# Classified Senate Meeting

**Present:**
- **JOHN DUBOIS**
- **AL GUZMAN**
- **CHRIS WHITE**
- **GIGI GALLAGHER**
- **ALLISON LARGENT**
- **Not Present:**
- **Jean McCarron**
- **Linda Robinson**
- **DARYA GILANI**
- **KAREN OEH**
- **ROBERTO SIAS**

## DISCUSSION ITEMS

### Announcements and Burning Issues:
- There will be a party hosted by segment reps Karen Oeh & Rhonda Goldstone for their constituents on Friday, Oct. 29.
- Reminder – the accreditation email has been sent out. Please ask all your constituents to fill it out.
- Roberto Sias – There will be a workshop on Parliamentary procedure, hosted by Student Activities, on Nov. 9, 1:30 – 3. Classified staff are welcome to attend. Contact Daphne Small.
- Rhonda Goldstone – Veterans Resource Center (VRC) is hosting their grand opening on Nov. 11 from 12:30 – 3 in campus center plaza.
- Fall quarter activity will be a potluck on Nov. 18 in the main admin building.
- Darya recommended revealing fall quarter activity (crossword puzzle) answers at then next meeting to encourage more participation.

## FOLLOW-UP

### Approval of Minutes
Under Mia Casey’s presentation, need to add that she presented a draft of the sustainability plan and asked that we all review. Include date for August 18 meeting.

Approval of Minutes
- Approved with changes.
- Darya G. 1st
- Chris W. 2nd

### Treasurer’s Report
- No changes.

Treasurer’s Report

### Changes to Constitution/By-Laws
- No movement has been made on the proposed changes. Chris W. said she had contacted Bob Cormia, who had put the Academic Senates elections online, so the Classified Senate could do the same. He was out at a conference. She’ll follow up.

Changes to Constitution/By-Laws
- Gigi, Chris & John will meet to update all proposed changes.
- Chris will follow up with Bob Cormia to institute electronic elections.

### Committee Nominee/Appointment Ratifications:
- None.
- Still need a Secretary and Chairs for

Committee Nominee/Appointment Ratifications
Appreciation Week and the Retreat.
- We still need to write clearer job descriptions & time commitments for elected officials, in hopes that will encourage people to participate.
- Darya agreed to write up duties and time commitment for chairing the retreat.

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<th>Committee Report Procedures</th>
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<td>Try to remind people who attend committees to write up summaries and send them to Gigi before the CS meetings.</td>
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<th>Travel &amp; Conference Funds</th>
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<td>$300 is the amount the Senate will contribute towards Classified travel &amp; conference funds. Need to determine how many per quarter will be allocated.</td>
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<th>For the Good of the Order</th>
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<td>Kudos to Rhonda Goldstone for being recognized at Chancellor’s Advisory Council for her outstanding work at the De Anza event with High School counselors.</td>
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<td>John Dubois spoke with Marcia Kelly, FHDA Risk Manager. She is supportive of providing training for staff in assessing ergonomics.</td>
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<td>Maureen Chenoweth put together a MOU on specifically asking that classified representation be included on management hiring committees. Has support from all bargaining units.</td>
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<td>Al Guzman has been elected to the ACE board and would like to serve as the liaison to Senate.</td>
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<tr>
<td>John D. put together a list of classified staff interested in getting trained in ergonomics.</td>
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**FOOTHILL COMMITTEE REPORTS**

- See online for reports: www.foothill.edu/classified

- **Dates to Remember:** Nov. 18, Noon – Classified Senate Potluck. Main Admin Bldg.
- **Subsequent Senate Meetings are:** Nov. 11, 2010, 2:30 p.m., Student Council Chamber

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**FOLLOW-UP**