

Meeting Agenda

Date/Time	Wednesday, November 2nd, 3:30-4:30PM
Location	TTW Classroom (DRC room 5425) or http://zoom.benkaupp.com
Members	Benjamin Kaupp (chair), Ana Maravilla, Lynnette Vega

Notes

- Several DLAs were submitted and approved over the summer break.
- Minor changes made to two classes (Intro to Excel/Beginning Word Processing) to make them align - Excel changed to Spreadsheets to encompass Google Apps.
- Lip Reading Series passed CCC, at Board of Trustees.
- Poetry Appreciation at CCC, will be voted next meeting.

Agenda

Name	Topic	Time
Ben	Undocumentpreneurship status	5 min
Lynnette	ALCB F452Y Status	5 min
Ben	Edit/Update status	5 min
All	Set goals for school year/frequency	20 min
Ben	Upcoming certificates for the disabled	10 min

Action Items

Course/Program	Action Item	Status
General	Determine school year meeting frequency	
ALCB	DL Addendum ALCB F470Y	

Actions may include but are not limited to: new courses, Title 5 and other COR updates, course number changes, new/updated Distance Learning forms, deactivations, new certificates/degrees