

**Basic Program Information**

**Department Name:** Student Success & Outreach

Student Success & Outreach includes the Foothill College & Career Connections (FCCC), Map Your Future (MYF) and the Outreach Programs

**Division Name:** Student Services

**Program Mission(s):**

The mission of the Student Success & Outreach Department is to carry out Foothill College’s purpose of providing access to educational opportunity for all with innovation and distinction. Through working collaboratively with internal and external constituencies, the College and Career Connections, the Map Your Future and the Outreach staff are able to connect Foothill’s academic, career programs and support services to a greater number of current and prospective students and their families.

Please list all Program Review team members who participated in this Program Review:

Name	Department	Position
Alexandra Duran	FCCC/MYF/Outreach/EOPS	Director
Megan Crossfield	FCCC/MYF	Coordinator
Mimi Rea	FCCC/MYF	MYF Advisor
Jonathan Yokoyama	FCCC/MYF	MYF Advisor

<b>Total number of Full Time Faculty:</b>	0
<b>Total number of Part Time Faculty:</b>	2

<b>Please list all existing Classified positions:</b>
1 School Relations Specialist: full time new/vacant (starting Jan-Feb 2014)
1 Coordinator: full time since Nov 2013 new/grant funded
1 Student Success Specialist: full time new/vacant (starting Jan-Feb 2014)
*1 Director: 100% 2012-13 / 50% 2013-14

**Section 1: Data and Trend Analysis**

Provide a short narrative analysis of the following indicators. Please attach supporting studies or data to the final program review submitted to your Dean/Director.

- a. **Students served** (How was this tracked? What is the trend over the last 3 years?):

Students and services provided have been tracked through our internal database management system (TrackVia). Each year throughout the past four years we have continued to increase the number of students served by expanding MYF Academies, providing more career development activities, attending more outreach events, and providing various services to Foothill College students including “Becoming a Foothill College Student” workshops and application and registration.

This data was obtained via the following sources:

- CCC Apply
- Ask Foothill
- Credentials
- SARS
- Other (List)  TrackVia

- b. **Demographics analysis:** (example: Is the ethnic breakdown of students you serve proportional to the general college ethnic distribution?) If not, please include possible explanations for the disparity.

No. Our department serves predominantly minority and at risk students. Demographic information for Foothill College can be found at <http://research.fhda.edu/factbook/factbook.htm>

- c. Please describe services offered off campus and how the effectiveness of these services is assessed.

MYF’s off campus Accounting, Business, Child Development and Emergency Medical Technician Academies offer non-traditional students the opportunity to explore a career, complete a certificate and earn college credit; 90% of students that enter the program are successful. MYF and FCCC represent Foothill in college fairs, information tables and presentations throughout the academic year at High Schools and Middle Schools in the Santa Clara County and some San Mateo County High Schools. This year the number of potential students served increased by more than 50%. These students were provided with information and assistance to registering for Foothill College as well as guidance to utilize all support services available and were provided with complete information on academic and career programs.

Data for this area is based on services offered at the following locations:

1.  Middlefield
  2.  CCOC (SVCTEC)
  3.  Other (List)
    - i. Various High Schools and Middle Schools in both the Santa Clara and San Mateo Counties
- d. **Staffing structure:** Does the staffing structure meet the program or department's needs?

Up to 2012-13 academic year, the program was doing the best to fulfill its needs with a full-time director, three part time MYF Advisors and five peer advisors (students). Current data shows that the Student Success & Outreach Department and the programs within are growing exponentially. We served over 50% more students this past year than the previous. In addition, since July 2013 our programs have been sharing the director with the EOPS/CARE department, therefore we are in the process of re-organizing our staffing structure. To help with the increase in students, the department commitments and the added responsibilities to our director, we hired one full time classified employee (grant-funded through 11/30/14) on November 18, 2013 to help coordinate MYF programs and events, we are in the process of hiring a second full time classified employee (grant-funded through 11/30/14) for the MYF program- Student Success Specialist to coordinate all career development activities and support the MYF part-time advisors. We are also in the process of hiring a School Relations Specialist to support the outreach program and continue developing and expanding K-12 partnerships. With the assistance of two full time MYF employees and one full time Outreach employee, the department will be better equipped to assist all students that participate in the various programs within the Student Success & Outreach Department and better fulfill the outreach and recruitment needs of the college.

