Dear Home Owner: Thank you for considering our students for an employment position. The training students receive in our program is designed to facilitate their entry into the workplace. Please keep in mind that our students are engaged in an on-going education program and may need your specialized training, direction, and supervision for the job you have identified below. Please provide the following information and return it to us. We will post it on our bulletin board and in our job notebook for a period of approximately 90 days.

Name: __________________________________________________________
Address: _________________________________________________________
Telephone: ____________________________ (Best time to contact you):

Description of Work: ______________________________________________

_______________________________________________________________

_______________________________________________________________

_______________________________________________________________

_______________________________________________________________

_______________________________________________________________

_______________________________________________________________

_______________________________________________________________

_______________________________________________________________

_______________________________________________________________

Hours /Days Needed: ______________________________________________

Salary Range*: $ ____________________________

*Please Note: Our students make a range of salaries depending on the job. Most students charge between $20.00 to $35.00 per hour for fine garden maintenance depending on the type of work being done. Design students typically charge between $35.00 and $70.00 per hour depending on their level of expertise.

Signature: I understand that the person I am offering a job to is a student, not necessarily an industry professional. I will provide appropriate instructions and supervision during the period the student is working for me. ____________________________ Date: ______________

Please return to: David Sauter
Environmental Horticulture & Design Dept.
Foothill College
12345 El Monte Road
Los Altos Hills, CA 94022

6/24/15