

## MEETING MINUTES

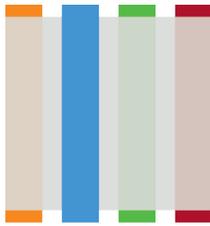
Date: December 11, 2020

Time: 2-4 p.m.

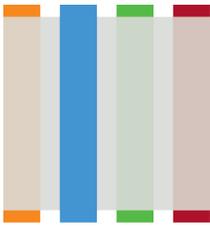
Loc: via Zoom

### NOTES BY TOPIC

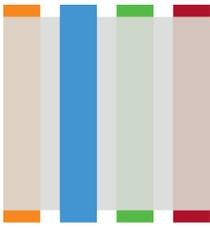
ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Land Acknowledgement Statement				
2	Roll Call and Approval of November 20, 2020 Minutes				
3	Student Report – Jozephine Yen	Finals Week. Priya said what was important is the governance survey			
4	President's Report	<p>After today, we will start Spring Back and collegewide Among Us game with students, faculty and staff.</p> <p>Foundational training of what governance is as a member of the League of California. They are coming to do technical training. She would like C&amp;C to anchor it. Collegiality and Action invitation will be coming, and she will be reaching out to Tri-Chairs.</p>			



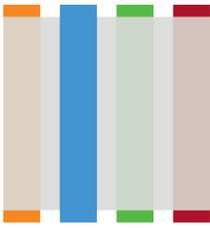
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		<p>Glad that Colber is here and that people have been meeting with him already. In the meantime, we have also had equity ambassadors created.</p> <p>She will not be in the meeting for the last hour because she is a keynote speaker.</p>			
5	Service Leadership Initiative Analysis— Final Report – Next Steps – Tri-Chairs	<p>Martha: At last meeting, agreed to continue with Colber. Are we in agreement to devote an hour of our next meeting in January to have discussion?</p> <p>Want to have a meeting with entire Foothill community with Colber to establish same language in service leadership. How do we incorporate that into meeting forward?</p> <p>Laura: We want to make sure we are all on the same page with service leadership.</p> <p>Lené: This was not a new project that Thuy brought with her but something she saw happening in isolation</p>		<p>Next steps/action items: Is there need for a vote?</p> <p>Tri-Chairs: Nothing else to vote on since voted last meeting to continue with Colber.</p> <p>January 22, 2021 – there will be presentation by Colber and will be inviting others to the meeting. You can reach out to Colber directly at <a href="mailto:colber.prosper@gmail.com">colber.prosper@gmail.com</a></p>	Simon will reach out to Colber about book options.



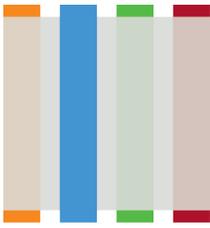
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		<p>and wanted to make it part of the culture. Need to really put it under a microscope to look at what's already been done. <a href="#">Service Leadership book link</a>. This book is about the leadership and offers one side of the equation.</p> <p>Bruce: Start on a process and we have end date but we don't have milestones figure out within that process. When do we want to have a working definition? Can we target end of February meeting? Is this a two-year process for Colber Prosper?</p> <p>Colber: It can take 2-3 years. What can we accomplish in this school year? A formal launch and we task C&amp;C to lead the process.</p> <p>Put it out there and let community know that this is happening and how to contribute to that through C&amp;C.</p> <p>Definition can hang up the process. We talk about it from sense of students of</p>			



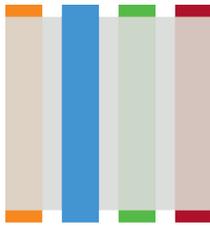
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		<p>color. Their graduation shoots up to 50</p> <p>Years 1-3: Create draft plan of moving forward and present it to the campus and give opportunity to amend or add to the plan.</p> <p>Betsy: Love the idea and going out with each department and throughout campus to ask what they are seeing.</p> <p>Sam: It seems that we already have buy-in so you may be able to skip that step.</p> <p>Colber: We need to build social capital.</p> <p>Kathryn: She has heard some resistance throughout the campus. All the types of service leadership Different leaders for different components of it. Is it individual pedagogy or built into curriculum?</p> <p>Lené: We need a definition for "definition." We're coming up with something that is nuanced and detailed. More like what</p>			



