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PT Commercial Music

Los Altos Hills, CA, United States

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PART-TIME COMMERCIAL MUSIC INSTRUCTOR

Foothill-De Anza Community College District is establishing a pool of qualified applicants for this position. Applications will be accepted continuously until otherwise noted. Applications will remain on file for two years from date received or last submitted.

SELECTION PROCEDURE:

Applications will be screened by appropriate department representatives on an as-needed basis. Qualified applicants who best meet the needs of the division will be contacted for an interview.

DUTIES AND RESPONSIBILITIES OF THE POSITION INCLUDE:

Teach one or more courses in Commercial Music, such as Jazz Piano, Guitar, Mariachi Ensemble, Electronic Music, or Music Technology. Standard duties expected of all part-time faculty include the performance of instructional, counselor, or librarian duties as assigned; evaluation and assessment of student work; and timely submission of grades. In addition, part-time faculty are expected to participate in the assessment of their performance, including administrative and student evaluations.

WORKING CONDITIONS:

Environment:

1. Indoor classroom and office environment if teaching courses on campus.
2. Remote environment if teaching classes online.

Physical Abilities:

1. Hearing and speaking to exchange information.
2. Vision sufficient to read various materials.
3. Dexterity of hands and fingers to perform the tasks required of the position.
4. Regularly stand, walk, and sit for extended periods of time.
5. Bending at waist, kneeling, or crouching.
6. Reaching overhead, above the shoulders, and horizontally.
7. Lifting and carrying objects up to 20 lbs.

MINIMUM QUALIFICATIONS:

1. Any bachelor's degree or higher and two years of professional experience directly related to the teaching assignment, or any associate degree and six years of professional experience directly related to the teaching assignment. Professional experience is required when the applicant possesses a master's degree.
2. Understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.

Minimum Qualifications for the Commercial Music discipline as defined in the Minimum Qualifications for Faculty and Administrators in California Community Colleges published by the Academic Affairs Division, Chancellor's Office, CA Community Colleges, which can be found at the website: <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/What-we-do/Educational-Programs-and-Professional-Development/Minimum-Qualifications>

PREFERRED QUALIFICATIONS:

- Experience teaching at the high school level or higher.
- Experience with online instruction if teaching online courses.

SALARY RANGE:

Actual placement is based on applicant's verified education and experience.

For the complete Faculty Salary Schedule, go to: https://hr.fhda.edu/_faculty-information.html

APPLICATION PROCESS:

To be considered for this pool, you must submit an on-line application packet with the following items:

1. A District on-line application at <http://hr.fhda.edu/careers/>. In the application, you will provide information, which demonstrates your understanding of, sensitivity to, and respect for the diverse academic, socio-economic, ethnic, religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty and staff.
2. A current resume of all work experience, formal education and training.
3. A cover letter addressing the preferred qualifications for the position.

If any required application materials are omitted, the committee will not review your application materials.

If you wish to request equivalency for this position (if you believe you do not meet minimum qualifications), you may submit the Request for Equivalency form. This form will need to be submitted with your application packet. You may either scan a hard copy of this form with your application packet or submit it as a Word document with your application packet.

http://hr.fhda.edu/_downloads/Equivalency.pdf

Persons with disabilities who require reasonable accommodation to complete the application and interviewing process must notify Employment Services.

The successful applicant will be required to provide proof of authorization to work in the U.S.

The Foothill-De Anza Community College District does not reimburse applicants for travel, lodging or any other costs incurred by applicant to attend interviews or accept employment. All interviewing and moving costs incurred will be the responsibility of the applicant.

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