## Section 2: Core Mission Support and Student Equity

**The College's Core Missions are reflected below. Please respond to each mission using the prompts below.**

### a. Basic Skills

How does your service area support the basic skills needs students or programs? Please discuss current outcomes or initiatives related to this core mission and how those initiatives contribute to student equity and success in this core mission area.

In addition to the support provided to students registering in ESLL and Mathematics Basic Skills courses, MYF and FCCC support the NCEL classes by providing application/registration orientations; students are successful in registering for the class, out of a sample size of 150 students that registered for Fall 2013, 70% are registering for Winter 2014. MYF also provides extra assistance in obtaining materials (i.e. textbooks and instructional supplies) and career development workshops and one-on-one appointments with basic skills students.

**b. Transfer**

How does your service area support the transfer needs of students or programs? Please discuss current outcomes or initiatives related to this core mission and how those initiatives contribute to student equity and success in this core mission area.

The FCCC and MYF programs provide services to current and prospective students informing them of different transfer opportunities. The MYF Advisors work closely with the program counselors to better assist students with their transferring requirements. Students are also able to make appointments with a MYF Advisor to review CSU/UC applications and personal statements prior to submission. We also provide at-risk and non-traditional students with the opportunity to visit different university campuses; to encourage transferring and to get information from faculty, staff and students from the specific university we are visiting.

**c. Workforce**

How does your service area support the workforce needs of students or CTE programs? Please discuss current outcomes or initiatives related to this core mission and how those initiatives contribute to student equity and success in this core mission area.

MYF Academy students participate in Career Development workshops for resume writing, job searching and preparing for an interview. Child Development and EMT students gain field experience through the Academies and all students are also supported in earning a certified permit or a certificate within their Academies field. The FCCC/MYF Department provides Foothill students with one-on-one support and group presentations on resume writing, preparing for interviews and job/internship searching and application. FCCC/MYF provides current Foothill College students with informative and comprehensive work experience as they work as a My Action Plan (MAP) Peer Advisor. Also the MYF Advisor position is a great opportunity for grad students, many have used this position as an internship on their journey to achieving a higher education.

**Section 3: Learning Outcomes Assessment Summary**

a. **Attach 2012-2013 Program Level SA- SLO** – Four Column Report for PL-SLO Assessment from TracDat, please contact the Office of Instruction to assist you with this step if needed.

Please see attached document.

**Section 4: SLO Assessment and Reflection**

**Based on your assessment data and reflections, please respond to the following prompts.**

- a. How do the objectives and outcomes in your service area relate to the program-level student learning outcomes and to the college mission?

The FCCC and MYF objectives and positive outcomes have had a crucial impact on the college outreach and recruitment needs. Foothill College recognizes the central role it plays in facilitating the transition of students from high school, adult education and regional occupational programs to postsecondary education, then to employment or four-year institutions. Therefore, we are committed to providing a dynamic outreach and recruitment program that supports interdepartmental communications to share resources and maximize the impact of all outreach activities.

- b. If your service area has other outcomes assessments at the program level, comment on the findings.

Student Success & Outreach supports Foothill's academic and career programs through innovative and accessible services. Students receive information regarding Foothill's programs through their high schools at college presentations and information tables. Students are then able to receive assistance in applying and registering for classes and exploration opportunities available by registering for a MAP (my Action Plan) to College non-credit course, attending a Becoming a Foothill College Student workshop or the annual Day on the Hill conference. As they continue along their journey at Foothill, MYF/FCCC offers students the opportunity to explore different career options and gain career development knowledge through Academies and workshops.

