

Faculty Opportunities Available for Accreditation Faculty Lead (5 openings)

Are you interested in serving as the Faculty Co-Lead for a Standard Team?

The Faculty Lead will work in collaboration with the Administrator Lead to coordinate and facilitate the Standard team meetings, ensure evidence is gathered, consider action plans, and draft Standard responses. Faculty will receive 80 hours of PGA.

The Faculty Lead will be responsible for the activities as described, including:

- Planning and facilitating Standard Team meetings
- Supporting evidence gathering and review process
- Drafting Standard section (initial rough draft with bullets)

This position is expected to:

- Lead Standard Team meetings
- Attend Team Lead Bi-weekly meetings facilitated by the Accreditation Liaison Officer
- Monitor team members' evidence submissions and organize evidence
- Communicate with Lead Writers
- Draft framework for Standard

The position would begin in Spring 2022 and run through the end of Spring 2023, with majority of the work in fall and winter quarters. Certificate of Completion for 90 hours of PD Credit will be provided in Spring 2023.

Ability to:

- Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
- Communicate effectively both orally and in writing.
- Use independent judgment and problem solving to overcome various project hurdles or blockers.
- Provide overall direction and guidance to the operations, problem-solving, and decision-making of a project.
- Adapt to changing objectives and timelines.

ACCREDITATION

- Establish and maintain cooperative and effective working relationships with others.
- Meet schedules and timelines.

Desired Skills/Qualifications:

You must be a full-time faculty member to be considered.

Selection Process:

The Faculty Lead will be selected by the Vice President, Instruction and Institutional Research and the Accreditation Liaison Officer.

If you would like to apply, please submit a letter indicating your interest and a resume.

Letters of interest and resumes are due to Kelaiah Harris at harriskelaiah@fhda.edu by June 3, 2022.