Chancellor's Advisory Council
Meeting Agenda – May 24, 2024, 9:00-10:30 a.m.

Zoom: https://fhda-edu.zoom.us/j/88077795919?pwd=7oAu5JmQ7PSYsNwapWaEmoaFdh9B08.1

AGENDA TOPIC	PURPOSE/DESIRED OUTCOME	DISCUSSION LEADER
1. Welcome and introductions	*I* – Allow council members and guests to identify each other by name and constituent group represented and/or role at the colleges/district.	Lee Lambert
2. Approval of April 26, 2024 meeting summary	*A* – Provide accurate record of previous meetings.	Lee Lambert
3. Discuss District Opening Day – Proposed Schedule	*I/D* – Discuss the format and theme of the 2024 District Opening Day on Wednesday, September 18, 2024.	Lee Lambert/Carla Maitland
4. District IEPI-PRT project Update	*I* – Anu Khanna will provide an update to the Chancellor's Advisory Council regarding districtwide professional development planning through the IEPI State Grant.	Anu Khanna
5. Please review the draft of the following Board Policies and Administrative Procedures: • Draft BP 2410 Board Policies and Administrative Procedures (Second Reading) • Draft AP 2410 Board Policies and Administrative Procedures (Second Reading)	*I* – Review of policy and procedures approved by the Chancellor's Cabinet for dissemination to constituents. *(Note: Pursuant to administrative procedure 2410, administrative procedures that do not involve academic and professional matters are effective upon approval of the Chancellor's Advisory Council. Board policies are not effective until approved by the Board of Trustees.)* *(Note: Pursuant to administrative procedure 2410, administrative procedures that do not involve academic and professional matters are effective upon approval of the Chancellor's Advisory Council. Board policies are not effective until approved by the Board of Trustees.)*	Lee Lambert/ Anu Khanna
6. New Board Policies and Administrative Procedures: • Draft AP 3910 Use of Unmanned Aircraft Systems (First Reading) • Draft AP 2325 Teleconference Meetings (First Reading) • Draft BP 2105 Election of Student Members (First Reading) o Revised AP 2105 Election of Student Members (First Reading)	*See notes to guide your review of these items.*	Lee Lambert/ Anu Khanna
7. Existing Board Policies and Administrative Procedures to be Retired: • BP 5065 Counseling • BP 6210 Philosophy for Counseling Program • BP 2306 Representative to Vote for County Committee (County Committee on School District Organization)	BP 5065 and BP 6210 are now outdated and some of the content is redundant given we are developing a new BP 5110 Counseling in alignment with Community College League CCLC numbering that will include the relevant information from these BPs. BP 5110 Counseling will likely come to CAC for a first read in June 2024.	Lee Lambert/ Anu Khanna

Proposed to Retire: • BP 1140 Community Service; last updated in 1993 • BP 1150 Community Services Short Courses and Fee-Based Programs; last updated in 1993 • BP 1800 Auxiliary Organizations – we last updated in 1996 – should we retire?	BP 2306 is being retired because language from this is being merged into BP 2305 (which will be reviewed in agenda item no. 7). For the BPs being proposed to retire, most of these were last updated in early 1990s, are not legally required or advised for districts to have and have outdated language. Please review to determine if there is still a need to keep these.	
8. Technical Revisions: • BP 1100 The Foothill-De Anza Community College District • BP 1200 Mission of the Foothill-De Anza Community College District	BP 1100 and BP 1200 contain technical revisions that were made due to a legally required or accreditation-related standard change. These revisions are minor and do not impact substantively the content of the policies. If approved in CAC, they will then go to the Board of Trustees for approval as the next step in the process.	Lee Lambert/ Anu Khanna
9. Revisions to Board Policies and Administrative Procedures • BP 2010 Board Membership - accreditation-related revision • BP 2100 Board Elections – legally required revision • BP 2110 Vacancies on the Board – legally required revision • AP 2110 Vacancies on the Board – legally advised revisions to update language and explanation of vacancy notices • BP 2210 Officers of the Board – legally required revision • BP 2220 Committees of the Board – legally required and legally advised revisions • BP 2305 Annual Organizational Meeting – legally required revision; includes language from BP 2306 so we can retire that one. • BP 2310 Regular Meetings of the Board • BP 2315 Closed Session – legally required revision (very minor) • BP 2320 Special and Emergency Meetings – legally required revision (very minor) • AP 2320 Specially and Emergency Meetings – legally required revision (very minor) • BP 2330 Quorum and Voting – legally-required revision (very minor) • BP 2015 Student Members – legally required revision + language simplification • BP 2200 Board Philosophy, Mission, and Roles and Responsibilities	*See notes to guide your review of these items.*	Lee Lambert/ Anu Khanna
10. Campus Enrollment Updates (standing item)	*I/D* – Gain understanding of enrollment initiatives, provide feedback/advice, and share information with constituencies.	Kris Whalen Christina Espinosa-Pieb
12. District Governance Committee/Constituent Group Reports • Affordable Housing Task Force • District Budget Advisory Committee https://www.fhda.edu/_about-us/_participatorygovernance/district-budget-advisory-committee-@dbac~/ • Energy and Sustainability Advisory Committee https://www.fhda.edu/_about-	*I* – Broaden awareness. Provide information for council members to disseminate to constituents about work/actions of districtwide governance groups and constituent groups.	All