

College Curriculum Committee
Meeting Minutes
Tuesday, February 1, 2022
2:00 p.m. – 3:30 p.m.
Meeting held virtually via Zoom

Item	Discussion
1. Minutes: January 18, 2022	Approved by consensus.
2. Report Out from Division Reps	<p>Speaker: All PSME: No updates to report.</p> <p>LRC: Trying to respond to inevitable changes due to AB 705, re: courses in TLC and STEM Center—how to offer more tutoring/courses.</p> <p>Language Arts: ENGL 1S & 1T might be deactivated; Ethnic Studies dept. creating new courses; SPAN dept. possibly reviving some courses.</p> <p>Fine Arts: Recently reviewing DL addendum forms.</p> <p>SRC: No updates to report.</p> <p>Counseling: Shared new AB 705 info w/ counselors, which prompted a lot of discussion and concern; looking forward to hearing next steps.</p> <p>BSS: No updates to report.</p> <p>Bio Health: Division CC met this morning—approved Respiratory Therapy bachelor degree; began discussing new AB 705 info, as there could be huge repercussions for Allied Health programs, which have prereq courses that cannot simply be changed quickly. Especially concerned re: potential changes to math graduation requirement.</p> <p>Apprenticeship: Sheet Metal dept. creating new courses.</p> <p>Subramaniam mentioned Kurt Hueg absent from today's meeting, so he is filling in as admin co-chair. Will work to identify third CCC dean, to replace him now that he is Interim AVP Instruction.</p> <p>Gilstrap mentioned AB 928, singular GE transfer pathway—no updates on possible format of GE pattern, but noted that certain faculty discipline groups have expressed concern. Particularly, Communications faculty across the state concerned re: how their courses might be affected. Mentioned ASCCC has requested feedback on this topic, which will be passed along to ICAS (shared link to feedback form w/ group).</p>
3. Public Comment on Items Not on Agenda	No comments.
4. Announcements <ol style="list-style-type: none"> Notification of Proposed Requisites New Program Creation Process Ad Hoc Group (meeting Friday 2/4) 	<p>Speakers: CCC Team New corequisite for C S 203A & NCBS 443A (eff. 2022-23). PSME rep shared that these are support courses for C S 3A, so although 3A doesn't require a support course coreq these do require students to also be enrolled in 3A.</p> <p>Kuehnl still looking for representation from each division; currently not all divisions represented. Meeting this Friday at 1:00PM.</p>

<p>c. AB 705 Improvement Plan Next Steps</p>	<p>Subramaniam believes Institutional Research dept. sent info to Kuehnl re: faculty guiding the process and working on the required Implementation Plan. Will need close involvement with English and Math depts., with wider share-outs to other groups. PSME rep asked how detailed Improvement Plan is meant to be and if there is any way to "buy time" in order to create new courses to address new standards, for example. Kuehnl doesn't believe there is much flexibility; Gilstrap noted the CCCCO's deadline is March 11, and any type of implementation must be in place by fall 2022 (noting difficulty re: articulation). Appreciated Bio Health rep's earlier comment re: Allied Health programs, as we will need to determine new graduation requirements for math. Kuehnl will bring topic back for further discussion at next meeting.</p>
<p>d. Division CC Agendas</p>	<p>Division CC agendas will now be sent to Vanatta, who will post them on the division CC page of the CCC website (shared screen to show changes to webpage). PSME rep asked how detailed agenda must be, aside from listing upcoming action items—Kuehnl responded that ideally discussion items are included, as well. Other PSME rep asked if agenda must be sent each week, even when division CC not meeting—Kuehnl responded no, agendas needed only when meeting. Noted rcvd confirmation from ASCCC that Brown Act does not require archiving agendas, so for the time being just the upcoming/most recent division CC agenda will be posted.</p>
<p>e. Music Technology BDP</p>	<p>Music Tech dept. completed survey for second application cycle for bachelor degrees; trying to integrate w/ local process and circle back to ensure taking proper steps. Will be presenting narrative to division CC at an upcoming meeting. Vanatta asked if associate degrees will be discontinued if bachelor degrees approved (similar to Dental Hygiene)—plan is to continue to offer associate degree alongside bachelor. Bio Health rep and Gilstrap noted requirement now states associate degree must continue to be offered if bachelor degree approved and offered.</p>
<p>5. Consent Calendar a. GE Applications</p>	<p>Speaker: Eric Kuehnl The following GE applications were presented: Area I—ENGL 10A, HUMN 10, HUMN 14; Area II—ESLL 26. No comments.</p>
<p>6. Request to Update AA/AS Degree Minimum Proficiency List for English</p>	<p>Speaker: Eric Kuehnl Second read of request by Language Arts division to update the list of courses meeting minimum proficiency in English, for Foothill AA/AS degrees. If approved, updated list will be, "ENGL 1A or ENGL 1AH or ENGL 1S and ENGL 1T or ESLL 26." Would go into effect for the 2022-23 catalog. Bio Health rep suggested any course which had ESLL 26 listed as a requisite before it was deactivated need minimal work/process to add it back to the COR—Vanatta responded this will be discussed if request approved. PSME rep asked why ESLL 26 was deactivated—Language Arts rep responded that several members of the ESL dept. felt the course didn't make sense and the content wasn't appropriate, were concerned that because it was a prereq option for ENGL 1B, students would take it but then try to enroll in ENGL 1A (which was prohibited). Placement process has changed due to AB 705, so students who have taken ESLL 26 may now take ENGL 1A. Plus, ESL dept. has changed, and faculty eager to bring the course back; content changes have been made on the COR.</p> <p>Vanatta mentioned ESLL 26 has rcvd same C-ID approval as ENGL 1A, and asked if students will still be able to take both courses, given this—Gilstrap responded that if a student took both and is planning to transfer, they would not be able to get transfer credit for ENGL 1A as it is considered to have the same content as ESLL 26. Hasn't yet received transfer GE info so unsure how that will be impacted. Fong noted add'l reasons for ESLL 26</p>

