



Draft
Notes of the Regular Meeting of the Citizens' Bond Oversight Committee
(Oversight of Measure G and C Bonds)
Tuesday, December 13, 2022
(Notes – No Quorum)

Members Present:

Ty Conner (Vice-Chair)
Marge Bruno
Joan Barram

Staff Present:

Joel Cadiz
Susan Cheu
David Fisch
Pam Grey
Jory Hadsell
Lloyd Holmes
Welianto Liu
Jennifer Mahato
Carla Maitland
Judy Miner
Trena O'Connor
Raquel Puentes-Griffith
Bret Watson

A Kennedy Group (AKG) Present:

Mike Chegini

CliftonLarsonAllen LLP Present:

Heather McGee

REGULAR MEETING – PUBLIC SESSION

Committee Vice Chair Ty Conner called the meeting to order at 3:12 p.m. He declared the absence of a quorum and announced that the meeting would be held for informational purposes only and no actions would be taken.

Public Comment

No members of the public addressed the committee.

Approval of Minutes for September 13, 2022

Consideration of this item was deferred to the next meeting due to the lack of a quorum.

COMMITTEE BUSINESS

1. Audit Reports

Heather McGee from CliftonLarsonAllen LLP presented the draft form of both the Measure C and Measure G Financial Audit and Performance Audit Reports as of June 30, 2022.

2. Approval of the Agenda

Consideration of this item was deferred to the next meeting due to the lack of a quorum.

3. Correspondence Received by Members

Susan read brief review of letters received regarding De Anza Event Center project.

4. Committee Membership Update

Vice Chancellor Cheu stated the Business Services office has not been successful in recruiting a Student Representative to fulfill the vacancy on the Citizens' Bond Oversight Committee.

5. Nomination of Annual Report Working Group

Consideration of this item was deferred to the next meeting due to the lack of a quorum.

6. Overview of the Bond Project Bidding Process

Executive Director, Facilities and Operations Joel Cadiz presented an overview of the Bond Project Bidding Process that included a brief explanation of the legal advertising that is required and the PlanetBids online procurement site that is used by the District.

7. Measure G and C General Obligation Bond Program Planning Update

Joel Cadiz gave an update to the Citizens' Bond Oversight Committee regarding the Measure G and C General Obligation Bond Program Planning Update. He noted that the proposal for Project 202 the New Services for Students Building, will be reevaluated due to activity from the public, students, faculty, and staff at the December 12, 2022 Board of Trustees meeting.

MEASURE G REPORTS

8. Project Financial Update

Vice Chancellor Cheu stated that we are seeing more planning activity come through at both Foothill College and De Anza College.

9. Bond List Revisions

Vice Chancellor Cheu stated that there was one Bond List Revisions for Quarter 1 of fiscal year 2022-23 that was approved by the Board of Trustees at the following Board meeting: August 1, 2022.

MEASURE C REPORTS

10. Projects Financial Update

Vice Chancellor Cheu said that activity continues and both Foothill and De Anza are working to consolidate money into projects, so that we can start moving toward closing out the bond. She noted that the Sunnyvale Ed Center HVAC System Replacement and Classroom Renovation (Project 802) is a major focus right now as Foothill will be moving several disciplines over to that site.

11. Bond List Revisions

Vice Chancellor Cheu reported there were two Bond List Revisions for Quarter 1 of fiscal year 2022-23 that were approved by the Board of Trustees at the following Board meetings: August 1, 2022, and September 12, 2022.

12. Measure C Program Indirect Cost Analysis for Fiscal Year 2021-2022

Raquel Puentes-Griffith, Executive Director of Fiscal Services, reported the expenditures related to the Indirect Cost for Measure C for Fiscal Year ending June 30, 2022.

ADJOURNMENT

Committee Vice Chair Ty Conner adjourned the meeting at 4:13 p.m.