Classified Senate Meeting

Present:

| MAUREEN CHENOWETH | KAREN OEH | Debbie Haynes |
| JOHN DUBOIS       | CHRIS WHITE | Tahiya Marome |
| GIGI GALLAGHER    | PAT WOOD   | Sherri Mines |
| RHONDA GOLDSTONE  | Not Present: | Leslye Noone |
| AL GUZMAN         | MariaElena Apodaca | Sirisha Pingali |
| JEAN MCCARRON     | Darya Gilani | Al Ruffinelli |

**DISCUSSION ITEMS**

**FOLLOW-UP**

**Announcements and Burning Issues:**
Campus Power Shutdown – these will happen next year. If there is anything in your area that will be significantly affected by the shutdown, please let Gigi know so she can pass it on to those coordinating.

**Approval of Notes**
Change date for next meeting on minutes from 8.14.10 to 8.18.10.

**Approval of Minutes**
Chris White motioned to approve minutes with change. Maureen Chenoweth seconded. No opposition.

**Treasurer’s Report**
No change to report. Still unclear who is the budgeteer. Wanted confirmation on whether we’re getting our full budget amount.

**Treasurer’s Report**
Gigi Gallagher will find out who the budgeteer is for our account and confirmation on budget amount.

**Committee Nominee/Appointment Ratifications:**
With David Garrido moving over to De Anza, the segment rep for the Library/Distance Learning is vacant. Gigi Gallagher is going to ask the alternate, Linda Robinson, if she will take on the task. Judi McAlpin as agreed to serve as the alternate for Middlefield.

Gigi informed the Senate that there has been an agreement between ACE and the Classified Senate on who will have make appointments to committees on campus. ACE will sit as a chair of the Operations Planning Committee (OPC). Senate will make the other appointments to PARC.

**Committee Nominee/Appointment Ratifications**
Al Guzman motioned to approve Judi McAlpin as alternate segment rep for the Middlefield campus. Rhonda Goldstone seconded. No opposition. Gigi will ask Linda Robinson if she will serve as segment rep for the Library/Distance rep.

**Committee Members for 2010-2011:**
There are still a few committees that are vacant. We would like to have all committees filled before school starts. Gigi urged everyone to talk to their constituents to get them involved. Check with her on available positions.

**Committee Members for 2010-2011**
Have reps send a list of committee needs to their segment to try and get more involvement.
**Leadership Retreat:**
There will be a leadership retreat on Sept. 14 from 10 a.m. – 2 p.m. in the Altos room for all Classified Senate Executive Officers, Segment Reps and committee members. Goal of the retreat is to help all those participating understand their role on the Senate.

**District & College Opening Days**
Looking for suggestions for opening day sessions. Suggested ideas:
- Banner FAQ
- Stress management, exercise & nutrition
- Accreditation
- Shared governance participation – focused on classified staff
- Union/Senate relationship – differences between the two and how they work together
- Club day/Campus organizations info session

Morning session on District Opening Day will be the Union/Senate relationship workshop for all classified staff.

Morning session on the College Opening Day will be arranged by President Miner. Lunch will be provided by the college and followed by The Classified Senate General Meeting.

Afternoon breakout sessions on both days we will host the same 3 workshops:
- PGA/Travel Conference how-to workshop
- Stress Management
- Club day/Campus organizations info session

**Senate Goals for 2010-2011**
President Gallagher presented the following goals for 2010-2011:
- Improve classified participation in college and district governance.
  - Solicit volunteers
  - Send out info in advance for solid meeting preparation
  - Only discuss necessary info and post all other info on web site
  - Committee reports will be sent directly to secretary/President for posting
- Increase morale
  - Build a sense of community
  - Schedule simple/free/fun activities
- Ask for feedback on what classified need during this difficult time

**Changes to Constitution/By-Laws**
John Dubois & Rhonda Goldstone shared that they have met and done an initial review of the Constitution and By-Lays. They are still working on the changes.

**Afternoon Sessions**
- Gigi will help pull together the resources and experts for the PGA/Travel Conference how-to workshop.
- Karen Oeh will help pull together the resources and experts for the Stress Management workshop.
- Al Guzman & Rhonda Goldstone will pull together the resources and experts for the club day/campus organizations info session.

All organizers will work the Denise Swett, opening day sessions coordinator for logistics needs, etc.

**Senate Goals for 2010-2011**
Chris White will produce a fun, community building activity for classified for the 1st quarter.

Chris White will develop survey to be sent to the classified staff prior to our general meeting.

**Changes to Constitution/By-Laws**
Goal is to have Gigi present the changes at the leadership retreat and send out to all staff prior to the general meeting so it can be voted upon.
For the Good of the Order
Gigi shared a thank you note from the Classified Senate Scholarship recipient, Karina Leakes

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<tr>
<th>Foothill Committee Reports</th>
<th>Follow-Up</th>
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<td>Summary of CAC and Board meeting submitted before meeting. All others on hiatus for summer.</td>
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☐ **Dates to Remember:**
  - Sept. 14, 2010, 10 a.m. – 2 p.m. Classified Senate Leadership Retreat, Altos Room
  - Sept. 16, 2010, 8 a.m. – 12 p.m., District Opening Day, De Anza Flint Center
  - Sept. 17, 2020, 8 a.m. – 4 p.m. Foothill College Opening Day, Smithwick Theatre

☐ **Subsequent Senate Meetings are:** Oct. 14, 2010, 2:30 p.m., Student Council Chambers