	<p>deactivation, including it wasn't approved for UC writing requirement (which is why students wanted to also take ENGL 1A), and some were concerned that the two courses weren't being taught in the same way. Believes that within the new context re: AB 705, offering ESLL 26 provides non-native English speaking students to complete content of ENGL 1A within an ESL environment. Fong would not advocate for students to take both new version of ESLL 26 and ENGL 1A. Counseling rep asked Gilstrap if students looking to transfer to UC should take ENGL 1A instead of ESLL 26—Gilstrap responded should wait for IGETC results, but also noted that transfer always depends on the institution and major.</p> <p>Motion to approve M/S (Lee, Mac Neil). Approved.</p> <p>Vanatta mentioned list of courses which include ENGL 1A in prereq/coreq/ Advisory; CCC Team discussed and decided all CORs w/ ENGL 1A in Advisory will be updated (by Vanatta) to add ESLL 26 option, but that discussion needs to happen within dept./division to decide whether to add ESLL 26 to prereq/coreq. Bio Health rep suggested that if ESLL 26 was historically listed in requisite should be added back without issue. Group agreed that if dept. wishes to add ESLL 26 to prereq/coreq, because content is the same as ENGL 1A no additional division CC approval needed. Vanatta will email affected divisions immediately following meeting.</p>
7. Stand Alone Approval Requests: APCA 100, 101, 102, 104, 105, 106	<p>Speaker: Eric Kuehnl Second read of Stand Alone Approval Requests for APCA 100, 101, 102, 104, 105, 106. No comments.</p> <p><i>See item 12 for motion/approval details.</i></p>
8. Stand Alone Approval Requests: C S 77A, 77B	<p>Speaker: Eric Kuehnl Second read of Stand Alone Approval Requests for C S 77A, 77B. No comments.</p> <p><i>See item 12 for motion/approval details.</i></p>
9. Stand Alone Approval Request: D A 67	<p>Speaker: Eric Kuehnl Second read of Stand Alone Approval Request for D A 67. No comments.</p> <p><i>See item 12 for motion/approval details.</i></p>
10. Stand Alone Approval Request: NCBS 449	<p>Speaker: Eric Kuehnl Second read of Stand Alone Approval Request for NCBS 449. No comments.</p> <p><i>See item 12 for motion/approval details.</i></p>
11. Stand Alone Approval Requests: NCEL 401B, 401C	<p>Speaker: Eric Kuehnl Second read of Stand Alone Approval Requests for NCEL 401B, 401C. No comments.</p> <p><i>See item 12 for motion/approval details.</i></p>
12. Stand Alone Approval Request: SPAN 51	<p>Speaker: Eric Kuehnl Second read of Stand Alone Approval Request for SPAN 51. No comments.</p> <p>Group agreed to vote on items 7-12 as one motion. Motion to approve items 7-12 M/S (Kaupp, Venkataraman). Approved.</p>
13. Stand Alone Approval Requests: C S 203A, NCBS 443A	<p>Speaker: Eric Kuehnl First read of Stand Alone Approval Requests for C S 203A, NCBS 443A. Will be permanently Stand Alone. No comments.</p> <p>Second read and possible action will occur at next meeting.</p>

