

Academic Senate Draft Minutes February 27, 2023

Meeting called to order at 2:02 p.m.

Roll call (Cormia)

Voltaire Villanueva (President)	x
Jordan Fong (Executive Vice President)	x
Eric Kuehnl (Vice President of Curriculum)	online
Robert Cormia (Secretary/Treasurer)	x

**APPR**

Brian Murphy	absent
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**BSS:**

Mona Rawal	4006 (late)
Sam Connell	4006

**CNSL:**

Luis Carrillo	4006
Tracee Cunningham	on campus (Zoom)

**DRC/VRC:**

Mayra Palmerin-Aguilera	online
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**FA/Comm**

Ché Meneses	4006
Kate Jordahl	online

**HSH:**

Rachelle Campbell	absent
vacant	

**KA:**

Katy Ripp	online
Kelly Edwards	online

**LA:**

Stephanie Chan	4006
Rocio Giraldez Betron	online

**LRC:**

Kimberly Escamilla	online
Mary Thomas	4006

**STEM:**

Sara Cooper	4006
Matthew Litrus	online

**PT Reps:**

Ellen Judd	4006
Roxanne Cnudde	absent

**Other Members:****ASFC:**

Skye Bridges	absent
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**Classified:**

Janie Garcia	online
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**FacAssoc:**

John Fox	4006
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**Prof. Dev.:**

Carolyn Holcroft	on campus (Zoom)
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**Chair of COOL:**

Kerri Ryer	online
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**Dean of Equity:**

Ajani Byrd	4006
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**President's Cabinet:**

Kurt Hueg	absent
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Guests: Joel Cadiz, Executive Director of Facilities, Ram Subramaniam, Interim Associate VP Amy Shidler, Catalina Rodriguez, David Marasco, and Roosevelt Charles.

Adoption of the agenda: Cormia first, Cooper second, agenda was adopted by consensus.

February 13, 2023 minutes: Cooper first, Thomas second, minutes were adopted by consensus

**Facilities update (Joel Cadiz by Zoom)**

Work from Measure G, mostly planning, began in January 2021. Joel showed a [PowerPoint](#) of the Measure G and C project. Joel shared that Foothill has residual money from measure C (\$4 million). The slide deck included the Measure G project list, approved in January 2021, including the scope and buckets of funding. Joel commented that we don't know the condition of all of the HVAC equipment, there's \$61 million for improvements, but not defined where. Foothill has a catastrophic contingency budget, passed 4 years ago, of ~ \$8 million.

Joel shared that projects start with meeting with the design team, stakeholders (community, faculty, students, etc.) This meeting asks what are the project goals? What is the budget? Once started, what is the communications path with stakeholders?

Two restrooms are becoming all gender; we're drawing on the contingency budget for that. The project is currently with the Division of the State Architect (DSA). All gender restrooms will be at the main library and at the 8300 building. Bathrooms have a large number of stalls.

The second big project is the accessibility of the Football stadium. Projects will clear debris and repave asphalt, and create spaces for wheelchairs and companion seating. There are accessibility issues in other areas of campus. There is a path that will be going over a roof. Some of the work will be done over summer to avoid disruption of student activities, ensuring that the area is safe for students and staff.

The swimming pool experienced a significant leak late last spring, and has now been completely drained. Loving and Campos has reviewed the plans. This project includes the pool and PE offices, as well as boiler rooms. The current budget is \$16.5 million, a kickoff meeting has occurred. Part of the scope is to make a regular sized pool, which can accommodate a pool cover. A brand new pool is estimated to cost 8 million dollars. Accessibility issues are also being addressed. We are exploring other technologies other than natural gas boilers to heat the pool.

\$12,000,000 is set aside to update the Sunnyvale Campus HVAC systems. Sunnyvale Center currently has temporary ducting to replace the existing heat pump.

There were questions about safety. Chief Acosta has met with Joel Cadiz to discuss campus safety related to facilities. We're going to hire a security consultant to look at District needs. Mary Thomas brought up the issue of safety in the library, and John Fox (FA) brought up safety as a working condition. Janie mentioned a run-hide-defend training, and mentioned that a number of safety systems weren't working at Sunnyvale. Kerri Ryer asked about license plate readers at Foothill, Joel mentioned we're still looking for a vendor. David commented that the license plate readers have already been installed. David reminded us that we have gone years and years and years without doors that can lock from the inside. There is \$8M in the bond for security. Voltaire suggested we bring Chief Acosta to a senate meeting to talk about safety.

License readers were brought on partially because of the significant vandalism incidents at PSEC last summer. There were questions about being proactive versus reactive. There were more questions and comments about license plate readers, which were first activated in February 15, and about how license plate data might be used .

Sara asked about how the money was allocated or approved for the license plate reader. Joel responded that there are three pots of money, one pot of money for Foothill, one for De Anza, and one for the FHDA-CCD District. The license plate reader was funded with District money.

