

Global Medical/Dental Brigade Club Constitution

Article I. Name of Club

Section 1.01 - The name of this club shall be Global Medical/Dental Brigade.

Article II. Purpose of Club

Section 2.01 - The purpose of this organization shall be to introduce students to public health, international aid, and to fundraise for a medical and dental service brigade to take place in the summer either in person or as a virtual telebrigade.

Article III. Membership

Section 3.01 - Any Foothill College Student with a current Owl Card (Student ID) is eligible to be a member.

Section 3.02 - A voting member must have officially joined the club and must have attended a single meeting.

Section 3.03 - Members must be willing to help with fundraising events for the Global Medical Brigade.

Article IV. Qualification and Election of Officers

Section 4.01 - Officers must have a minimum of a 2.5 cumulative Grade Point Average (GPA) and must be voted in by majority vote.

Section 4.02 - The list of officer position include:

- a. Two Co-Presidents
 - i. Club presidents will also be responsible for the following jobs:
 1. Secretary (if not assigned)
 2. Treasurer
- b. Vice-President
- c. ICC representative

Section 4.03 - An official meeting is when 2/3 of the membership is present and the advisor is on campus overseeing the processes of the meeting.

Section 4.04 - Elections are held at the end of the Foothill school year (this also includes summer quarter).

- a. Elections and votes are held in official meetings and must be democratic.
- b. Each voting member, including the officers, writes down the candidates' names on the whiteboard for attendees to see.
- c. The club advisor or a member that volunteered will count the votes and announce the winners.
- d. Voting is done by a show of hands.

Article V. Duties of Officers

Section 5.01 - President

- a. Preside over all meetings.
- b. Call special meetings.
- c. Carry out the provisions of the constitution.
- d. Appoint committees and chairs.
- e. Oversee all committee activities.
- f. Execute the policies and procedures determined by the group.
- g. Coordinate with the Global Brigades organization to plan the brigade.
- h. Serve as the liaison between the club and the Global Brigades Organization.

Section 5.01.2 - Secretary (Additional responsibility of the Co-Presidents)

- a. Keep and distribute accurate minutes and agendas of all official meetings.
- b. Act as a correspondence clerk.

Section 5.01.3 - Treasure (Additional responsibility of the Co-Presidents)

- a. Handle funds and finances for the club.
- b. Work as the signatory on club account with the Office of Student Accounts
- c. Keep financial records and collect dues.
- d. Pay bills and release funds as voted by the general membership.
- e. Make financial reports when called upon to do so.

Section 5.02- Vice President

- A. Assume role of Co-President if absent
- B. Perform duties delegated by the President

Section 5.03 - ICC Club Representative

- a. Attend and vote at all ICC meetings, Tuesdays at 4pm.
- b. Prepare and submit all paperwork to ICC, Monday by 3pm.
- c. Report results of ICC meetings to the club as the public information officer
- d. Facilitate the maintenance of records of all ICC minutes, announcements and petitions.

Article VI. Impeachment and Replacement of Officers

Section 6.01 - An officer may only be impeached by unanimous vote of the membership present and voting, following a one-week notice of intent.

Section 6.02 - A new officer will be elected and the old officer will be replaced as stipulated in the constitution.

Article VII. Faculty/Staff Advisor

Section 7.01 - An advisor shall be a faculty or staff member of the Foothill-De Anza Community College District and must be present at all official meetings in which elections or votes are held and be the signer on the club account.

Section 7.02 - An official meeting is when 2/3 of the membership is present and the advisor is on campus overseeing the processes of the meeting.

Article VIII. Dues

Section 8.01 - Member who want to attended the annual summer trip to Central American must be responsible for their own expenses through Global Brigade non-profit company.

- a. Member who want to attend the trip but have financial trouble must speak to Co-presidents at least 3 months before the date of annual trip.

Section 8.02 - Dues, if any, are determined by the general membership.

- a. Due may change depending on how much is estimated for the annual trip by Global Brigade or what resources are available for the club.
- b. Fees may be collected by students in order to participate in conferences or participate in club parties.

Article IX. Meetings

Section 9.01 - Meeting times are called by the president or decided by the general membership.

Section 9.02 - A quorum is needed to carry out any legislation and to hold elections or impeach officials.

- a. A quorum is a two-thirds majority of the members in good standing.