



FOOTHILL-DE ANZA
Community College District

Book	Board Policy
Section	Chapter 6 - Business and Fiscal Affairs (including former Article 3 - Business, Operations, Systems and Facilities)
Title	Reserves
Code	BP 3115
Status	Active
Legal	California Code of Regulations, Title 5, Sections 58301 et seq. Education Code Section 70902 Government Code Section 7900
Adopted	April 6, 2009

The Board of Trustees recognizes the importance of fiscal stability and in establishing and maintaining an adequate reserve level. Pursuant to requirements of Title 5, the Board hereby directs the Chancellor, and by delegation, designated employees, to establish a prudent budget reserve.

The intent of the reserve is to address emergencies or unexpected catastrophic issues that may arise during the course of the year. The District's annual Adopted Budget shall include an undesignated reserve fund to ensure that the District will be in a positive cash position at the end of the fiscal year. In no case shall the Board adopt a budget with a reserve of less than five percent (5%) of unrestricted general fund revenues.

Approved 4/6/09