- c. How has your service area engaged in dialogue about student learning outcomes?

FCCC/MYF/Outreach staff and faculty participate in campus-wide discussions, workshops and conferences to understand how to provide services that will assist students with their success at Foothill and later with their educational and career goals.

- d. Analyzing your most recent annual program review, discuss any emerging trends related to SLO reflections and any action taken.

An emerging trend related to this year's SLO reflection is the increase in students served and reached out to. The Student Success & Outreach department is serving more students each year and continuing to grow, in order to compensate for this constant increase the department staff is also growing.

- e. What summative findings can be gathered from the Program Level Assessments?

FCCC/MYF/Outreach provides several significant services to the students, which are instrumental in their academic/career goal completion and overall success. Including: MYF Academies, career development and exploration workshops, Becoming a Foothill College Student workshops, one-on-one assistance in transfer preparation, tutoring/wrap-up sessions, application and registration assistance and recruitment/retention for current and prospective students as well representing the college in all outreach events at local high schools, middle schools and adult Ed centers. For over two years, the FCCC and MYF programs have been providing outreach services for the entire campus and act as the main contact/liaison for high schools partners.

**Section 5: Service/Program Goals and Rationale**

Program goals address broad issues and concerns that incorporate some sort of measurable action and connect to Foothill’s core missions, [Educational & Strategic Master Plan \(ESMP\)](#), the division plan, and SLOs. Goals are not resource requests.

- a. **List Previous Program Goals from last academic year:** check the appropriate status box & provide explanation in the comment box

Goal	Completed? (Y/N)	In Progress? (Y/N)	Comment on Status
<b>1. Students that visit Foothill College and Career Connections Department will leave with resources that meet their needs and receive proper follow up.</b>	Yes	Yes	We continue providing one-on-one services and follow-ups. This was possible only with the support of the Director along with the assistance of Peer Advisors and MYF Advisors. Currently the Office Coordinator and the Peer Advisors are leading this service.
<b>2. Through MYF Academies recruit non-traditional students and have 85% complete the program.</b>	Yes	Yes	We are continuing to provide MYF Academies throughout the academic year and summers. In the past the Director coordinated all components of the Academies. The current plan is for the Office Coordinator and the Student Success Specialist to support the Director and the MYF

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			Advisors to continue providing recruitment, coordination, tutor/wrap-up sessions, career development workshops, etc.
<b>3. Through the MYF Program have 85% of students that attend a career development workshop create and complete a resume.</b>	Yes	Yes	These workshops were developed by the Director in collaboration with the part time Counselor and are provided to current and prospective Foothill students by MYF Advisors. The plan is to have the Student Success Specialist continue developing and coordinating these workshops.
<b>4. Students that attend a Becoming a Foothill College Student workshop will be able to effectively use MyPortal and access enrollment services.</b>	Yes	Yes	The Becoming a Foothill College Student workshops were developed and facilitated by the Director with the support of the MYF Advisors and Peer Advisors. The plan is to have the School Relations Specialist with the support of the Office Coordinator continue providing these services.
<b>5. Increase the number of attendees at Day on the Hill.</b>	Yes	Yes	Day on the Hill's enrollment is continuing to increase. This is possible through the support of the peer advisors and MYF Advisors attending Outreach events, workshops and presentations. The plan is to have the School Relations Specialist lead these services.

b. **New Goals:** Goals can be multi-year (in Section 6 you will detail resources needed)

