<u>Date/Time: Tuesday, 2pm, 2/6/18</u> <u>Location: Toyon Room</u>



Inter Club Council

Minutes

1. Roll Call and Establishing Quorum

2. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked 1/2 absent if they are present but miss roll call. Please let us know if you need to leave early.

Approved Unanimously

3. Approval of Minutes

3.1. Approval of previous meeting's minutes (1/30/18)
We for She motions to approve minutes from January 20, 2018
Seconded by Women in STEM

4. Open Forum (3 minutes per announcement)

- **4.1.** Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.
- 5. Financial Aid Scholarship Announcements
- 6. ASFC and Inter Club Council Executive Report (5 minutes)

Given by ICC Executive or Advisor

- **6.1.** Thuy's Service Leadership
- 7. ICC Outreach Director Report (5 minutes) Matthew Schurz mschurz24@gmail.com
 - **7.1.** Honors Newsletter/Creating a Club Newsletter
 - a) Sample of what to write to market your event
- 8. ICC Student Involvement Coordinator (5 minutes) Xinyi Hu_sissi201711@gmail.com
 - **8.1.** Club Events Sheet

Weekly updates will be sent to the newsletter, on google doc in the ICC folder

9. ICC Finance Director (5 minutes)- Grant Baum grantinator@gmail.com

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Inter Club Council

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9.1. Club Funds Sheet (Periodic updates)

10. Activation/Reactivation Forms

10.1. Clubs may request to become activated/reactivated within the first **5 weeks** of the guarter

Foothill Beats - Reactivation Intervarsity - Reactivation FACS motions to reactivate the clubs Seconded by Clay Bodies

11. Activity Petitions

11.1. To hold an event, clubs must submit an activity petition 1-4 weeks before the date of the event. Activity Petition forms can be found in the ICC handbook or online.

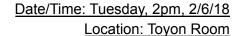
SCNAVTA - Vets for Healthy Pets
February 24, 2018 9:15AM-2PM Home First, San Jose
FACS motions to approve
Seconded by Honors Connection

SCNAVTA - VFHP Fundraiser February 12-23, 2018 Foothill College Campus Foothill Respiratory Therapy Club motions to approve Seconded by BEC

Global Medical Brigade - Bagels for STEM
February 12,26 March 12,19 9:30-10:30AM STEM center
Jewish Student Union motions to approve
Seconded by Neuroscience Club

12. Fund Requests

12.1. Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and





Inter Club Council

Minutes

activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.

12.2. Contact Kamara Tramble, Student Accounts Manager, for old and new account details

Email: tramblekamara@foothill.edu

Phone: (650) 949-7280

Office: Campus Center, Room 2005

Student Chapter of NAVTA - Thuy Service Leadership Project Event - Campus donation drive \$300 Printing promotional materials and refreshments

BEC motions to approve

Seconded by Women in STEM

Global Medical Brigades - Bagels to STEM center \$200 We for She motions to approve Seconded by Student Chapter of NAVTA

Foothill Respiratory Therapy Club - ACLS Training Demonstration \$500 Bringing professional on campus (Special Activity Funds) Student Chapter of NAVTA motions to approve Seconded by FACS

Campus Ideas Club - Club Use \$200
Respiratory Therapy Club motions to approve
Seconded by Enactus

- 13. Club Reports / Open Discussion Forum (1 minute per report)
 - **13.1.** All ICC members reporting on agenda items or club-related business can report during this time.
- 14. Advisor Report (5 minutes)

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<u>Minutes</u>

14.1. ASFC advisor present will give updates on district related information and ICC reminders

15. Adjournment

15.1. Meeting will be adjourned by chair

Prepared By, Ebrahim Feghhi ASFC Vice President of Inter Club Council efeghhi@gmail.com (650) 799 - 1555