### Student affairs activities update

Catalina Rodriguez introduced herself. Catalina previously worked with the student affairs office. In February 2022 Leticia went on leave, Catalina took the interim position. Students have come to Catalina with concerns about how other students have caused them to feel unsafe. Catalina shared that if a faculty hears of something “off”, to please report it to her office. It could be a Maxient report, and/or a report that other people are already aware of. Catalina mentioned a discussion on [Wednesday](#) regarding ChatGPT. John Fox mentioned the Academic Integrity (AI) committee, and a perception that the AI committee doesn’t move on complaints, but faculty don’t get disposition reports. John Fox asked Catalina about general statistics on reporting and how many are closed. John asked that those data be made publicly available. Catalina shared that 80% of the time, students do not become “repeat offenders”. Ellen asked what the general process is after the Maxient form is filled out. Catalina shared that there is a flow chart of what happened. Most of the time, the first offense is a warning, after that there’s punishment. John asked Catalina about food service, and other comments were made about the need for food served at predictable hours.

Stephanie closed with comments about what happens with a Maxient report, especially when a student confronts an instructor. Catalina shared that a referral to her office would result in her having a conversation with that student. Voltaire commented that there’s a lot going on in students' lives that “spillover” into the classroom. Faculty are invested in their students, and students often disclose a lot to a faculty member. Voltaire suggested this should be a longer discussion at some point in the future.

### Academic Integrity Committee

Comments about a committee being formed, many things going on in the current world. Ellen suggested that course design is important given the myriad tools that students have for “improprieties”. Ten years ago, John Fox, Carolyn Holcroft, Patrick Morris, Eta Lin, and Mary Thomas and others first convened an academic integrity committee. John suggested that more should be in the charge of the committee, including AI tools, but all in all, it’s a good charge as currently written. Voltaire asked if the charge looks good, are we ready to convene a

committee? There was a suggestion that part of the “charge” could include rewriting the charge, and that we could begin to solicit faculty volunteers for the committee.

The charge written 10 years ago was fairly general. Mary Thomas suggested that the former committee was never dissolved, and others suggested we might be able to go out and solicit members to join now. The work would be to revise the charge, the honor code, and reinvigorate the committee with fresh and current thinking. We decided to reach out to division faculty to see if other faculty would like to join. Catalina was asked if the committee process looked okay.

### Administrative procedures

Voltaire commented that there were terms that were mentioned in the document that are not currently in practice. There was mention of roles of Academic Senate (officer) that weren't spelled out in detail. Voltaire commented that there are items in the document that haven't been looked at in seven years. John Fox commented on the vagueness of some of the items listed in these documents, and sometimes there isn't a good understanding or appreciation of the complexity of what we do. Voltaire mentioned the importance of feedback in the process of reviewing the process (policy and procedures). Sara mentioned that it would be helpful to have more detail, context, or explanation of what all of this is, and why it's important. Voltaire shared he'd take this advice back to the CAC.

### COVID Vaccination Policy Revision

Cormia commented that the document presented here is confusing, and complete strikethrough doesn't say anything. What is this document? Voltaire shared that the COVID vaccination policy survey results were evenly split about a vaccination mandate. Janie showed the [survey results](#). Sara commented that the document presented here isn't scientifically (technically) up to date. Ellen asked about other vaccine requirements. Stephanie asked if there is an option to update the current vaccination policy? Voltaire asked that we reach out to our division faculty for their comments and will collect the feedback to present to Chancellor's Advisory Council.

### Ending TracDat

Ram shared that we had a tool, called TracDat many years ago, but most faculty have stopped using it. There was a suggestion that we develop our own system, and formally end any use of TracDat. Ram mentioned that any information in TracDat would (or could) be exported into our

Canvas LMS, and we will not renew the TracDat contract. There was overwhelming agreement. Seeking feedback and approval of the resolution at the next senate meeting.

### Website redesign update

Simon gave a quick update of the website redesign project. Simon shared that we've decided on a vendor (Carnegie contact). 140 (people) provided input and comments on what would be useful, the vendor is providing wireframes. Future goals of the website are two 1) drive enrollment, 2) be more accessible (ADA) and welcoming 3) graphic, image, and video. Current website is very cluttered. The future website needs to be more mobile oriented. Want the website redesign process to be "interactive". Simon shared his excitement about the new wireframes, and the next version of the website will be vastly improved. Hoped we could be "live" over the summer, but that could be delayed.

### Committee reports and announcements

Mary commented that we haven't had much candidate interest. Voltaire talked about the J1 draft distributed in the FA newsletter, and Cormia gave a quick summary from the State of the Valley event on February 17th. Voltaire thanked everyone for participating in the meeting today, we covered a lot of ground.

Meeting was adjourned at 3:58 p.m.

Next meeting is March 13th; our final meeting March 20th will be a joint meeting with De Anza