<b>Goal/Outcome (This is NOT a resource request)</b>	<b>Timeline (long/short-term)</b>	<b>How will this goal improve student success or respond to other key college initiatives?</b>	<b>How will progress toward this goal be measured?</b>
<b>1. To expand</b>	Long-term	Continuing to provide	Using TrackVia to

services to be able to reach more diverse student populations		the support services which assist diverse students to be successful in their overall academic and career goals with the understanding that each student goals will be achieved through various pathways.	keep data up to date on services received, follow-ups, barriers, and academic progress.
<b>2.</b> To Increase collaborations with the entire college community to support specific division activities/programs and to facilitate connections between high schools and Foothill academic programs.	Long-term	By providing a more accessible support system within the college community allowing prospective and new students to navigate the system with ease, also providing pathways between high school courses into Foothill's academic programs.	Quarterly communications via in-person, email, phone and newsletter with all academic divisions, other programs on campus and K-12 partners. Act as liaisons between the college and external partners.
<b>3.</b> To adopt engagement strategies to support retention and course completion, and specialized outreach strategies for specific populations.	Long-term	Students will be able to receive "early alert", one-on-one and specialized assistance supporting their progress and overall experience at Foothill.	Using TrackVia to keep data on attendance of support workshops provided in order to achieve specified goal and visits to the FCCC Department.

**Section 6: Service/Program Resources and Support**

Using the tables below, summarize your program's unfunded resource requests. Refer to the Operations Planning Committee website: <http://foothill.edu/president/operations.php> for current guiding principles, rubrics and resource allocation information.

**Full Time Faculty and/or Staff Positions**

Position	\$ Amount	Related Goal from Table in section 5 and how this resource request supports this goal.	Was position previously approved in last 3 years? (y/n)
<b>Office Coordinator</b>	\$72,000	The FCCC/MYF/Outreach Office Coordinator supports all	Yes, in 2013-14 as grant funded. Position hired Nov



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		<p>department goals (previous and new) and needs in all programs. This position coordinates events, keeps data for reporting and improvement purposes, assists monitoring budgets and provides support services to students including Becoming a Foothill Student and Career Development Workshops. The coordinator also supports MYF Academies organization and in providing informational and comprehensive wrap-up/tutor sessions.</p>	<p>18, 2013. Grant ends Nov 2014</p> <p>If the college adopted this position after Nov 2014, the department would be able to continue providing quality services and programs.</p>
<p><b>Student Success Specialist</b></p>	<p>\$72,000</p>	<p>The FCCC/MYF/Outreach Student Success Specialist supports the needs and goals of students participating in the department programs. This position provides application/registration and career-develop workshops to current and prospective students, evaluates student records and oversees My Action Plan (MAP) Peer Advisors academic progress. The student success specialist also provides comprehensive training for the MAP peer advisors and mentors current and prospective Foothill and MYF Academy students.</p>	<p>Yes, in 2013-14 as grant funded. Position is vacant and the plan is to hire by Jan-Feb through Nov 2014. Grant ends Nov 2014</p> <p>If the college adopted this position after Nov 2014, the department would be able to continue providing quality services and programs.</p>
<p><b>Map Your Future Advisor</b></p>	<p>\$16.00-20.00 per/hour plus benefits</p>	<p>MYF Advisors assist the coordinator and the student success specialist in all aspects of the department programs needs. The advisors are essential to the MYF program and academies; providing informative workshops and wrap-up sessions. Each advisor has background knowledge for specific academies and are</p>	<p>Yes, these positions have been filled since 2011 under grant funds and will be functioning until Nov 2014.</p> <p>If the college adopted some of these positions after Nov 2014, the department would be able to continue providing</p>

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		usually grad students using this position as an internship opportunity to gain work experience in their field. MYF Advisors also assist in Outreach events and presentations, recruiting prospective Foothill students and ensuring those students understand Foothill's application and registration process as well as the career and academic programs offered.	quality services and programs.
<b>My Action Plan (MAP) Peer Advisors</b>	\$8.00-\$12.00 per/hour plus benefits	MAP Peer Advisors are Foothill College student employees that support the entire FCCC/MYF/Outreach team. These students assist current and prospective students with the application and registration process. They also assist all students directly that come into the FCCC office or refer them to the department that can help. Peer advisors attend Outreach events, Becoming a Foothill Student workshops and MYF Academies.	Yes, these positions have been filled since 2011 under grant funds and will be functioning until Nov 2014.  If the college adopted some of these positions after Nov 2014, the department would be able to continue providing quality services and programs.

