Foothill College • 12345 El Monte Road • Los Altos Hills • CA 94022-4599 • Telephone:(650) 949-7060

Petition to Activate/Reactivate/Recommit a Club

Club Name: _____

Purpose Statement: _____

Check one: ☐ Activation (Has never existed before) ☐ Reactivation (Has advisor information, constitution, and/or account history on file)

☐ Recommitment (Was an active club the previous quarter, 5 members signature section not needed)

***Club Requirements*:**

1. You can Activate/Reactivate/Recommit during the first **four** weeks of a quarter.

2. Review the **ICC Club Handbook**, follow procedures thoroughly, and contact the Student Activities Specialist for questions, concerns, or assistance.

3. Collect **signatures** of five potential members, OwlCard holders.

4. Ensure a faculty/staff **advisor(s)** is available for official club meetings, can be present at events, and can oversee all financial matters.

5. Confirm a club member as a representative is at all Inter Club Council (ICC) meetings,
Tuesdays at 2 p.m. in the Campus Center Toyon Room (2020) where all completed Activity and Fund Request forms are due by 2 p.m. on Mondays.

Information of Preliminary Members:

	Printed First and Last Name	*Signature*	*Phone*	*Email*	*Student ID #*
1.					
2.					
3.					
4.					
5.					

A) ICC Rep. (quarterly commitment): Signature indicates commitment to have current OwlCard Student ID, attend ICC meetings weekly Tuesdays at 2 p.m. and review ICC Rep. job description.

_____

Signature *Printed Name* *Date*

_____

Phone *Email* *Student ID #*

B) Club Faculty / Staff Advisor (quarterly commitment): Signature indicates commitment to read Advisors Responsibility Form on the back of this form, be on campus and be available for club meetings, attend all official on and off campus events and oversee club's financials.

_____

Signature *Printed Name* *Date*

_____

Phone *Email*

C) Erin Ortiz, Student Activities Specialist (preliminary meeting & OwlCard verification): Signature indicates the student has the updated quarterly sticker on their OwlCard and is aware of their leadership role.

_____

Signature *Date*

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_____ Circle one: Approved Denied