Members of the accreditation self-study team met to discuss various questions or request clarification on topics or sub-standards surrounding the Foothill – De Anza Community College District or Board of Trustees. The discussion is summarized below.

1. An evaluation instrument for the Chancellor? How does that work? (IV.C.3)
   - Chancellor's Contract: Talks about the performance appraisal, a narrative evaluation is written 1x a year, but the BoT meets twice in closed session with the Chancellor to review
   - Timing of Evaluation: February, mid-term evaluation ... August, written appraisal of previous year + determine of new goals
   - Instrument: Reach out to Paula Norsell for the actual evaluation instrument/document(s)

2. Board Goals vs. Chancellor's Goals (for Evaluation)
   - Board Goals: The Big Five Areas (student success/access, fiscal, human resources, facilities, governance)
   - Board's Priorities: The BoT priorities are bit more extensive in scope ... then narrowed down into the Chancellor's goals (for eventual evaluation)
   - Board's Evaluation: Done through self-evaluation ... reviewing accomplishments and timetables with the Chancellor, in conjunction with reports received throughout the year
   - 360 Degree Survey: Completed every other year (includes community input) ... check with Paula Norsell for more details

3. Institution Set Standards - Are the Board members aware of these? (IV.C.5, IV.C.8)
   - Board Priorities: The Board's deepest and most important priorities lie within the Student Mission
   - Communication: The College should remind the BoT of the priorities and the standards ... what are we and what should we be driving towards?

4. Has the governing board had to implement a process for dealing with unethical board behavior using the established Board policies?
   - Implementation: Fortunately, in Pearl's experience, our Board has not had to go through this process, but emphasized that it is VERY important to have it clearly defined
   - Ethics Training: Is it voluntary? Double check the existing Board Policies ...

5. Onboarding process for the new Board members?
   - Training: State-level training exists for the new Board members
   - FHDA Board: Our board offers training early, including just an overview for potential candidates, to help them make a good decision on whether to run ...
- Training: Our Chancellor sets up sessions to allow new Board members to get up to speed and provides training documents (binders)
- Ethics Training: Review of Brown Act requirements, get a better understand the CA Community College System and statewide/national legislation
- Documentation: Paula Norsell has been keeping a log of the different trainings that the various Board members have been attending

6. The Board advocates for the College and protects it from undue influence or political pressure ... What would be the Board process for this?
   - Group Question: Has the Board had to do that? Any examples?
   - Board Response: Our Board wants to uphold our public institution role and will get involved in legislative advocacy if needed
   - Example 1: Deciding on the location of the Sunnyvale Center ... looking at the numbers, at the mission, not being swayed by one city government or another ...
   - Example 2: Freedom of Speech areas ... not every Board of Trustees would have adopted such a policy
   - Board Role: The role of advocacy is also a role of protection ... connection and relationship with the community and public figures

7. Additional Clarification
   - Term Limits: Clarify in the accreditation document that there are not established term limited for BoT members