**Unbudgeted Reassigned Time** (calculate by % reassign time x salary/benefits of FT)

<b>Has the program received college funding for reassign time in the last three years? (y/n)</b>	<b>If yes, indicate percent of time.</b>
<b>Has the program used division or department B-budget to fund reassign time? (y/n) No</b>	None

**Indicate duties covered by requested reassign time:**

<b>Responsibility</b>	<b>Estimated \$</b>	<b>Related Goal from Table in section 5 and how this resource request supports this goal.</b>	<b>Est hours per month</b>	<b>% Time</b>
N/A				

**One Time B Budget Augmentation**

<b>Description</b>	<b>\$ Amount</b>	<b>Related Goal from Table</b>	<b>Previously</b>
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		<b>in section 5 and how this resource request supports this goal.</b>	<b>funded in last 3 years? (y/n)</b>
None			

**Ongoing B Budget Augmentation**

<b>Description</b>	<b>\$ Amount</b>	<b>Related Goal from Table in section 5 and how this resource request supports this goal.</b>	<b>Previously funded in last 3 years? (y/n)</b>
None			

**Facilities and Equipment**

<b>Facilities/Equipment Description</b>	<b>\$ Amount</b>	<b>Related Goal from Table in section 5 and how this resource request supports this goal.</b>	<b>Previously funded in last 3 years? (y/n)</b>
<b>TrackVia</b>	\$2,870.40 per year	TrackVia assist FCCC/MYF/Outreach through data collection. This resource also allows us to send out all emails to students to invite them to Becoming a Foothill Student and Career Development workshops, MYF Academies and other student services.	No. TrackVia was purchased with grant funds and it's purchase once per year.
<b>FCCC Student Center at the Middlefield Campus/FHDA Educational Center</b>		The Middlefield location has been key to the program success. Prospective and current non-traditional students reported that they feel more comfortable visiting our office at the Middlefield Campus because it is more accessible and easy to navigate. The Palo Alto	Yes, the FCCC has been housed at the Middlefield Campus

***IF THIS SERVICE AREA DOES NOT HAVE AN INSTRUCTIONAL COMPONENT/OFFER DEGREES, PLEASE STOP HERE AND CONTINUE TO SECTION 11.***

The MYF program provides complete support to Academy courses and non-credit Basic Skills courses.

**Section 7: Data and Trend Analysis**

List all Programs\* covered by this review & check the appropriate column for program type:

Program Name	Certificate of Achievement Program	Associate Degree Program	Pathway Program
Map Your Future Academies	X		X
Outreach (MAP to College & Bridge to College)			X
College and Career Connections			X

\*If you have a supporting program or pathway in your area for which you will be making resource requests, please analyze it within this program review (i.e. Integrated Reading and Writing, Math My Way, etc.) You will only need to address those data elements that apply.

a. Program Data:

Data will be posted on <http://foothill.edu/staff/irs/programplans/programreviewdata.php> for all measures except non-transcriptable completion. You must manually copy data in the boxes below for every degree or certificate of achievement covered by this program review.

Transcriptable Programs	2010-2011	2011-2012	2012-2013	% Change
N/A				

b. Department Level Data

	2010-2011	2011-2012	2012-2013	% Change
Enrollment				
Productivity (College Goal 2012-13: 535)				
Success				
Full-time FTEF				
Part-time FTEF				

**Section 8: Student Equity and Institutional Standards**

As part of an accreditation requirement, the college has established institution-set standards across specific indicators that are annual targets to be met and exceeded. Please comment on how these indicators compare at your program level and at the college level. (For a complete description of the institutional standard, please see the instructional cover sheet)

a. Institutional Standard for Course Completion Rate: 55%

Please comment on your program's course success data, including any differences in completion rates by student demographics as well as efforts to address these differences.