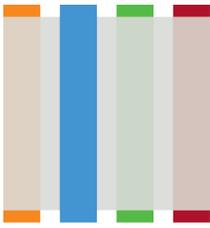
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		<p>would be in a brochure. It would be something that we would show to new students, new faculty. It's really helping to set some definition or boundaries for what we think this might be.</p> <p>Simon: A value statement as well.</p> <p>Thuy: In the Guatemalan project, Valerie said it was a college philosophy.</p> <p>She did create a definition which can be added to in her presentation. She wants to help infuse service leadership into culture and develop metrics. Work is anchored with Equity plan 2.0</p> <p>Do a public forum to make sure we are on the right page after the symposium in May. Wrap it up by end of the year.</p> <p>Ellen: Addressing where the extra resources are going to come from in terms of time and money.</p>			



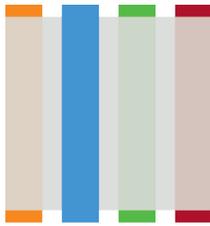
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		<p>That can create anxiety so we need to clarify in order to get acceptance.</p> <p>Kathryn: Town Hall is more polished/finished. Brown Bag is more like working on the basics. Town Hall and Brown Bags are culturally understood forums - Town Hall more to present; Brown Bag to develop...would you all agree with that characterization? Is there a Guided Pathways lead on C&amp;C?</p> <p>Kathryn: New ex-officio to C&amp;C?</p> <p>Colber: Brown Bag lunches – foresee this as setting a calendar for six months to a year to have a date to attend and meet with Colber. I think we should have as many forums and discussion groups as possible</p> <p>Lené: In essence, all paths need to lead to one. The major initiatives we're doing, including GP, SL,</p>			



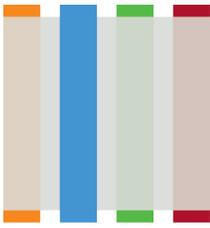
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		<p>POCR, and Equity 2.0 are the intertwining paths.</p> <p>Bruce: Can we ask leads for Guided Pathways to come to our meetings?</p> <p>Kathryn: Isaac is the lead.</p> <p>Josephine: Thinks that service leadership is a great idea especially in terms of virtual format.</p> <p>Martha: in next meeting, idea was to come together as a council and then go out to the community so everyone can become involved. Reaching out to Guided Pathways should be part of that next steps.</p> <p>Bruce: Trying to put “bow around” what we’re already doing and emphasize that.</p> <p>Colber: There’s trepidation about getting this started and also anticipation about getting started. People can reach out to him at <a href="mailto:colber.prosper@gmail.com">colber.prosper@gmail.com</a>.</p>			



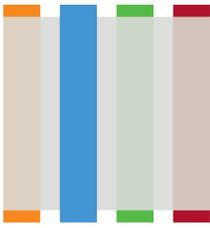
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		<p>Talking last time about campus construction at end of last meeting: service leadership and equity can be a part of that. Last time he was there, he saw group of black males in space near the fields and he was wondering if this was the only space they felt comfortable.</p> <p>Simon: What you discussed and talking about space has been part of the equity conversation in all the groups.</p>			
6	Governance Evaluation Update - Finkelstein	<p>Employee Survey 121 respondents. !! Ad</p> <p>Lené: Can we get breakdown of actual employees to compare to respondents.</p> <p>Vanessa: Can get breakdown but these emails go out to more than 1,000 people.</p> <p>Student response: 472 responses. For those who had been to two or more meetings, they received link to have the option to interview with Dr. Fong. How many she interviews</p>		<p>Doreen will send copy of this presentation to Simon, Asha and Melia to committee will have access to this presentation.</p> <p>Simon: Will reach out to Priya about getting that information explored.</p> <p>Doreen: Will reach out to Dr. Fong and include reaching out to Facilitation Team as well former students who served in governance.</p>	



