

## MEETING MINUTES

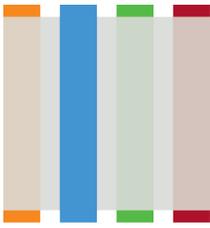
Date: January 22, 2021

Time: 11 a.m. - 2 p.m.

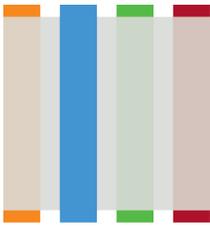
Loc: via Zoom

### NOTES BY TOPIC

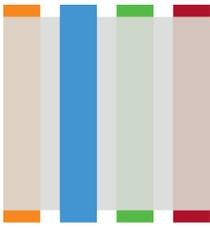
ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Land Acknowledgement Statement				
2	Roll Call and Approval of December 11, 2020 Minutes		Ellen: move to approve; seconded and approved		
3	Student Report	Josephine Surveys for housing and rating of VRC/DRC sent out			
4	President Report	Thuy – letter to students regarding insurrection and increasing service leadership.  In equity 2.0 there are a few places where service leadership is mentioned. She is so excited about conversation today. As you see the plan, please look at			



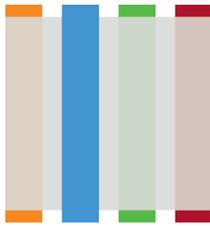
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		<p>it from lens of service leadership. There are some avenues about students of color and advocacy. Please note this. There will be some language about governance.</p> <p>We have equity ambassadors that she would like to meet with C&amp;C at some point.</p> <p>Students have put together a PSA contest with winners announced mid February. One of the topics is governance, getting more students involved and attending governance. As C&amp;C, you may even want to promote this.</p> <p>Academic Senate has asked for collegiality and survey for governance training.</p>			



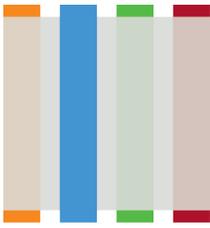
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5	Governance Evaluation Update	<p>Doreen – Simon sent out last call for anyone who is interested. Hoping to finalize list today. Interviews will be conducted in March.</p> <p>Thuy – Kathryn has discussed in Academic Senate about timing that it may not be done until May. Could you give us a sense if there's a new timeline.</p> <p>Doreen – Interviews will actually be done in February. Dr. Fong has results of the survey now and is using them to create interview questions. She has to put that information once she does the interviews with the info from surveys.</p> <p>Don't see a lot of wiggle room in terms of trying to get earlier</p>			



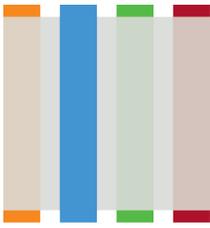
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		<p>information for accreditation. She will bring that up in meeting with Dr. Fong this afternoon.</p> <p>Martha – how has response been from survey?</p> <p>Doreen – response has been good from all four councils and all kinds of people from the college, including students.</p> <p>Thuy – do have to submit mid-term report in October. Working back from a timeline perspective, C&amp;C would approve it in June. Look at timeline and build into meeting schedule, the receipt of the full report/assessment to incorporate into quality assessment. Line up the timing with the governance assessment with</p>			



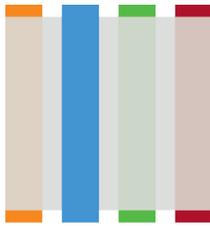
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		the mid-term report.			
6	FMP Study Group Update	<p>Sam Connell – working with group of consultants who are taking ideas and creating PowerPoint.</p> <p>Changing direction of road. Lot 5 could be conceived of as primary entrance to campus and have campus move from east to west. Centralizing community spaces.</p> <p>Administration doesn't need to be in very middle. That could be where student services are. It was the way it was 30 years ago.</p> <p>New open air spaces, food trucks in the new area where there could be more openly integrated. Maybe right before pools, after the bridge for open spaces.</p>	<p>Bruce – has there been discussion about any of those buildings could be repurposed?</p> <p>Sam – one of the places they were talking about was where the second KJ's is near Language Arts. Campus feels closed up.</p> <p>Bruce – student activities space has been a topic of discussion for last several years. Better utilization of that space.</p> <p>Sam – FMP would love to hear from this committee.</p> <p>Simon – this is kind of “pie in the sky” thinking. We have so many projects that have to be done – heating, boilers, A/C. Money for rethinking the campus is actually very limited;</p>		



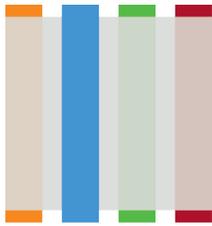
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		<p>Subtractive development – building underutilized. Fewer students on campus in the future. Take some buildings away and use that space for open air spaces.</p> <p>Big glass enclosure could be used for a more community space, where ASFC now meets.</p>	<p>that tempers the blue sky thinking.</p> <p>Ellen – have they looked into study spaces. STEM Tutoring center getting really crowded. White boards</p> <p>Sam – flex space. Trying to keep it centralized around library for what they were thinking. Space is diffused and where things are happening has diffused over the years. Need core spots.</p> <p>Gay – do you have access to the survey?</p> <p>Sam – they got really good data. 4-500 data points.</p> <p>Gay – maybe at next meeting</p> <p>Lene – first comes what students need and also what employees needs. Spaces for training,</p>		



