

Spring Staff PD 2022



Planting Seeds of Change

Building Community and a Sustainable Future

Friday, May 13th

REGISTER

<https://forms.office.com/r/j4QPnFsP0y>



MORNING SESSION **Building Community**

Start the day off right by reconnecting with colleagues in lighthearted activities.

All morning sessions in-person at Foothill

Lohman Theater

(Bldg 8000 on Campus Map)

[Foothill Campus Map](https://foothill.edu/map/images/FC-Map-2022.svg)  (<https://foothill.edu/map/images/FC-Map-2022.svg>)

Foothill College Historic Walking Tour with Marty Kahn

8:30 a.m.

Join us on the Hill! Start your morning off with a 90 minute hiking tour of Foothill College's beautiful campus in the hills. This history tour will include the land beneath the college, historic buildings, an overview of the construction of the college, and a surprise or two.

Registration in advance required.

The history walk begins in front of the Lohman Theater, which is located in the lower campus complex near Admissions. The closest parking will be in Lot 8; the next nearest parking would be in Lot 1. Both are near the campus entrance. Please wear comfortable walking shoes as we will be walking the full length of the campus.

Foothill Library

(Bldg 3500 on Campus Map)

[Foothill Campus Map](https://foothill.edu/map/images/FC-Map-2022.svg)  (<https://foothill.edu/map/images/FC-Map-2022.svg>)

FHDA Library Presentation & Group Activity

9:00 a.m.

Join Laura Gamez and Wil Byars for a presentation about how our district's library services have increased their equitable practices and can provide support to Classified Professionals. There will be information about employee led reform and a tour of Foothill's facility.

Foothill Dining Hall 2201

(Bldg 2200 on Campus Map)

[Foothill Campus Map](https://foothill.edu/map/images/FC-Map-2022.svg)  (<https://foothill.edu/map/images/FC-Map-2022.svg>)

Munch & Mingle

10:00 - 11:30 a.m.

Let's build community! Brunch provided on behalf of Pacific Dining. Join us for food, music and prizes.



AFTERNOON SESSIONS

Sustaining Ourselves and Our Work

Engage in discussions with other classified professionals to learn about the amazing work that our colleagues have been doing in the district in the midst of the pandemic and a return to campus.

Afternoon sessions are virtual in Zoom

(Register ahead of time by clicking on the "Join us in Zoom" button)

SESSION ONE: 12:30 - 1:30 p.m.

Join us in Zoom

[_ \(https://fhda-edu.zoom.us/j/95717923410?
pwd=NUNmamt3ZGpmQ1d1a1B4QlZDYkVYZz09\)](https://fhda-edu.zoom.us/j/95717923410?pwd=NUNmamt3ZGpmQ1d1a1B4QlZDYkVYZz09)

Building Enrollment Through Community Outreach

Presenter: *Josh Pelletier, Supervisor-Student Outreach and CTE Transitions at Foothill College*

This is a presentation and discussion about building enrollment through community outreach. We'll review current outreach led by various Foothill programs and brainstorm how to improve and expand these efforts.

Join us in Zoom

[_ \(https://fhda-edu.zoom.us/s/98541227485\)](https://fhda-edu.zoom.us/s/98541227485)

Project Management For Beginners

Presenter: *Kevin Metcalf, Supervisor-Information Technology, Central Services*

Whether you've never run a project before or you've got a few under your belt, it never hurts to listen to someone else's perspective. Or failing that, there's always Kevin's humorous approach to presentations. Topics will include ideas around brainstorming, risk assessment, planning and more.

Join us in Zoom

[_ \(https://fhda-edu.zoom.us/s/93976877012\)](https://fhda-edu.zoom.us/j/93976877012)

How To Explore Our Student Equity Data With The Disproportionate Impact Tool Through MyPortal

Presenters: *Doreen Finkelstein, Senior Research Analyst-Institutional Research and Planning (Foothill); Lisa Ly, Senior Research Analyst-Institutional Research and Planning (De Anza)*

The Program Review app in MyPortal contains multiple tools for exploring our district's data. One of these tools shows which groups are experiencing “disproportionate impact,” which means success rates for that group are lower than they would be if success were not predictable by race. This session will introduce -- or re-introduce -- you to the tool and show you how to explore our student equity data any time you want to know how our students are faring.

SESSION TWO: 1:40 - 2:40 p.m.

Join us in Zoom

[_ \(https://fhda-edu.zoom.us/s/98326880198\)](https://fhda-edu.zoom.us/j/98326880198)

Discover The Smart in Smartsheets!

Presenters: *Jazmine Garcia, Smartsheet Lead; Antoinette Chavez, Executive Assistant-Student Services; Adrienne Hypolite, Programs Supervisor-Office of Equity;*

Nadene Torres, Program Coordinator-Workforce & CTE; Catalina Rodriguez, Program Coordinator-Student Affairs; Kai Chang, Program Coordinator-EOPS

Can Smartsheets really alleviate your work processes? Attend this showcase to see how your colleagues at Foothill College have enabled Smartsheets to automate daily work tasks, manage large and complex projects and most importantly, lighten the 'load' in workload.

Join us in Zoom

<https://fhda-edu.zoom.us/j/96853146218>

What You Need To Know About Information Security

Presenter: *Kevin Metcalf, Supervisor-Information Technology, Central Services*

The headlines are full of examples of data breaches and lost personally identifiable information. Learn specific steps that you can take to help protect sensitive data for yourself, your family, and our students.

Join us in Zoom

<https://fhda->

[edu.zoom.us/meeting/register/tJwsduihpjoitHtLuxZiZ9ju5nqf11nVOXteo](https://fhda-edu.zoom.us/meeting/register/tJwsduihpjoitHtLuxZiZ9ju5nqf11nVOXteo)

Solving Your Computer Problems When You Are Not A Wizard

Presenter: *Deborah Armstrong, Alternate Media Specialist-Disability Support Services, De Anza College*

Learn the basics of troubleshooting and how to get the best help possible when you need ETS.



WRAP-UP

2:45 - 3:00 p.m.

Come join us to wrap up the day, offer appreciations and win final prizes.

Join us in Zoom

[_ \(https://fhda-edu.zoom.us/j/98229945775\)](https://fhda-edu.zoom.us/j/98229945775)