MYF Academies provide student with the ability to explore different career options and helps at-risk/non-traditional high school and adult students have a good first experience in college level courses with the intention that they will continue their education. A sample size of 127 non-traditional students that participated in the MYF 2013 Academies, 90% successfully completed one of the Academies earning college credit and/or national/state certifications depending on the Academy.

**b. Institutional Standard for Certificate Completion Number (Transcriptable): 325**

Has the number of students completing certificates in your program held steady, or increased/declines in the last three years? Please comment on the data, analyze the trends, including any differences in completion rates by student demographics.

As mentioned before the Student Success & Outreach Department has grown over the past four years including the Map Your Future Program and Academies. In the summer of 2011 Map Your Future provided it's first Academy (Emergency Medical Technician) taking place at the Central County Occupational Center (CCOC). This past summer, 2013, Map Your Future provided five Academies, four at CCOC and one at Foothill's Middlefield Campus with a total of 115 successful students. Map Your Future Child Development Academies have also been offered through out the school year.

**c. Institutional Standard for Transfer to four-year colleges/universities: 775**

Based on the transfer data provided, what role does your program play in the overall transfer rates? Please comment on any notable trends or data elements related to your program's role in transfer.

The FCCC/MYF programs provide one-on-one and group assistance to current and prospective students regarding different transfer opportunities. Students receive guidance on filling out CSU/UC/Private applications and personal statements. FCCC/MYF also provides field trips to different universities for at-risk and non-traditional students in order for them to gain the opportunity to get information from faculty, staff and students from the specific university we are visiting.

**Section 9: Learning Outcomes Assessment Summary**

a. **Attach 2012-2013 Program Level** – Four Column Report for PL-SLO Assessment from TracDat, please contact the Office of Instruction to assist you with this step if needed.

b. **Attach 2012-2013 Course-Level** – Four Column Report for CL-SLO Assessment from TracDat, please contact the Office of Instruction to assist you with this step if needed.

**Section 10: SLO Assessment and Reflection**

**Based on your assessment data and reflections, please respond to the following prompts.**

a. What curricular, pedagogical or other changes have you made as a result of your CL-SLO assessments?

The department added a new non-credit curriculum- MAP (My Action Plan) to College to support the MYF and Outreach programs' goals.

MAP to College is a bridge to college class that introduces high school, re-entry and adult students to community college. This class focuses on major areas of study, career programs, how to become a college student and the value of a college degree or certificate as well as identification of education goals, development of an education plan, and attainment of college student success skills. Includes familiarization with college culture as well as college and community resources for students.

In the past, the department has offered the Bridge to College course at adult education centers. The course is for non-native speakers of English that focuses on the development of English language skills within the context of: the culture of the college classroom, selecting and registering for classes, reading and understanding the syllabus, completing assignments and meeting deadlines, taking quizzes and tests, and classroom communication skills; the assessment of skills, exploration of life paths and the resources offered by the community college; the development of basic digital literacy skills to access information on the Internet. In addition, the MYF team works closely with the academic divisions to provide MYF Academy courses.

b. How do the objectives and outcomes in your courses relate to the program-level student learning outcomes and to the college mission?

Both non-credit courses mentioned above and the MYF Academies relate to the college mission by offering educational opportunities to diverse students seeking transfer, career preparation and enhancement, and basic skills mastery. These non-credit courses and the academies are innovative, accessible and based on assessment to ensure improvement.

c. How have you used the assessment results of program-level student learning outcomes to make certificate/degree program improvements?

This is the first year that the Map Your Future program participates in the college program review process. However, since the program was developed and has been funded by grants, it is subject to quarterly reporting and annual final reviews. These requirements have allowed the program to constantly assess student-learning outcomes and improve them.

d. If your program has other outcomes assessments at the program level, comment on the findings.

The FCCC/MYF programs serve a diverse population of current and prospective students, including: at-risk, non-traditional and non-native English speaking students. The FCCC/MYF programs provide students with the opportunity, knowledge, preparation and support needed to be successful in their educational and career goals.

e. How has your department engaged in dialogue about student learning outcomes?

