

Draft First Two Weeks – Internal Communication Plan

We will discuss this draft in your division/department sessions on Thursday. Please have notes to share with your colleagues

Substantive is:

- Instructor initiated
- Explaining or expanding upon the course content

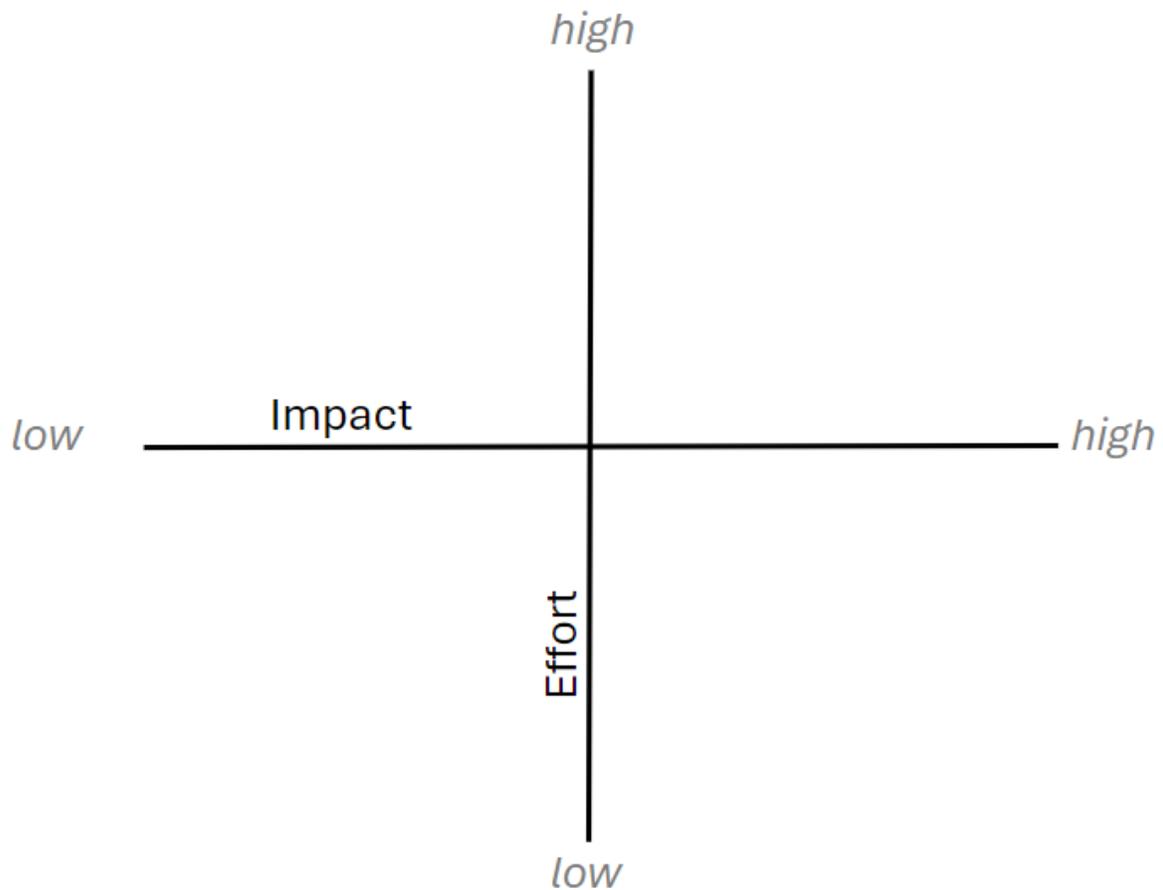
Regular is:

- Instructor initiated
- Ongoing and predictable throughout the course
- Monitor student success

Notes:

RSI is a Balance of Impact and Effort

Instructions: Use the chart below to jot down the substantive interaction strategies that you use/would like to use in your course



Impact: How much the substantive instructor-initiated interaction influences positive student outcomes

Effort: How much overall work the substantive instructor-initiated interaction is for the instructor to provide for the entire class

Notes

Use the following to help organize how substantive interaction strategies are used effectively

Strategy: _____

Effort level: _____

Impact level: _____

Where can I use this in my course?

Strategy: _____

Effort level: _____

Impact level: _____

Where can I use this in my course?

Strategy: _____

Effort level: _____

Impact level: _____

Where can I use this in my course?

Strategy: _____

Effort level: _____

Impact level: _____

Where can I use this in my course?

Strategy: _____

Effort level: _____

Impact level: _____

Where can I use this in my course?

Strategy: _____

Effort level: _____

Impact level: _____

Where can I use this in my course?

RSI and Speed Bumps in Your Teaching

List the major formative (scaffolding) assignments in your class

Choose one or two formative assessments listed above. What are the instructional goals of the assignment? What do you want students to learn or practice in the assignment? Circle the goals that students struggle the most with.

Brainstorm how you can apply RSI strategies to support student learning when you give individualized feedback on the assessment.

Brainstorm how you can apply RSI strategies to support student learning in addition to individualized feedback.

Pair and share: What feedback does your partner have?

Full Quarter Internal Student Communication/Interaction Plan

Instructions: This is a sandbox space for you to explore how RSI can most effectively support student learning in your course. *Your final RSI Internal Communication/Interaction plan should live in an unpublished Module 0 in your Canvas course shell.*

1. List the formative assessment activities in each week of the course and where you use RSI to support student learning
2. Note where you can use RSI to most effectively support student learning for each formative assessment
3. List the other substantive interaction activities you engage with each week
4. Select the categories of interaction you engage with each week (for example: monitoring, announcements, individualized feedback, interaction with discussions)

Pre-Course

Week 1

Week 2

Week 3

Week 4

Week 5

Week 6

Week 7

Week 8

Week 9

Week 10

Week 11

Week 12

Student Facing Communication Plan

Your Student Facing Communication plan sets and manages expectations for interactions in your online course. This can be included in your syllabus or orientation module (or both!)

Instructions: The following elements should be in your student facing communication plan. Jot down language that you can use to build your communication plan in Canvas. See the Canvas resources for more examples

Office hours

Office location (do you offer Zoom office hours? What is the link for your Zoom office?)

Your preferred method of communicating (do you prefer Canvas Inbox or phone?)

Your response time for replying to student inquiries

How you will regularly communicate to students, such as announcements, assignment feedback, or planned review/study sessions

How you'll participate in discussions

How, when, & where students will find feedback from you

