

Staff Request Form

Staff Request Form 2022-23

Department/Division

N/A

Dean

N/A

1. Title of Position being requested.

N/A

2. Job description & preferred qualifications.

N/A

3. How does this request support the College's Strategic Vision for Equity? Are there specific issues or goals that this request would support? If so, please specify.

N/A

4. Is this position required by an outside entity in order for the college to meet a legal or accreditation mandate? If so, cite the source of the mandate along with the reasoning.

N/A

5. Would not filling the position with a full-time faculty position jeopardize the viability of the program, and threaten its closure or discontinuance? Explain (150 words or fewer).

N/A

6. Is there an existing gap in content expertise that a new hire would help fill to significantly increase program quality, retention of students and/or enrollment growth? (100 words or fewer)

N/A

7. Are there opportunities for program expansion (e.g. new courses, certificates, degrees, etc.) that can only be achieved with a new full-time position? (100 words or fewer)

N/A

8. What duties exist outside of classroom instruction for the program?

N/A

9. How many full-time faculty are currently available to engage in the work listed in part (a) of this question.

N/A

Faculty Workload

Faculty Workload
Foothill College - Counseling and Matriculation

	2017-18	2018-19	2019-20	2020-21	2021-22	5-yr %Inc
Full Time Load	1.4	1.0	0.8	0.9	0.8	-42%
Full Time %	48.5%	43.4%	37.7%	39.1%	33.2%	-32%
Overload	1.5	1.3	1.3	1.5	1.7	10%
Overload %	51.5%	55.0%	62.3%	60.9%	66.8%	30%
Part Time Load	0.0	0.0	0.0	0.0	0.0	
Part Time %	0.0%	1.4%	0.0%	0.0%	0.0%	
Total FTEF	2.9	2.4	2.1	2.4	2.5	-15%

Enrollment Variables and Trends

Enrollment Trends
Foothill College - Counseling and Matriculation

	2017-18	2018-19	2019-20	2020-21	2021-22	5-yr %Inc
Unduplicated Headcount	1,466	1,182	973	1,012	1,021	-30.4%
Census Enrollment	1,767	1,381	1,199	1,234	1,273	-28.0%
Sections	63	47	45	51	50	-20.6%
WSCH	1,276	1,063	939	977	1,062	-16.7%
FTEs (end of term)	83	70	62	65	71	-14.5%
FTEF (end of term)	2.9	2.4	2.1	2.4	2.5	-15.4%
Productivity (WSCH/FTEF)	435	443	452	409	429	-1.6%

10. Please explain how the data trends in the table above support your request for a FT faculty member.

N/A

11. Is there any additional information you would like to add?

N/A

This form is not yet ready.