The FCCC/MYF/ Outreach staff participates in division-wide discussions, workgroups and college-wide committees, as well as off campus student success and college going initiatives and is conscious of how the department purposes, services and student follow ups impact course completion and student success. The department has created and sustains very successful partnerships with K-12 institutions to provide services that fulfill student needs and support retention.

**Section 11: Service/Program Review Summary**

Address the concerns or recommendations that were made in prior program review cycles, including any feedback from Dean/VP, Program Review Committee, etc.

Recommendation	Comments
1. N/A	First year the FCCC/MYF department participates in the program review process

**a. After reviewing the data, what would you like to highlight about your program?**

The Foothill College & Career Connections Department (FCCC) was created in an effort to enhance the college support services and to effectively provide programs that focus on career exploration and advising, mentorship, college knowledge coursework, academic support, and culturally inclusive community-building to name only a few. During academic year 2011-12, four Outreach positions were eliminated and since then the FCCC/MYF department has been delivering the majority of Foothill College outreach needs and commitments. To accomplish this, the FCCC implements a MYF Advising Program by placing MYF Advisors and current Foothill students in strategic on/off campus outreach/orientation events and providing office hours at the FCCC office.

**FCCC & Outreach Services**

- Application & Registration Process (one-on one assistance and workshops)
- Bridge to College Course offered at Adult Ed Centers
- MAP (My Action Plan) to College Course offered at high schools
- Career Exploration & Advising Activities
- College Knowledge Coursework
- Computer Lab/Technology one-on-one and group tutorials
- Comprehensive information about Career Technical Education and Transferring options
- Mentoring and Tutoring Activities
- Bilingual presentations
- Outreach Activities including campus tours, career and college fairs, group presentations, parent nights, orientations, new student information sessions, assessment days, testing at the high schools, financial aid workshops, Day on the Hill and much more
- Map Your Future Program and Academies
- Referrals to support services such as: Counseling, Assessment, Financial Aid, EOPS, Pass the Torch, Disability Resource Center, Transfer Center, Tutoring, Veteran's Services and more
- Workshops including:
  - Becoming a Foothill College Student (more information below)
  - How to get Good Grades in College
  - Time Management
  - Personality and Career Exploration
  - Parent Information
  - Financial Aid/EOPS
  - Benefits of Participating in Campus Life/Student Activities

**Section 12: Feedback and Follow Up**

**This section is for the Director to provide feedback.**

**a. Strengths and successes of the program as evidenced by the data and analysis:**

Strong partnerships with high schools, ROCPs and community organizations to develop strategies for outreach activities, community events and focused opportunities targeting specific groups for exposure to career pathways with the ultimate goal of promoting a college going culture starting in middle school, continuing to high school and then college as evidenced by an increase in MYF academies, NCEL courses and CTE pathways and college classes offered at the high schools.



**b. Areas of concern, if any**

-Developing an articulation process and obtaining faculty approval.  
-Student barriers such as transportation to Foothill main campus and cost of textbooks.

**a. Recommendations for improvement:**

Continuing to improve communication, sharing information and leveraging on/off campus programs to support student success.

**d. Recommended next steps:**

- Proceed as planned on program review schedule  
 Further review/Out of cycle in-depth review

**This section is for the Vice President Student Services to provide feedback.**

**a. Strengths and successes of the program as evidenced by the data and analysis:**

The FCCC/MYF/Outreach programs have had an outstanding year adding programs and services, hiring new staff and creating more partnerships. Alex and her team have done an excellent job enhancing programs and activities, outreach and peer support for students.

**b. Areas of concern, if any:**

SB-70 grant funding ends in November 2014. It is critical that we identify and commit funds to continue the outstanding work done in the MYF academies, FCCC and other activities and services funded through the grant.

**c. Recommendations for improvement:**

None.

**a. Recommended next steps:**

- Proceed as planned on program review schedule  
 Further review/Out of cycle in-depth review

Denise Swett, EdD  
Vice President, Student Services  
1/6/14