A portion of your overall grade will be the use of an online homework program called Mastering Chemistry. If you are a new user to Mastering Chemistry, then complete both steps A and B. If you are a registered user of Mastering Chemistry from a previous course, then skip ahead to step B (DO NOT USE OR PURCHASE A NEW ACCESS CODE).

STEP A: New Student Registration

You will need (1) a valid email address and (2) an access code (an access code is provided at no additional cost with the purchase of a new text from the college bookstore otherwise you must purchase access separately at www.masteringchemistry.com).

1. Access www.masteringchemistry.com from your web browser and click New Students under Register (bookmark the register/log in webpage for easy access in the future).
2. Click Yes, I have an access code otherwise you must at this time purchase access (select No, I need to purchase access online now and follow the on-screen instructions).
3. Scroll and select your text for this course: Introductory Chemistry Essentials, Nivaldo J. Tro; 3e
4. After accepting the License Agreement and Privacy Policy and creating a Login Name and Password, type in your Access Code in the provided fields (enter only one word per box).
5. Enter your First Name, Last Name, and a valid Email Address.
6. Select your Country and enter the Postal Code for Foothill College (94022).
7. Choose and answer a Security Question in the event that you ever forget your login information.
8. After selecting Next to submit your registration for processing, you will receive a Confirmation and Summary page with your registration information (this same information will also be emailed to you).

STEP B: Registered User: Enrolling in Your Course

You must now enroll in your specific Mastering Chemistry course to be included in Anjana Parker’s online gradebook. It is important that you enroll in the Mastering Chemistry online course specific to your section.

9. Click Log In Now if you are continuing from the Confirmation and Summary page (or simply access the register/log in webpage from the bookmark you created in Step A).
10. Use the Course ID that is specific to your Chemistry 25 section (a special Student ID is not required for your course):
   a. If you are a registered student in Chemistry 25 Section 3 (with laboratory sessions on T) then your Course ID is PARKERCHEM25SEC3
   b. If you are a registered student in Chemistry 25 Section 4 (with laboratory sessions on TH) then your Course ID is PARKERCHEM25SEC4

11. Click Save to view your Mastering Chemistry course home page (every time you log in, you will go directly to this home page).
12. Click Assignments on the left to get started on the first assignment that will teach you how to use the program.
1. What is the difference between the **submit** option below every answer box and the **submit item** option at the bottom of each screenshot within a question?

The difference is a very important one! You definitely want to click on **submit** once you have provided your answer to a question. You will then hopefully see Correct, otherwise you will see Try Again. If a question has more than one part (A, B, etc.), then be sure to click **submit** for each part to receive credit before you submit work for another part or navigate away from that question.

The **submit item** option that appears at the bottom of the screenshot is unrelated to receiving credit for your work. You do not want to click on **submit item** unless you wish to give feedback about every question, which is optional and typically not a good use of your time. The recommended way to navigate from question to question within an assignment is to use the Previous or Next links found at the upper right corner of the question. If you have not finished all parts of a question, then you can still navigate away from that question and have no fear of losing your credit for any Correct answers.

2. Once I open an assignment, do I have to complete all of the questions at one time?

You need only be mindful of the due date for the assignment and know that you can login and work on an open assignment for as long as is convenient for you. For example, if you have only completed part A of a three-part question (you have clicked on **submit** and now see Correct below the answer box), then you can safely logout and later return to that same question (hopefully before the due date) and work on completing the remaining parts of the question (you do not need to restart with part A).

3. When should I click on the **hints** option below an answer box?

You do earn a small extra credit bonus for not using hints that are provided for several of the questions, so only use the **hints** option when you are very confused or on your last answer attempt. While you are not penalized for opening hints, hints with questions are subject to the grading policy in effect for the assignment, such as the maximum number of answer attempts or the penalty for wrong answers.

4. What if I have not completed an assignment but I am up against the due date?

When you open an assignment, you are encouraged to click on the Grading Policy near the top of the assignment to review important information such as the “Late submissions” policy. You do receive partial credit for questions worked on past the due date, but the penalty increases every hour, so eventually you will receive no credit for substantially late work. On a related note, you can always rework questions for practice by accessing assignments after their due date.

5. Where can I find a good, basic introduction to the program or what if I have additional questions?

The single best introduction to how the program works is to complete the Mastering Chemistry Fundamentals questions assigned in the first assignment. They are for practice, which means that you will not be penalized for any incorrect answers. Also available to you is an extensive Help section, which opens as a separate browser window and is accessed from any page by clicking on the Help link in the upper right corner of the screenshot.