

**Institutional Effectiveness Committee
Planning Meeting**

The list below identifies items under the IEC purview in year 1 (2024-25). Discussion about the prioritization of this list will be held at the Mission Informed Planning Council’s (MIPC) October 4, 2024, meeting.

What needs to be evaluated?	What needs to be revised or updated?	What needs to be reported out?
<ul style="list-style-type: none"> • Governance • Annual Budget Request evaluation • Institutional Set Standards methodology discussion (effectiveness, methodology & cycle of review) • College planning documents <ul style="list-style-type: none"> ○ EMP (update in process) ○ Facilities Master Plan ○ Strategic Vision for Equity (SVE) ○ Technology Plan ○ Distance Ed Plan • Campus Climate • Professional Development 	<ul style="list-style-type: none"> • Program Review templates <ul style="list-style-type: none"> ○ Comprehensive ○ Annual • Annual Budget Request <ul style="list-style-type: none"> ○ Template ○ Process • Planning calendar (8-year) 	<ul style="list-style-type: none"> • SLOs • RSI • New Accreditation Standards • AB1705 • Guided Pathways • SVE (sunsets 2025) • Facilities Master Plan (sunsets 2026) • Tech Plan (sunsets ?) • Distance Ed Plan (sunsets?) • ACCJC Annual Report • Vision Aligned Reporting ?

For college consideration

All planning documents & college level initiatives should be reported out

- RSI (quarterly) once in fall, twice in winter, 3 times in spring
- SLO (quarterly) once in fall, twice in winter, 3 times in spring
- Program Review (multi-year effort where Year 1 is comprehensive template; Year 2 is annual and resource request templates)--instructional and student services subcommittees for operational-level improvements

For IEC consideration

- PPT Template for progress reports
- Onboarding & training materials
- Timeline for regular review/progress reports
- Finalize meeting schedule for the academic year