<p>14. Guided Pathways Meta Majors Resolution</p>	<p>Speaker: Eric Kuehn</p> <p>Guests from the Guided Pathways (GP) Team: Amy Leonard and Isaac Escoto. First read of Resolution to Approve the Foothill College Meta Major Model. Leonard presented process used to determine Meta Majors, which group certs. and degrees to assist students in finding career and academic pathways which suit individual needs. GP folks held multiple student focus groups in fall quarter, to gather feedback, followed by sorting day. Then established three models: Career & Academic Pathways, based on regional LMI, curricular alignment/overlap, TOP Code; Interdisciplinary, based on SLOs, PLOs, Program Map similarity; District Unity, based on De Anza's Villages model. Escoto noted models are a starting point and that even if a specific one is selected, college still supporting the fundamental reasons behind the others. Leonard described high level of engagement with faculty, depts., and divisions, and shared feedback which informed the Foothill Meta Major Model, which contains seven Meta Majors. Asked the group to share resolution and model with constituents and to please reach out with any questions or feedback. Meta Majors folks happy to attend any division CC meetings.</p> <p>PSME rep asked guests to describe experience for incoming student, when placed into a Meta Major, and if they're going to be assigned—Leonard responded that they're not assigned; students choose a Meta Major. Noted that currently students often have a hard time locating information about programs and understanding jargon specific to Foothill, so Meta Majors will help students better navigate programs and pathways. Will help students see variety of what Foothill offers. Escoto believes Meta Majors are a great starting point for discussion with students about their interests and type of career they might like. Emphasized that students able to change to a different Meta Major at any point. Noted that wrap-around support, although different for each Meta Major, will be available to all students, even those who aren't in that specific Meta Major. Subramaniam asked why Enterprise Networking not grouped with the rest of Computer Science—Leonard responded was based on LMI, and C S dept. determined grouping; happy to discuss further if any changes needed (for this or any other grouping).</p> <p>PSME rep would like time to be able to explain to division what Meta Majors and groupings will mean for students when they select one. Leonard likes to think they give students opportunity to explore different options and see connections between different majors. Noted that many students only figure out that they want to pursue a second major after meeting with a counselor. Bio Health rep believes Allied Health & Wellness title too narrow and doesn't accurately explain programs—Leonard responded titles not permanent and can be changed; once groupings have been approved, will follow-up with folks to discuss Meta Majors' titles. Counseling rep asked about Transfer Studies (listed in Society & Culture)—Escoto responded that these are certs. which students receive after completing CSU GE or IGETC. Also mentioned dept. chairs were involved in sorting process, and suggested folks reach out to chairs with questions about groupings. BSS rep asked if GP Team has explored examples of how courses taken by a student could apply to other majors if student wants to change—Leonard reviewed every Program Map to try to ensure courses were grouped in a such a way that during the first two quarters courses are as similar as possible. Starting with third quarter, programs tend to become very specific, so although units could be applied to another major, courses might not be directly applicable. Starting with third quarter, important for counselors to meet with students to ensure they're serious about their major selection.</p> <p>Bio Health rep noted that use of Meta Majors doesn't always fit with everything we do on campus, especially re: Allied Health programs, which</p>
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	<p>require a lengthy application process. Emphasized that students who are interested in Allied Health programs should have a back-up plan, to possibly apply to a different program if they don't get accepted to their first choice. Subramaniam asked about next steps, following approval of resolution—Leonard responded that resolution would approve grouping of programs within each Meta Major; team would then discuss Meta Majors' titles with each dept. and make adjustments. Escoto clarified that groupings would be in place for the first few years, and after a few years there will be discussions about what has worked and what hasn't. PSME rep asked for clarification re: the final sentence in resolution, which states approval of the model—Leonard explained this refers to the groupings, and noted language on resolution can be adjusted for clarity, for second read. Subramaniam mentioned data which regularly show that after students declare a major they end up choosing something else, and wonders if this same thing might end up happening even with Meta Majors—Leonard responded that students frequently select certain majors because of branding/student awareness, and that students aren't aware of all offerings. Mentioned survey which showed that very few students drastically change their major—usually STEM students stay with STEM majors, Allied Health with Allied Health, etc.—so having these groupings within each Meta Major can help students explore similar options. Escoto noted that Meta Majors will help inform students' discussions with counselors. Leonard emphasized goal is to help catch students within first quarter or two, if their selected major is not working for them, and help them explore better options.</p> <p>Second read and possible action will occur at next meeting. Kuehnl noted that if approved, resolution would be referred to Academic Senate.</p>
15. Courses not Taught in Four Years	Speaker: Eric Kuehnl Vanatta has prepared this year's list, noting that last year list was FYI-only and divisions weren't required to request deactivation exemptions, but process being revived for this year. Will email the list to reps/deans with instructions and form—deadline to submit forms will be Friday, March 4.
16. Adding Equity Section to COR	Speaker: Eric Kuehnl Topic delayed to future meeting, due to time constraint. Kuehnl asked group to think about idea of adding a new section to COR, to address equity, for upcoming discussion.
17. Good of the Order	
18. Adjournment	3:28 PM

Attendees: Micaela Agyare (LRC), Chris Allen (Dean—APPR), Ben Armerding (LA), Kathy Armstrong (PSME), Rachelle Campbell (BH), Roosevelt Charles (Dean—CNSL), Isaac Escoto (CNSL), Valerie Fong (Dean—LA), Evan Gilstrap (Articulation Officer), Hilary Gomes (FA), Allison Herman (LA & LRC), Maritza Jackson Sandoval (CNSL), Julie Jenkins (BSS), Ben Kaupp (SRC), Eric Kuehnl (Faculty Co-Chair), Andy Lee (CNSL), Amy Leonard (De Anza), Don Mac Neil (KA), Kathryn Maurer (AS President), Allison Meezan (BSS), Ché Meneses (FA), Tim Myres (APPR), Ram Subramaniam (Interim AVP Instruction), Mary Vanatta (Curriculum Coordinator), Anand Venkataraman (PSME)

Minutes Recorded by: M. Vanatta