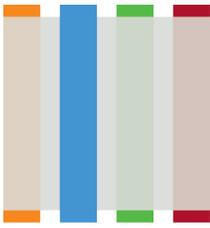
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			<p>community building, design thinking. Set up to collaborate across roles and departments. We don't really have a space conducive to that. Even the library is not set up to have a really good training experience.</p> <p>Sam – ASFC space would be really wonderful for that.</p> <p>Lene – have to also look at entrances and exits as well. There is side door and it's down a hallway so may be not be very inviting.</p> <p>Betsy – In our design thinking group, there was talk about collaborative space with students, faculty and staff. AB1645 about CC and CSU dream focus, to make sure student spaces are also considering that as well.</p>		



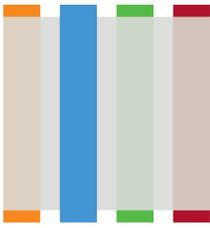
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			<p>Sam/Gay - there has been no discussion about that.</p> <p>Betsy – if that could be in front, that would be great.</p> <p>Laura – has accessibility been at the forefront?</p> <p>Sam – very definitely. In fact, funds are being set aside for that.</p> <p>Colber - I wonder if people would want to be on campus more often after the pandemic...specially if there is an increase of green spaces</p> <p>Ellen - Many of my students are in noisy living environments, so they are craving a place to study where it is easier to focus.</p> <p>Ellen - At De Anza they have a single large office for PT physics faculty. This does create some noise issues but I like</p>		



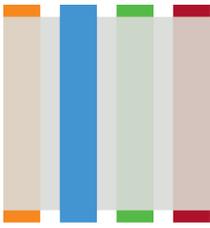
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			<p>it because it leads to casual conversations with colleagues.</p> <p>Priya – Dream resource center. One of the questions in the survey asked how important that was to the students.</p>		
7	Service Leadership Initiative Analysis	<p>Cober - "Ethic of Caring". Gave homework to read. Three articles. Choose one of them and you can have one comment to put in chat.</p> <p>Put in breakout rooms to discuss the article you chose.</p> <p>Laura - Service Leadership in Community Colleges - 17 schools surveys and how students. Talked about older students. Grades didn't necessarily follow with the student leadership emphasis.</p>			



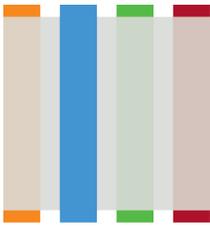
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		<p>Bruce - CC focused. Was struck that it was very fair in terms of where things differed. The change in attitude toward diverse populations.</p> <p>Lene - We need to establish what our goals will be - better grades, better involvement, etc.</p> <p>Ellen – difference depending on programs. Basic math or basic reading, the grades actually went down. Is there a</p> <p>Laura - performative vs. Authentic. We have to make sure it's authentic for students to feel that it's important.</p> <p>Lene - how do we ensure that it doesn't become rogue component of a program rather</p>			



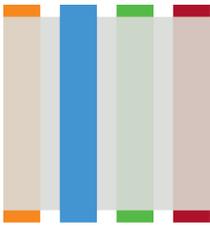
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		<p>than a strategic plan.</p> <p>Martha - If there's a purpose, there's more of a personal buy-in. If you participate in something, you are making choice to participate. Being able to apply that to activities outside of your college or outside of your course.</p> <p>Sam – archaeology has now pulled away from the math emphasis. Moving more toward service leadership type of model.</p> <p>Ellen - giving points for participation and colleague saying that they only gave points for academics but participation could be considered part of academic.</p> <p>Josephine - I think this is a great idea,</p>			



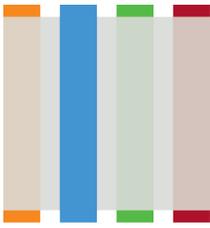
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		<p>but I feel like it is quite difficult to implement during the pandemic. Even immediately post pandemic may be a bit difficult. But I still think it is a great concept. I am currently taking a class that includes civic engagement and it definitely changes how I understand the material.</p> <p>Ellen - instead of mandate from above, phrasing it as "supporting you in doing this in your classroom"</p> <p>Martha - if it becomes part of daily talk, it becomes internalized. It's just something that you do. Leadership may be scary word for some people because they don't necessarily want to be in that type of role.</p>			



