Learning Conference—November 3rd
	Speakers: CCC Team
	Resolutions packet attached as info item. Kaupp stressed importance of reading resolutions and commenting on those you find important.
	
	New/updated prerequisite for EMS 52, 401; ENGR 61B; MATH 12, 33. New corequisite for MATH 2BL, 33, 233; NCBS 433. Vanatta explained these are new/updated prereqs and coreqs, which have gone through Content Review process and been approved by division CC. Standard procedure to share out at CCC. Please share with your constituents.
	
	Hueg hopes someone from Foothill will attend this all-day virtual conference. Will distribute info. Kaupp stressed importance of attending conferences like this, so we can keep up-to-date on initiatives.

5. Stand Alone Application: ALCB 452Y	**Speaker: Ben Kaupp** Second read of Stand Alone Approval Request for ALCB 452Y. Kaupp explained this course will be taught to folks in memory care facilities. No comments. Motion to approve **M/S** (Gilstrap, J. Fong). **Approved.**
6. Stand Alone Application: MATH 233	**Speaker: Ben Kaupp** First read of Stand Alone Approval Request for MATH 233. Will be permanently Stand Alone and used as coreq support for MATH 33. Jackson Sandoval asked for clarification that MATH 233 & NCBS 433 are exact same content but one is noncredit—Parikh responded, yes, some students need credit but others do not. Connell asked if course is for students being tutored—Parikh responded, not exactly tutoring but additional support for students taking MATH 33; these and other support courses created due to AB 1705. Bissell asked question about load—Subramaniam responded, support courses are loaded but if taught simultaneously they're loaded as one course. Second read and possible action will occur at next meeting.
7. Stand Alone Application: NCBS 433	**Speaker: Ben Kaupp** First read of Stand Alone Approval Request for NCBS 433. Will be permanently Stand Alone and used as coreq support for MATH 33. *[See item 6 for related comments.]* Second read and possible action will occur at next meeting.
8. Best Practices for Equitable COR Updates	**Speaker: Ben Kaupp** At previous meeting, Kaupp asked the group to consider if we'd rather tackle topic as a whole group at CCC or create a subcommittee to discuss and bring recommendation to CCC. Would also like to discuss today ideas for method of delivery for implementation plan—how do we best support our colleagues as they update their CORs through the lens of equity? Sarver commented would love to be involved in discussion, but already on so many committees that joining another would be a deterrent. Brannvall suggested offering training classes as well as a PDF/document, since folks have different preferred learning styles; Professional Development classes could dig deep.

	Kaupp shared Guiding Principles doc created by CCC over past few years. Parikh clarified equity-related field has been added to COR and noted previous discussions at CCC concluded division reps will be in charge of guiding faculty and reviewing equity fields, or divisions could have designated person—Kaupp responded, each division has freedom to determine who is the reviewer. Parikh asked what exactly we're discussing now—Kaupp responded, CCC tasked w/ figuring out how to best implement the Guiding Principles doc. We don't necessarily need to create another document, but perhaps something like a quick reference guide. Noted has already had questions from faculty wondering why equity needs to be included in COR if they're already teaching course in an equitable manner. Agyare asked for clarification that we're discussing how faculty teach their course—Kaupp responded, faculty should be teaching to the COR, so all faculty will need to be aware of equity initiative (even those who don't update CORs), but we're more specifically discussing the actual process of updating the COR. Kaupp noted some part-time faculty not familiar with CORs. Acevedo believes discussing as larger group is the better option; mentioned 13-55 group has Canvas resource for communication and dissemination of information, suggested something similar for this process. Dupree agreed w/ idea of creating singular point of reference, noting would be helpful for division reps who will be getting a lot of questions from faculty; developing FAQ would create consistency across divisions. Connell asked if there is language expected by the state or examples—Kaupp responded, this is a local initiative (not from the state) but noted certain changes to the COR could trigger re-articulation. Gilstrap noted a fall plenary resolution re: updating Title 5 to include more equity in the COR, so eventually this may be a state-wide initiative. Draper supports idea of organized Canvas resource, suggested introductory video outlining importance of topic. Kaupp recalled big concern during discussions last year that process could become just a check box and stressed the need to get faculty to actively participate. Brannvall asked if we could work with Online Learning dept. to create resources, such as short videos—Kaupp responded, we can certainly reach out. Parikh agreed w/ Brannvall's idea of "tidbits;" if info presented a little at a time it may not feel as overwhelming or pressuring. Kaupp summarized discussion thus far: we want to keep Guiding Principles doc as primary resource and provide supplementary help/guidance to faculty. Parikh and Brannvall volunteered to be part of tidbits group, Kaupp will join if available. Taylor asked about missing examples in Guiding Principles doc—Vanatta responded, there was a big push for examples when document created, but not many CORs have gone through process yet, so few examples were available. Plan is to eventually update doc to include more examples. Kaupp likes tidbits idea and thinks a single, centrally-available FAQ-type resource will also be valuable. Brannvall agreed that a central discussion at CCC is best, even if separate smaller group creates tidbits; believes Gilstrap's presence is especially valuable, due to articulation-related concerns. Kaupp thanked the group for their ideas; discussions will continue at future meetings. Encouraged everyone to bring honest opinions and suggestions, and a welcoming mindset.
9. Title 5 Regulations Changes for Local AA/AS Degrees	**Speaker: Evan Gilstrap** Recent changes to Title 5 affect local AA/AS degrees (not ADTs); three statutes being changed: 55060, 55061, 55062.