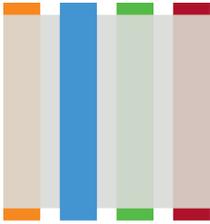
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		<p>will be contingent on what we can pay her.            Criteria: Hear from all four councils and all four constituencies. Over and above that, she will use survey results to guide her. She will not interview those who have not been involved in governance.</p> <p>Laura: Facilitators will also be a group to get representation from.</p> <p>Kathryn: Needs to be opportunity for groups like Academic Senate, Classified Senate and Student Senate that contribute to the current governance.</p> <p>Bruce: Are there enough responses to be representative. Did survey go out to governance of last two years?</p> <p>Doreen: It went out to everyone. For students, it only went out to current students.</p> <p>Bruce: It might be useful to reach out to students who have formerly served on</p>			



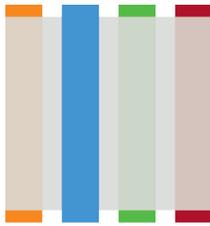
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		<p>governance as they would have valuable information.</p> <p>Craig; I would suggest that facilitators are a good group to talk to as well, since they have a different perspective on how things have gone.</p> <p>Doreen: She will bring that up to Dr. Fong</p> <p>Priya: Exploring idea of having Student Quad Chair. Do we have any specific data on that from the survey?</p> <p>Doreen: There was not something specific in the survey but there was an open-ended question at the end.</p>			



7	FMP Study Group Update - Sam Connell	<p>Large part of conversation is how to knit this campus together. Promoting community, how is space being used, rethinking the entrance way, driving opposite way on route.</p> <p>Various community spaces that seem to be separated and how do you knit that back together.</p> <p>Flex space, subtracted plan to make better use of space, how to make it open instead of fortress on the hill (why not open it up and take out brick walls?)</p> <p>Also brought up student housing and using that space back by tennis courts.</p> <p>Ellen: All about food and white boards</p> <p>Sam: At meeting, brought up about food trucks, especially with reference to master facilities plan.</p> <p>Campus emails were discussed with Joe Moreau. There has to way for students to ask for them.</p>			
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		<p>Lené: Students can request emails through MyPortal. Microsoft is only renewing every quarter and expires at end of quarter.</p> <p>Laura: Related to spaces, keeping in mind what noise levels can be allowed in each of those areas.</p> <p>Simon: \$175 million will be our share of the bond money so we will need to make sure that we use that money wisely. It will take a very coordinated spend.</p>			
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8	Response to Student Letter - Tri Chairs	<p>Laura: Drafted letter to President and to the students in response to the letter.</p> <p>Lené: Got lots of brainstorming feedback. Had long conversation and some of them were super focused on possible solutions. Didn't feel posing solutions was stage we were at. Might have been a piece that they removed in order to synthesize that response instead of offering solutions.</p> <p>Jackie: Agree with Lené that we are not quite at the solutions level.</p> <p>Priya: Likes the Juneteenth and part about African-American Students</p>	<p>Motion</p> <p>Ellen – make motion to approve drafts of both letters.</p> <p>Martha: Second that.</p> <p>Simon: put response in the Chat.</p> <p>Ayes: 9 Nays: 0 Abstentions: 0</p> <p>Motion is approved</p>		
9	Public Comments/Announcements: Next Meeting: January 22, 2021	None			

\*Include the person(s) and or group responsible for next steps.

## MEMBERS PRESENT

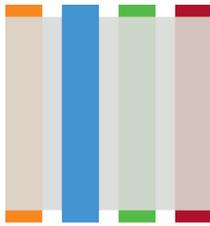
### Voting

Tri-Chairs: Laura Gamez, Martha Rubin, Lené Whitley-Putz

Administrator: Lené Whitley-Putz (Tri-Chair), Betsy Nikolchev

Classified Staff: Martha Rubin (Tri-Chair), Jackie Lauese, Carlos Pacheco

Prepared by: Melia Arken



 Foothill College

# GOVERNANCE | COMMUNITY & COMMUNICATION

Faculty: Laura Gamez (Tri Chair), Sam Connell, Ellen Judd, Bruce McLeod

Students: Negar Bagheri, Joshua Contreras, Jozephine Yen

## Non-Voting

Ex-Officio: Sophia Kim, Thuy Nguyen, Vanessa Smith

Recorder: Melia Arken

Facilitator: Simon Pennington

Guests: Doreen Finkelstein, Craig Gawlick, Gay Krause, Kathryn Maurer, Josh Pelletier, Colber Prosper