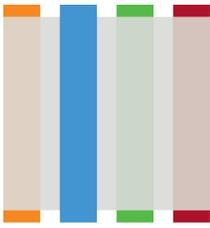
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		<p>Gay - We'll be more successful if we have a large group of people but we need to move ahead with the people that we have who are excited instead of waiting for everyone.</p> <p>Teresa - This is a good way to showcase student talent.</p> <p>Service :Leadership &amp; Student Diversity Outcomes</p> <p>Sam - Breaking down biases by working with others.</p> <p><u>Martha - When students found themselves working with other</u> populations, it opened up their minds</p>			



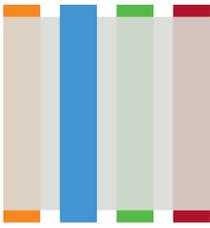
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		<p>Betsy - core was around relationship building. College creates structure to break down those barriers.</p> <p>Lene - When we talk about diversity, it's about students of color. I thought it was a really good balance for white students so they can build empathy and build understanding. It's not only about creating rich experiences for students of color but it's a way for students to really confront their own stereotypes and belief systems. We often don't create enough areas for interfacing with folks they usually don't interact with.</p> <p>Lene - we want students to be able to contribute when they get to the workplace level. Preparing them for</p>			



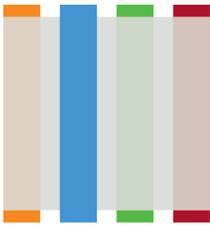
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		<p>the world outside of college that they will be entering into.</p> <p>Sam - It's called "Cultural competency"</p> <p>.Vanessa Smith – Service learning is useful for individual learning.</p> <p><u>Admin 101: How to plan Strategic Planning</u></p> <p>Lene We often don't spend the time to plan so everyone understands exactly what we're doing and timelines. To make sure that's done before we actually start working on it.</p> <p>Priya V – Important to make sure that anyone invited that they are compensated for their work. It's really important</p>			



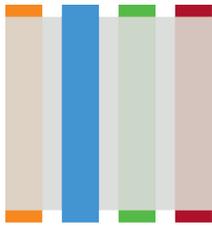
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		<p>that we're really thinking about how we're planning our planning.</p> <p>Vanessa – we can share stories of what is already being done on campus. If they see someone is already working on it, they can see opportunity for collaboration.</p> <p>Betsy – Frozen by ideas of what service leadership looks like. If we can dream together about different types of service leadership, it can be transformational.</p> <p>Martha - for future meeting, we should collect all the service leadership that is already being done on campus. Learn/build from the successes that we've had.</p>			



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		<p>Breakout rooms for 7 minutes to discuss:            What are your takeaways from the readings?            What institutional needs does Service Leadership fulfill?            How do the C&amp;C position itself as a conduit for institutional change?            Should we have a script? If so, what should it say?            Next steps?</p> <p>Group 1            Martha – relationship building. Making opportunities for students and everyone involved. Making everyone aware of what's out there. Collaboration across departments, staff, faculty, students,</p> <p>Group 2            Vanessa – sharing stories. Making service leadership</p>			



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		<p>more accessible. Importance of including classified staff and not always having projects led by faculty.</p> <p>Group 3 Adiel Vasquez – one of the big takeaways that we have sense of community that is lacking. How can we be creative and to empower students? Challenge even when in-person and now even more challenging. Making sure we integrate something, even if not pertinent to a club to empower students.</p> <p>Gay – How do we get students to use service leadership in their own personal lives.</p> <p>Colber - student of color felt that they scored higher in</p>			



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		<p>having high ethic of caring. They valued their spirituality and feeling connected or changing what is changing in their communities.</p> <p>How do we enrich lives of our students and our communities?</p> <p>Thuy – Thinking of improving ethic of care and concepts means that this is important to this committee.</p> <p>Laura – thank you for participating in the conversations and helping to lead the charge for C&amp;C.</p>			
8	Public Comments/Announcements: Next Meeting: February 26, 2021??? 2/19 is PD day				

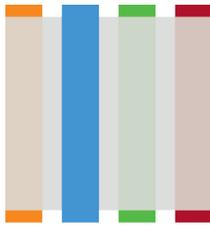
\*Include the person(s) and or group responsible for next steps.

**MEMBERS PRESENT**

Voting Tri-Chairs: Laura Gamez, Martha Rubin, Lene Whitley-Putz

Administrator: Betsy Nikolchev, Lene Whitley-Putz

Prepared by: Melia Arken



 Foothill College

## GOVERNANCE | COMMUNITY & COMMUNICATION

Classified Staff: Jackie Lauese, Martha Rubin  
Faculty: Sam Connell (FT), Ellen Judd(PT), Bruce McLeod (FT)  
Students: Joshua Contreras, Priya V., Jozephine Yen

### Non-Voting

Ex-Officio: Thuy Nguyen, Teresa Ong, Simon Pennington, Vanessa Smith  
Recorder: Melia Arken  
Facilitator: Asha Jossis  
Special Guest: Colber  
Visitors: Craig Gawlick, Gay Krause, Kathryn Maurer, Josh Pelletier, Adiel Velasquez