



MEETING MINUTES

Date: January 31, 2020

Time: 1-3 p.m.

Loc: President's Conference Room

NOTES BY TOPIC

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Approval of Minutes		Postponed until next meeting on February 28, 2020		
2	Public Comment	None			
3	President's Report	Leadership retreat ~49 ppl – discuss equity 2.0	Feeling a sense of community and belonging	Wants C&C to unpack that	
		Parliament - Good responses about parliament		Advise on what's good/not good, how to improve	
		Building a greater sense of community Strategic obj for community	C&C being the anchor council what role should C&C play, should there be an additional gov'	What do we want from student reports?	



			council to address this		
		Working on social media campaign	10 videos to post Affect is still low – small following	Submit to marketing ppl	
		Asked admin what is the best way to communicate		Using twitter but not all students use twitter Want to focus on fb/ig	
4	Governance Assessment Study Group Update	Group planned to meet past Tuesday but earliest they're able to meet is 2/4 No formal rep from AC; no student rep	Decision that may be more difficult to have more people but could involve more people that way.	Extend the invitation to allow outside members but still meet on 2/4	Adrienne Hypolite Jordan Fong will send out email to the Academic Senate looking for people to be in study group
		Creating Phase One and Phase Two		Use money for external evaluation. Study group will create criteria making it easier for external evaluators Mix of surveys and interviews but cost would be limiting factor	



5	Communication on Campus	How do we better understand what technology we are using. Laurie said there would be a group auditing the technology piece.		Tri-Chairs need to check in with Laurie to find if a timeline for the study has been established.	Tri-Chairs
		What do we need to do for a climate study. Would this be a second group in addition to the governance assessment?		Decision to not create a new study group right away as it could lead to two groups looking at the same thing.	
		As a committee, C&C can insist that communication be one of the rubric that is looked at this year.		As we go forward, communication with respect to governance will lead to information about climate.	Adrienne Hypolite
		Relationship between Marketing and C&C, such as expanding the Parliament	Thuy said all governance is advisory to the college president.		
6	Onboarding Discussion	Referring to onboarding onto governance not onboarding of employees			Bruce McLeod to volunteer to survey four groups represented to know what process is used in each of the groups to get people for committees. Lene Whitley-Putz will set up shell on Canvas for future onboarding of governance members.



FOOTHILL COLLEGE

GOVERNANCE

COMMUNITY & COMMUNICATION

7	Flow on information between President to Councils	Agreement to table this discussion for later meeting			Lene Whitley-Putz
8	Announcements	None			

*Include the person(s) and or group responsible for next steps.

MEMBERS PRESENT

Voting

Tri-Chairs: Jordan Fong, Lene Whitley-Putz

Administrator: Doreen Finkelstein

Classified Staff: Laura Gamez

Faculty: Name (FT), Name (PT), Bruce McLeod (FT), Valerie Fong (FT), Adrienne Hypolite (FT)

Students: Mayan Pearl

Non-Voting

Ex-Officio: Thuy Nguyen, Simon Pennington

Recorder: Melia Arken

Facilitator: Craig Gawlick