	Gilstrap first outlined changes proposed for local GE. New local GE pattern designed to align w/ CalGETC; noted differences between our current local GE pattern and new pattern. Even though minimum units required for local GE being increased, this shouldn't affect us, as our local GE is already over that minimum. We have local control of courses included within the categories of new pattern, including whether or not to require lab for Natural Sciences category (new Title 5 language doesn't specify). Agyare noted absence of Lifelong Learning category. Gilstrap noted district policies (APs & BPs) will need updated.
	Gilstrap summarized changes re: awarding local associate degrees, related to course completion, residency, and calculating GPA. Language being added regarding use of noncredit courses to fulfill credit requirements as part of Credit for Prior Learning (CPL); districts being asked to establish process to allow students to petition. We already have district APs/BPs related to CPL, but this is new. Hueg believes this is a way to allow colleges to open up noncredit pathways which students can complete and then apply to fulfill credit requirements. Connell mentioned open access courses (e.g., Coursera, MIT). Reed mentioned noncredit version of C S 49—Gilstrap noted, under new process student could petition to apply noncredit version to an associate degree. Starer asked if there is now a codified concept/ description of what constitutes CPL—Gilstrap responded, encompasses many different things (e.g., credit by exam, industry certification, military training); faculty will need to create rubrics outlining what students are expected to know to complete course, so there are clear guidelines for evaluating student's experience/work to see if it satisfies that particular course. We'll also need to figure out how CPL completion is documented on student's transcript.
	Implementation date not yet determined, but Gilstrap advised should start conversations now for planned summer/fall 2025 implementation. One question to consider is whether we want to include Lifelong Learning category in our local GE. Subramaniam asked if we have any data on how many students earn local degrees vs. transfer degrees— Gilstrap responded, wants to find that out, as well as how many units it takes students to complete local GE. Subramaniam believes also useful to see how many students taking Lifelong Learning courses are also transfer students; could help us see potential impacts on enrollment in those courses, if left out of local GE. Starer believes removal of Lifelong Learning seems related to restrictions put on PE courses over the past few decades (e.g., repeatability); commented on certain changes from college authority to district authority and potential impact to college autonomy within a district. Bissell requested discussion of Lifelong Learning be on the forefront of conversation about local GE changes, as it could have a major impact on the Kinesiology & Athletics division.
10. Non-transcriptable Certificates	**Speakers: Kurt Hueg & Ben Kaupp** Topic delayed to future meeting, due to time constraint. Hueg would like to discuss non-transcriptable certs. and what they mean to the college.
11. Good of the Order	Happy Halloween!
12. Adjournment	**3:33 PM**

Attendees: Ulysses Acevedo* (LA), Chris Allen* (Dean, APPR), Micaela Agyare* (LRC), Jeff Bissell (KA), Cynthia Brannvall* (FAC), Rachelle Campbell* (HSH), Sam Connell* (BSS), Cathy Draper* (HSH), Angie Dupree* (BSS), Jordan Fong* (FAC), Valerie Fong* (Dean, LA), Evan Gilstrap* (Articulation Officer), Kurt Hueg* (Administrator Co-Chair), Maritza Jackson Sandoval* (CNSL), Ben Kaupp* (Faculty Co-Chair), Tim Myres* (APPR), Sarah Parikh* (STEM), Eric Reed (LRC), Richard Saroyan (SRC), Amy Sarver (LA), Paul Starer (APPR), Ram Subramaniam* (Dean, STEM), Kyle Taylor* (STEM), Mary Vanatta* (Curriculum Coordinator)
Indicates in-person attendance
Minutes Recorded by: M. Vanatta