



FOOTHILL COLLEGE
Accreditation Self-Study Team Meeting
(Standard II)
Wednesday, October 12, 2016

MEETING MINUTES

LOCATION: Room 6402
TIME: 1:30PM – 3:00PM

MEMBERS PRESENT:

Brendan Mar, Carolyn Holcroft, Isaac Escoto, Anthony Cervantes, Michaela Agyare, Casie Wheat, Debbie Lee, Paul Starer, & Rosa Nguyen.

I) Team Activity

This meeting focused on continuing the work members had started at last meeting - to add evidence/notes on the self-study template for Standard II. Carolyn helped attribute responsibility to individuals/pairs to work together to add notes to this template. The template is stored in Office 365 and shared as a single document that can be edited by everyone on this team. The meeting was scheduled in a room that had computers for each member to work on their part of the sub-standard/s.

The team plans to meet in two weeks again and agreed to continue adding information in the template in the mean time.