

Mission (I'm) Possible Council
November 18, 2022
President's Conference Room 1-3 PM

Attendees:

Kennedy Bui, Jordan Fong, Bret Watson, Phuong Tran, Bernadine Chuck Fong, Chamu Palaniappan, Bebel Yen, Saintra Thai, Molara Mabogunje Michelle Nguyen, Filippi Montes, Kennedy Bui, Valerie Fong, Adiel Velasquez, Julie Ceballos (online: Elias Regalado, Skye Bridges, Fatima Jinnah for Catalina Rodrigues, Janie Garcia, Voltaire Villanueva, John Fox, Lisa Hills)

Absent: Ellen Judd, Molara-Ade Mabogunje, Simon Pennington, Adrienne Hypolite

Review minutes from 11/4/22 Meeting

Minutes approved

Discussion/Action Items:

Mission Statement Committee:

Josh Pelletier, joined by Elaine Kuo: Because of a schedule conflict, Josh Pelletier asked to report on the Mission Statement revision early. Michelle Nguyen volunteered to join the committee as a student representative as ASFC was the only constituent missing representation. The committee membership now includes representatives from all the constituency groups, faculty, classified professional staff, students. The committee was formed on Oct. 7, 2002 and has met Nov. 14 and 17. The Mission statement review is part of a 7-year planning cycle (see **College Mission Review** Update on the MIP-C website). The review will take place over the next several months with *final approval no later than March 2023*. The communications plan was launched Nov. 17 in *Parliament*, a survey will be disseminated Nov. 30, with preliminary feedback due Dec. 16th.

2021-22 Annual Budget Request Review Overview and Status Update

Elias Regalado, associate vice president for finance & administrative services, presented the budget update (see specific details in **Budget Request Presentation** on the MIP-C website). Budget augmentation requests from deans and other budgeteers, for both financial and personnel, were submitted by Jan. 5, 2022; 178 requests for \$11M were received (compared to 277 for \$18.9M the previous year). Approval has been given to 109 of the 178 requests, totaling \$1.8M. Others under consideration are primarily for faculty, staff, administrative positions, though, Bernadine reminded everyone that there is a "no new net positions" hold in place to forestall operating budget increases in light of a possible recession.

QFE Action Projects

Elaine Kuo updated the group on the Quality Focused Essay (QFE) as part of the Institutional Self-Evaluation Report (ISER). The QFE is focused on identifying and implementing innovative projects designed to impact student learning and achievement

based on data supporting demand and measurable outcomes. QFE projects are focused on Enrollment, Retention, Transfer level English and math, Completion, and the ultimate goal of retention. Retention is aligned with the Strategic Vision for Equity (SVE) Issue 9, Goal 1: the college has a coordinated plan for retention, addressing three milestones: course registration through to census, census to successful course completion, and persistence - successful enrollment in the subsequent term (see specific details in **QFE Presentation** on the MIP-C website). Bernadine suggested that ASFC produce a symposium on the students' view of our enrollment, retention, completion processes and how to better inform the college on how to improve its processes.

Draft Sustainability Action Plan

Julie Ceballos shared information on the status of the Sustainability Action Plan for the district and gave an update on the final draft of the Action Plan which will be presented at the December board meeting. The draft plan has already been presented at Flex Day in September and to the Academic and Classified Senates and ASFC. However, the presentation from this meeting will be presented to ASFC as well. "‘Sustainability’ is sustainable development, an organizing principle for meeting human development goals while also sustaining the ability of natural systems to provide the natural resources and ecosystem services on which the economy and society depend." The SAP mission statement is to guide our policies, goals, objectives for environmental stewardship, social environmental stewardship, social equity, and financial responsibility. There are seven goals and SMART objectives. (See specific details in **SAP-2022-MIPC Presentation** on the MIP-C website).

Development of Guiding Principles Committee:

Bernadine added the guiding principles for budget/resource reduction will be added to the scope of this committee in order to have them in place in advance, if, and when, it is necessary. Chamu Palaniappan volunteered to join this committee as a student representative. Ram Subramaniam is leading this committee which also include Ellen Judd and Phuong Tran from MIP-C, and Amber La Piana and Laura Gamez from the Academic Senate.

Proposed Renaming of MIPC

MIPC – the students reported back that they supported the proposed new name, ***Mission Informed Planning Council***, therefore, this will be the name for MIP-C going forward

Review previous committees (follow up to last meeting and update)

- *Academic Council* active, meets to review student petitions for exceptions to academic policies
- *Administrative Council*, suspended and to be reconfigured by next President, Deans Council of dean meeting instead

- Academic Council, alive and well, meets to review student petitions for exceptions to academic policies
- Guided Pathways Steering Committee dissolved once GP set up and any issues/questions to be sent to Academic Senate, Curriculum Committee or other committees as appropriate
- Integrated Planning Committee, aka Program Review, is led by Ram Subramaniam and Kelaiah Harris. Work almost completed with integration of program review with budget and faculty allocations. Once completed, will be presented to MIP-C for review
- Distance Education Policy and Planning Workgroup (not to be confused with the Tech Task Force which we know exists)-no longer exists
- Scheduling Task Force or Enrollment Management Committee – active, chaired by Kurt and working with Deans

Comments:

Hold over for next meeting, Governor Newsom will be lifting all COVID protocols. The college will need to be fully 'back' and functioning as we did before the Pandemic. This will be crucial for our enrollment recovery and to serve all the students who are back on campus.

Summary and Action Items:

1. MIP-C's new name is Mission Informed Planning Council.
2. The SAP will move forward to the Board of Trustees for approval

Next Meeting: Friday, December 2, 2022